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# 5.1.4 Timely Redressal of the Grievances through appropriate committees

### INDEX

S.No	Description	Page No.
1	GRC Committees formation for 2018-2023	02- 18
2	GRC Minutes of meeting for 2022-2023 19-65	
3	GRC Minutes of meeting for 2021-2022	66-107
4	GRC Minutes of meeting for 2020-2021	108-142
5	GRC Minutes of meeting for 2019-2020	143- 179
6	GRC Minutes of meeting for 2018-2019	180 -213

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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 16/06/2022

# **GRIEVANCE REDRESSAL COMMITTEE**

## **CIRCULAR**

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 18-06-2022 at 2.30 pm.

# Agenda:

- 1. Formation of the Grievance Redressal Committee for the academic year 2022-23.
- 2. Awareness program on Grievance Redressal mechanism.
- 3. Any other topic with the permission of the Chairman.



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 18/06/2022

#### MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 18-06-2022 at 2:30 p.m. in the college Conference Hall .The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2022-23.

The Committee discussed the following agenda at the meeting:

#### Item - 1

Formation of the Grievance Redressal Committee for the academic year 2022-23

#### Resolution

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2022-23. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

#### Item-2

Awareness program on Grievance Redressal mechanism.

#### Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.





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# **Members Present:**

S. No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	1/2
2.	A. Chandra Sekhar	Director-HR	Coordinator	12
3.	V. Uma Shankar	Vice-Principal	Member	V. Uhugfarikan
4.	M. Santosh Kumar	A. O	Member	W.S.2 207
5.	Y. V. Vandana	Associate Professor	Member	y. Wilher Derand
6.	A.H.V.Santhoshi	Associate Professor	Member	y. Adher Duard
7.	Dr. V.C. Randeep	Associate Professor	Member	Cho
8.	Dr. B. Manoj Kumar	Associate Professor	Member	Boul
9.	M. Abhisekhar 17T51T0017	Student of Pharm.D	Member	K.
10.	G. Padmini 17T510008	Student of Pharm-D	Member	Jar.
11.	A. Naveen 19T51R0003	Student of B-Pharm	Member	ANaveen
12.	K. Swapana 19T5R0038	Student of B-Pharm	Member	K. Swopna
13.	G. Geetha sankara Rao 21T52S1603	Student of M-Pharm	Member	k. Swopna G. Geetha





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Date: 10/06/2021

#### **GRIEVANCE REDRESSAL COMMITTEE**

### **CIRCULAR**

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 12-06-2021 at 2.30 pm.

#### Agenda:

- 1. Formation of the Grievance Redressal Committee for the academic year 2021-22.
- 2. Awareness program on Grievance Redressal mechanism.
- 3. Any other topic with the permission of the Chairman.

Chairman

PRINCIPAL

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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 12/06/2021

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 12-06-2021 at 2:30 p.m. in the

college Conference Hall. The Chairman extended a warm welcome to the members of the

committee. He addressed the present members to look into the complaints lodged by the students

and to resolve such issues in the college for the academic Year 2021-22.

The Committee discussed the following agenda at the meeting.

Item-1

Formation of the Grievance Redressal Committee for the academic year 2021-22

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year

2021-22. In every department, a few faculty are formed to look into the problems faced by the

students in the campus. The committee should settle genuine grievances and also the matters of

psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship

among the students in the campus. The grievance will include any matter related to the student. The

committee is advised to contribute effectively to dispose the grievances at the earliest. The number

of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee

members to spread awareness among the students and staff about identifying and sharing any

grievances by organizing awareness programs and guest lectures.

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#### **Members present:**

S.No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	AC
2.	A. ChandraSekhar	Director-HR	Coordinator	R
3.	V. Uma Shankar	Vice-Principal	Member	V. Uhus Soukor
4.	M. Santosh Kumar	A. O	Member	V. Uhus Saukon
5.	Dr.M. Pavani	Associate Professor	Member	H. pavani
6.	Y. V. Vandana	Associate Professor	Member	y Noshudlanda
7.	Dr. V.C. Randeep	Associate Professor	Member	Gar.
8.	Dr. B. Manoj Kumar	Associate Professor	Member	Bul
9.	M.Glory 16T51T0012	Student of Pharm-D	Member	Gler
10.	B. Omkar 16T51T0004	Student of Pharm-D	Member	Quis
11.	G. Varma 18T51R0018	Student of B-Pharm	Member	G. voume
12.	K. Neeraja 18T5R0034	Student of B-Pharm	Member	G. Voying K. Neeraja M. Roja
13.	M.Roja 20T51S1602	Student of M-Pharm	Member	M. Roja





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Date: 13/10/2020

# **GRIEVANCE REDRESSAL COMMITTEE**

### **CIRCULAR**

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 14¬10-2020 at 2.30 pm.

### Agenda:

- 1. Formation of the Grievance Redressal Committee for the academic year 2020-21.
- 2. Awareness program on Grievance Redressal mechanism.
- 3. Any other topic with the permission of the Chairman.



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences

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#### MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 14-10-2020 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2020-21.

The Committee discussed the following agenda at the meeting:

#### Item-1

Formation of the Grievance Redressal Committee for the academic year 2020-21.

#### Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2020–21. In every department, a few faculty are formed to look into the problems faced by the students in the campus The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

#### Item-2

Awareness program on Grievance Redressal mechanism.

#### Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.





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Extension & extra-curricular	Alumni registration, an award of non-academic credits, physical education, etc.	
Amenities & maintenance  Hostel facilities—allocation of rooms, the statement meal, Wi-Fi internet connectivity, utility-stores facilities, drinking water, sanitation & maintenance, medical facilities, etc.		
Placements & internships On-campus or off campus interviews, soft skills trainternships, etc.		
General administration  Collection of fee - on-line fee payment gateway, id c scholarships, hr-related issues, transportation, etc		
Other related issues  Safety & security, discipline, misbehaviours, emergency services, etc.		

### Formation of the Grievance Redressal Committee (GRC)

A Grievance Redressal committee shall be established to deal with complaints of students/teaching or non – teaching staff. The Committee shall consist of the following members nominated by the employer: -

- The Principal of the college Chairman.
- One Professor shall act as Coordinator.
- At least three committee members must be senior teaching professors nominated by the principal
- A student: a representative from among students of the college to be nominated by the principal based on academic merit or Competence in sports or performance in co-curricular activities.

# Meeting of the Committee

- I. The Committee shall meet at least twice every academic year.
- II. The chairperson of the Committee can call a special meeting at any time upon written request of not less than one-third of the total number of members of the Committee, on a date not later than 15days after receipt of such requisition by the chairperson.

Method

The following procedure shall be followed for the investigation or inquiry of the complaints



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### received by the GRC.

- Once received, the complaint shall be determined, reviewed, and conveyed to the
  department/office/individual responsible for the substantive role of the claim,
  requesting that the grievance be investigated and resolved within a specified time, or no
  later than seven days from the date of receipt of the grievance complaint.
- In the case of a grievance received through a suggestion or grievance box, the box should be opened in the presence of a committee member including a student.
- The Grievance Redressal Committee shall coordinate, supervise, and ensure that grievances
  are resolved on time. Depending on the severity of the complaint, the Grievance Redressal
  Committee may follow up on it daily with reminders before it is finally resolved.
- The Grievance Redressal Committee will review the redressal mechanism in depth. If the
  committee is satisfied with the solution provided by the relevant
  department/office/individual, the committee will notify the grievant in writing, and the
  matter will be considered closed until the grievant shows approval of the resolution at this
  stage.
- If the Grievance Redressal Committee is not pleased with the solution issued by the respective department/office/individual, or upon the grievant written request, the committee will schedule a hearing and notify the college/department/office/individual, as well as the grievant, via letter. If the committee determines that additional information or testimony is required to decide after the hearing, it will request that the parties send that information. In this case, the trial will be continued until the necessary documents are received.
- After the hearing or investigation, the Grievance Redressal committee shall use its best
  efforts to work out a resolution of the issues involved with the parties named in the
  grievance application pass an order indicating the reasons for such order, as may be
  deemed fit.

OF PHARMO

Chairman



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# **Members present:**

S.NO	NAME	DESIGNATION	ROLE	SIGNATURE
1.	Dr. M . B. V. Raju	Principal	Chairman	1/2
2.	A.Chandra Sekhar	Director-HR	Coordinator	M
3.	V . Uma Shankar	Vice-Principal	Member	1 Ulma Santar
4.	M. Santosh Kumar	A.O	Member	10-12-67
5.	Dr. N. Neelima	Associate Professor	MEMBER	D. Sleelline
6.	Dr.D. Hema Naga Durga	Associate Professor	MEMBER	D. Hemanaja
7.	Dr. V.C. Randeep	Associate Professor	MEMBER	e Co
8.	B.Chaitanya	Associate Professor	MEMBER	B. Chartayer
9.	A.Jyotsna 15T51T0001	Student of Pharm.D	MEMBER	A Jyotan
10.	K.Mahesh Pavan 15T51T0014	Student of Pharm.D	MEMBER	K. Mahesh
11.	G. Rohith 17T51R0024	Student of B.Pharm	MEMBER (	Si Rohiy
12.	R.Sharmila 17T5R0062	Student of B.Pharm	MEMBER	R. Stamila
13.	G.Chandra mouli 19T52S1605	Student of M.Pharm	MEMBER	G. Moule

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PRINCChairman



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Date: 26-06-2019

### **GRIEVANCE REDRESSAL COMMITTEE**

#### **CIRCULAR**

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 28-06-2019 at 2.30 pm.

### Agenda:

- 1. Formation of the Grievance Redressal Committee for the academic year 2019-20.
- 2. Awareness program on Grievance Redressal mechanism.
- 3. Any other topic with the permission of the Chairman.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
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#### MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 28-06-2019 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2019-20.

The Committee discussed the following agenda at the meeting:

#### Item-I:

Formation of the Grievance Redressal Committee for the academic year 2019-20.

#### Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2019-20. In every department, a few faculty are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

#### Item-2:

Awareness program on Grievance Redressal mechanism.

#### Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



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# **Members present:**

S.NO	NAME	DESIGNATION	ROLE	SIGNATURE
The state of the s	Dr. M. B. V. Raju	Principal	Chairman	400
2.	A.Chandra Sekhar	Director-HR	Coordinator	R
3.	V. Uma shankar	Vice-Principal	Member	V. Uhnafankar
4.	M . Santosh Kumar	A.O	Member	104. S- Jen
5.	Dr.N.Neelima	Associate Professor	Member	D. Deeline
6.	Dr.D.Hema Naga Durga	Associate Professor	Member	D. Hona Naga
7.	Dr. V.C Randeep	Associate Professor	Member	Ele-
8.	B.Chaitanya	Associate Professor	Member	B. Chentouser
9.	S.Yogasree 14T51T0024	Student of Pharm-D	Member	8.4090
10.	R.manogna 15T51T0022	Student of Pharm-D	Member	R. Honogra-
W 10 -	O.Swathi 18T51S1609	Student of MPharm	Member	O Swathi
12.	M.Roja 16T51R0039	Student of B-Pharm	Member	M.Roja
13.	Ch.Sai Lavanya 16T51R0013	Student of B-Pharm	Member	M. Roja Ch. Bai Lavanya





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Date: 20-06-2018

# **GRIEVANCE REDRESSAL COMMITTEE**

#### **CIRCULAR**

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 22-06-2018 at 2.30 pm.

# Agenda:

- 1. Formation of the Grievance Redressal Committee for the academic year 2018-19.
- 2. Awareness program on Grievance Redressal mechanism.
- 3. Any other topic with the permission of the Chairman.



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Science
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Date: 22-06-2018

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 22-06-2018 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students

and to resolve such issues in the college for the academic Year 2018-19.

The Committee discussed the following agenda at the meeting:

Item-1:

Formation of the Grievance Redressal Committee for the academic year 2018-19.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2018-19. In every department, a few faculty are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2;

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.

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Avanthi Institute of Pharmaceutical Sciences



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#### **Members Present:**

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2.	A.Chandra Sekhar	Director-HR	Coordinator	M
3.	V . Uma shankar	Vice-principal	Member	V. Muglankan
4.	M . Santosh Kumar	A.O	Member	W. Mugantan Brs. 9 ks
5.	Dr.N.Neelima	Associate professor	Member	D. Dedina
6.	Dr.D. Hema Naga Durga	Associate professor	Member	D. Hema wage
7.	Dr.V.C. Randeep	Assistant Professor	Member	Que :
8.	B.Chaitanya	Assistant Professor	Member	B. Chartouser
9.	T.Rushi 13T51T0019	Student of Pharm-D	Member	<u>Olw</u>
10.	B.Abhilash 13T510001	Student of Pharm-D	Member	B-Abhi
11.	C.Chandrakala 15T51R0020	Student of B-Pharm	Member	C. Chardrokalo
12.	G.Chandramouli 15T51R0023	Student of B-Pharm	Member	G. Mouli
13.	A.Anuradha 17T51S0401	Student of M-Pharm	Member	A. Anurodher





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 10/08/2022

### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 12/08/2022 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss matters related to replacement of bed in girls rest room
- To discuss matter related to providing of curtains due to improper view of board while using projector.
- To discuss the request made for providing additional shuttle bats.
- Any other matters with the discussion of Chairman.



Chairman
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

### Copy to:

- 1) Principal Office
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- 3) IQAC
- 4) Office

70,

the principal sir,

Avanthi Institute of pharmacoutical Sience,

Viziaganagaram,

Cherukupalli.

Sub: providing curtains due to improper view of Board using projector.

Respected Sir,

We are, B. Thanish, B. Niharika, C. Sai Hima Bindhue of 6th pharma-D Students. wants to Bring to your Notice That we are having issues of Board when using projector due to lack of curtains. So we are Kindly Requesting you to solve this problem as Soon as possible.

Thanking you Sir.

Yourls Faith Fully

B. Thanish.

B. Aliharika

C. Sai Hima Birdue.

Founds

ANSWAY.

Vizayanagaram 08 log 122

To

The principal Sir,

-Avanthi institute of pharmo coutical Sciences,

Cherika pally,

Vixayanagascam.

Subject: Replacement of provide new Couttons ein gings Test room.

Respected Sir,

we are A.jyothirmay, Cr. Bhavani, It. Swapna, It. Navya
Of 4th B pharmacy Students wounts to bosing to your notice that in
girls rest room cuttons are old, we are kindly requested to theyou

Solveand the problem as Soon on possible.

-hank you.

Formeral GRC
Solon

Your's faithfully ,

A. Jyothirmai
Ot. Bhavani
k. Swapna
Lc. Navyer

Principal sir,

Avanthi Bristitute of pharmaceutical Sciences,

Checu Kupally,

Vizaya nagaram.

Sub: Requesting for providing additional shuttle bats for

We are E. Darshini Briya, ch. Deckshitha, B. Sreeja, B. Briyanka, T. Hemalatha of Ist B. pharm want to bring to your note that shuttle bats are broken. So we are kindly requesting you to Provide new bats

Thanking you.

Yowis Faithfully, E. Darshini Buiya CH. Decshitha, B. Sreeja, B. Psiiyanka T. Hemalatha. product to



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Date: 12-08-2022

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 12-08-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

### Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss matters related to the request made by V Pharm-D students about proper fixation of class room window doors.
  - Action taken: The classroom window doors of V Pharm-D are replaced based on the complaint.
- To discuss request made by the students about insufficient chairs in the library. Action taken: As per the directions of Chairman of the GRC, additional chairs were provided.
- To discuss request made by girl students to provide mirror in the girls washroom Action taken: Mirror in the washroom has been provided.

Item 2: To discuss matters related to replacement of bed in girl's rest room

**Resolution:** It was discussed to look into the problem addressed by the final year B-Pharm girl students, A. Jyothirmai, G. Bhavani, K. Swapna, and K. Navya regarding replacement of beds in the girl's washroom. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task within a day. The complaint was resolved by replacing the bed which is not in proper condition.

Item 3: To discuss about providing curtains due to improper view of board while using projector.

**Resolution:** With reference to the complaint filed by B. Thanish, B. Niharika, C. Himabindu of 6th year P-harm -D, the committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and check that the window curtains are arranged as soon

**Item 4:** To discuss on request made for providing additional shuttle bats as possible.

Resolution: As per the request made by the students, E. Darshini, Ch. Deekshitha, B. Sreeja, B.

Priyanka, T. Hemalatha of 1st B-Pharm, about providing additional shuttle bats, the Chairman of the

committee asked AO Mr M Santosh Kumar to have a discussion with the Physical Director, Mr

Koteswar Rab, Ao look into this matter and arrange necessary sports material at the disposal of the

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mayanthi Institute of Pharmaceutical Sciences
Vizianagaram Dt., - 531162



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students.

The tentative date for next meeting was planned by Principal and scheduled for October, 2022.

#### **Members Present:**

S.No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	112
2.	A. Chandrasekhar	Director-HR	Coordinator	M
3.	V.Uma Shankar	Vice Principal	Member	V. UmgSankar
4.	M .Santosh Kumar	A.O	Member	Ren L
5.	Y. V. Vandana	Associate Professor	Member	y Wilhallander
6.	A.H.V. Santhoshi	Associate Professor	Member	Afr. V. San-Hol
7.	Dr. V.C.Randeep	Associate Professor	Member	Rue
8.	Dr. B. Manoj kumar	Associate Professor	Member	Bul
9.	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	S
10.	G. Padmini 17T510008	Student of Pharm-D	Member	Pak
11.	A.Naveen 19T51R0003	Student of B-Pharm	Member	-A. Haveen
12.	K.Swapana 19T5R0038	Student of B-Pharm	Member	# Swarna
13.	G. Geethasankararao 21T52S1603	Student of M-Pharm	Member	Gr geetha



Chairman

Principal sign,
Avanthi Institute of phormaceutical science,
Cherukupally.
Vi zoyan agram.

Shuttle bats for our college

We are E. Darshini Poiya, Ch. Deekshitha, B. oruga, a poiyonka, T. Hemalatha Of Ist year B. pharm want to thankful for providing shutter bats for playing shuttle.

Thanking you

your faith fully E. Davshini priya CH. Deckshitha B. SveeJa

> s. punyanta T. Hemalatha

the state of the s

Principal
anthi Institute of Pharmaceutical Science
CHERUKUPALLY (V)
CHITTIVAALASA S.A.O
Shogapuram (M), Vizianagaram Dist



Tó,

The principal Sir, avanthi institute of Pharmaceutical sciences cherokapally,

Vitionagaram

Subject: Very thankful to providing Curtains in

Respected Sir,

We are A. Tyothirmai, G. Bhavani, K. Swapna K. Nenya of 4th B. Pharmary

Thankyou for providing curtains in rest room ex are thankful for responding to the issue

Thanking You

1/2-

Principal
Avanthi Institute of Pharmaceutical Science
CHERUKUPALLY (V)
CHITTIVAALASA S.A.O
Chogapuram (M). Vizianagaram Cs.

Yours faithfully, A. Tyothirmas G. Bhovani K. Swapna K. Newya



10

The Bincipal Sir,

Avanthi Institute of pharmaceutical sciences.

Cherukupalli,

Viziayanagaram.

Subject := Express grottitude for providing aurains for the projector.

Respected Sir,

We are B. Thanish, B. Niharika, C. Saitlima Bindhu of Pharma D. We Thanks you for providing aintains for the projector

ble avre thankful for Respondings on this

Thanking you sir.

Yours faithfully

B. Thanish

B. Niharika

c. Saitlima.



Figure 1 Institute of Pharmaceutical Sciences CHERUKUPALLY (V) CHITTIVAALASA S.A.O Bhogapuram (M), Vizianagaram Dist.



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Date: 12-10-2022

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 14-10- 2022 at 2:30 PM at college Conference - hall to discuss the following agendas as per the complaints received.

# Agenda:

- Action on the items from previous meeting minutes.
- To discuss on issue related to improving the quality of food in the canteen.
- To discuss about replacement of fan in the waiting hall.
- To discuss about the request made by students to change bus stop point.
- Any other matters with discussion on Chairman.



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vidia nagareum pt: 14/09/22

The principal sir,
Avanthi instituate of pharmaceutical sciences,
Cherukupalli,
Vizianagaran.

Sub: Requesting you to improve the quality of food in canteen

we are B. Bindhusri, B. Kasturi, D. Kushma of 4th year B. pharmacy of our institution. we ward to bring the notice about the canteen food. The provided food is not good. So, kindly change the quality of food.

Thanking you sir,

thord 5 URC yours faithfully,

B. Bindhusri

B. Kasturi

D. Kusuma



Vizianagaram 9/9/22

To

The Principal Sir

Avanthi Institute of Phoumaceutical Sciences

Cherukupally.

Vizianagaram.

Sub: About deplacement of fan in the waitinghall.

We one A. Swathi, B. Lavanya, K. Hanika, P. Nisha
of IV B. Phanmacy want to bring to your notice that
one placement of fan in waiting hall. So we are kindly
one placement of fan in waiting hall. So we are kindly
one one are kindly
one of the fan.

Thanking You

Yours faithfully

A. Swathi

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Blogapurhon Vandal Vizianagaram Dt., - 531162

P. Nisha.

Eswuded Co

CARC



To

The principle,

Avanthi institute of pharmaceutical sciences,

Chexuku pally,

Vizianagasam.

Sub: Request to change the bus stop from day and night to income tax office stop point.

Respected six,

We the students of B. Tanish, G. Himaja, P. Akhila, T. Mounika requesting you to change the bus stop point day & night to income tax office stop point due to heavy traffic in the day and night. So we are kindly requesting you to solve this problem.

Thanking you.

Yours faithfully,

B. Tanish,

6. Himaja,

P. Akhila,

T. Mounika.



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Date: 14-10-2022

### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 14-10-2022 at 2:30 p. m. in the Conference-hall to look into the complaint lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartly welcomed the members for the meeting. Further, the Chairman briefed about the responsibilities of the committee and its function to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on matters related to replacement of bed in girls rest room.
   Action taken: Beds which were not in proper condition is replaced with new ones in the girl's rest room.
- To discuss about providing curtains due to improper view of board while using projector.

  Action taken: Curtains were provided in the class rooms which are equipped with projectors.
- To discuss about the request of providing additional shuttle bats.
   Action taken: Additional shuttle bats were provided.

Item 2: To discuss on issue related to improving the quality of food in the canteen.

**Resolution:** The following students B. Bindhu, B. KASTURI, D. Kasturi, of IV-year B-Pharm came with a problem related to the quality of food. The Grievance Redressal Committee Chairman asked A. O, Mr M Santosh Kumar, to look into this matter and also advised him to discuss with the concerned canteen manager in order to improve the quality of food supplied in the canteen. Dr Randeep faculty from Pharm-D department has been appointed to look into this matter closely and check whether the problem is resolved in less than a week's time.

The Chairman also directed the A. O to monitor this issue and check whether it is resolved at the earliest.

Item 3: To discuss about replacement of a fan in the waiting hall.

**Resolution:** As per the requisition placed by the girl students, A. Swathi, B. Lavanya, K. Harika of IV-B-Pharm, about the replacement of a fan in the waiting hall. The Chairman of the committee advised the maintenance Supervisor and told him about the problem and asked him to immediately replace the fan which is not working. He also advised to monitor such issues and resolve them on a regular basis to avoid such type of complaints further from students.

Item 4: To discuss requisition made by the faculty about the change of bus stop point.

#### Resolution:

As per the request made by the faculty members, the Chairman of the GRC committee asked AO Mr. M Santosh Kumar to have a discussion with the concerned buses in charges and check the



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possibility of changing to the requested bus stop point and to respond in a positive manner to the concerned request of faculty. The tentative date for next meeting for the month of December, 2022 has been proposed by the principal.

# **Members present:**

S. No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
Tomas	Dr. M. B. V. Raju	Principal	Chairman	+45
2	A.Chandrasekhar	Director-HR	Coordinator	M
3	V. Uma Shankar	Vice-Principal	Member	V. Umglankar
4	M.Santosh Kumar	A.O	Member	Ous. L 50-7
5	Y. V. Vandana	Associate Professor	Member	y. dishur Jeandone
6	A.H.V. Santhoshi	Associate Professor	Member	J. dishur Jeadore A. H. V. Garrylian
7	Dr. Randeep	Associate Professor	Member	Que
8	Dr. B. Manoj Kumar	Associate Professor	Member	Bank
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	A
10	G. Padmini 17T510008	Student of Pharm-D	Member	Fall
11	A.Naveen 19T51R0003	Student of B-Pharm	Member	A. House
12	K. Swapana 19T5R0038	Student of B-Pharm	Member	& Swarner
13	G. GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	by geetha



To The principal Sir, Avanthi institute of pharmaceudical sciences, Cherukupalli, Vizianagaram.

We the Students B. Bindhusri, B. Kasturi, O. Kusuma of you B. pharmacy. Thanking you for providing the good food we are thankfull for responding to this issues.

Thanking you sir,

yours foithfully

B. Bindhusri

B. Kasturi

D. Kusuma.



Vizianagaram 31/10/22

To

The Principal Sir

Avanthi Institute of Pharmaceutical Sciences.

Cherukupally

Vizianagosam

Sub: Thanking You for deplacement of new yan in the waiting hall.

We are A. Swath, B. Lavanya, K. Hasika, P. Nisha by IV Bipharmacy want to thankful for providing a new fan in the waiting hall. We are very thankful.

Thanking You

Yours faithfully

A. Swathi

B. Lavanya

K. Hosika

P. Nisha



Vizianagasam, 4/11/22.

To

The principle,

Avanthi institute of pharmaceutical sciences,

Cherukupally,

Vizianagaram.

Bub: Very much thankfull to change the bus stop point from day and night to income tax office stop point.

We the students of B. Tanish, G. Himaja, P. Akhila, T. Mounika of Ith Pharm. D very much thankful that the bus stop point is changed from day and night to income tax office Yoad.

Thanking you.

Yours faithfully,

B. Tanish,

Gi·Himaja,

P. Akhila,

T. Mounika.





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Date: 22-12-2022

### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 23-12-2022 at 2:30 PM at college Conference - hall to discuss the following agendas as per the complaints received.

#### Agenda:

- Action on items from previous meeting minutes.
- To discuss the complaint filed by III- year B Pharm students to change the bench.
- To discuss the request on replacement of Volley ball net.
- To discuss request for changing of tube light in the library.
- Any other matters with the permission of chairman.

OF PHARMOS AND SOCIETY OF THE PHARMOS AND SOCIET

PRINCIPAL

Avanthi Institute of Pharmaceutical Science

Cherukupally (V), Bhogapuram Mandal 
Vizianagaram Dt., - 531162

## Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram, 22/11/2022.

TO

The principal Sir,

Avanthi anstitute of pharmaceutical Sciences,

Cherukupally, Vizianagaram.

Sub: complaint given by Mrd year B. pharmacy students to change the bench.

Respected siv,

we are c. Devidivya, D. Ramya varshini, k. Srinivasa rao of wid B. pharmacy. we would like to bring to your notice about the benches of B. pharmacy in year we kindly request you to change the benches.

Thanking you sir,

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Phogapuram Manda
Vizianagaram Dt., - 531162

C. Devi Divya

D. Ramya Varishini

K. Srinivasa nao

CO PLANTON OF THE PHANTON OF THE PHA

10.

The Bulnerpal Sist, A Vanthi Institute of pharmaceutical Sciences,

Choukupally,

Vizianagaram.

Bubject: Request on suplacement of volley ball net.

Respected Sign,

We are B. Thani, k. Mana, P. Bhavani, R. Keuthi of 2nd pharm. D wants to boring to your notice that on request on replacement of Volley ball net to play. So, we are Kindly requesting you to solve this problem as soon as possible.

Thanking you,

yours faith fully,

B. Thank

K. Manya,

P. Bhowani

R. Keurthi

Formula to

PRINCIPAL

Vizianagaram, 16/11/2022.

The forinciple,

Avanthi institute of pharanaceutical sciences,

Cherukupally,

Vizianagaram.

Sub: Requesting you for changing of light in the library.

We are A.Ramya, A.Manasa, C. Ajay, K. Yamini of Ind year B. Pharm. We want to bring the notice about the changing of light in the library. So, we are kindly requesting you to solve this problem as soon as possible

Thanking you.

Yours faithfully

A. Ramya,

A. Manasa,

C. Ajay,

K. Yamini.

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Viz



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Date: 23-12-2022

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 23-12-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on issue related to improving the quality of food in the canteen
   Action taken: The problem has been addressed and the quality of food provided in the canteen is good. Regular monitoring is also done.
- To discuss replacement of fan in the waiting hall

  Action taken: The fan in the waiting hall which was making noise has been replaced.
- To discuss the request made by students to change bus stop point.
   Action taken: The bus stop point has been changed to a convenient place as per the request made by students.

Item 2: To discuss on the compliant given by III- year B-Pharm students to change the bench.

**Resolution:** With reference to the compliant received from C. Divya, D. Ramya, K. Srinivas students of III B-Pharm students about replacement of bench in the classroom for which the nails came out and also that some students got their dress torn due to this. The Chairman of the committee discussed with the concerned Maintenance supervisor to look into this matter and resolve the issue within a day.

**Item 3:** To discuss on the request on replacement of Volley ball net.

**Resolution:** As per the compliant received by B. Jhansi, K Mansa, P Bhavani, R keerthi of II- year B-Pharm about the replacement of old Volley Ball net, the Chairman asked AO Mr M Santosh Kumar and also PD Mr. Koteswar Rao to check the possibility of replacing the old Volley ball net with a new one.

Item 4: To discuss on request for changing of tube light in the library.

Resolution: As per the request made by the II- year B-Pharm students A Ramya, A Manasa, C Ajay, K Yamini, about the dull tube lights in the library, the Chairman of the committee discussed with librarian xxx and also the Maintenance Supervisor to look into this matter and respond immediately so that the students do not face any problem while they are using library facilities. He also advised librarian xxx to observe such matters and bring it to the notice of AO Mr. M Santosh Kumar in order to react to such problems immediately and resolve it immediately to avoid any type



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of inconvenience(s) to the students.

The tentative date for next meeting for the month of February, 2023 has been proposed by the Principal.

#### **Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M. B. V. Raju	Principal	Chairman	45
2	A. Chandrasekhar	Director-HR	Coordinator	M
3	V .Uma Shankar	Vice-Principal	Member	V. Umgankar
4	M . Santosh Kumar	A.O	Member	Resc 27
5	Y. V. Vandana	Associate professor	Member	Y. Likhou Gardon
6	A.H.V.Santhoshi	Associate Professor	Member	A.H.V. Santher.
7	Dr. V.C.Randeep	Associate Professor	Member	Character of the Control of the Cont
8	Dr. B. Manoj Kumar	Associate Professor	Member	B. pul
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	<b>A</b>
10	G. Padmini 17T510008	Student of Pharm-D	Member	Pals
1 1	A.Naveen 19T51R0003	Student of B-Pharm	Member	A. Haveer
12	K.Swapana 19T5R0038	Student of B-Pharm	Member	K-Swagna
13	G.GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	Cy. geetha



vizianagaram, 02/01/2023.

TO The Principal Sir, Avanthi Institute of pharmaceutical sciences,

cherukupally, Vizianagaram.

sub: Expressing cratitude for changing the benches

Respected sir,

we are c. Devi Divya, D. Ramya varshini, k. Srinivasa rac of III B. Pharmacy. we thank you for providing the change in benches W B. pharmacy.

Thanking you sir,

Avanthi Institute of Pharmaceutical Sciences Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162

Yours Sincerly, C. Devi divya D. Ramya Varishin k. Srinivasa rao



lo.

The Psuncipal Sign,

Avanthi Institute of pharmaceutical Buences,

Chewkupally,

Viz largaram.

Bubject: Enpressing geratitude for Providing Volley ball net

Respected Sin,

the are B. Thansi, K. Mansa, P. Bhavans and R. Keenthi of Pharm-D 2nd year. We are very thankful for Providing Volley ball net to play. We are thankful for onexponding on this

98sue.

Thanking you.

yours faithfully,

13- Thansi

K. Manua

P. Bhavani

R. Kerthi

Vizianagaram, 8/1/23.

TO

The founcifile,

Avanthi institute of phasumaceutical sciences,

Cherikupally,

Vizianagaram.

But: Expressing gratitude for change of light in the library.

Respected sin,

We the students of A. Ramya, A. Manasa, C. Ajay, K. Yamini of Ind year B. Pharm. Thanking you for changing of light in the library.

We are thankful for responding to this issue. Thanking you.

Yours faithfully,

A. Ramya,

A. Manasa,

C. Ajoy,

K. Yamini.

PRINCIPAL





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 23-02-2023

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 24-02-2023 at 2:30 p. m at college Conference- hall to discuss the following agenda as per the complaints received.

#### Agenda:

- Action on items from previous meeting minutes.
- To discuss the complaint filed by II B-Pharm students to change the tube lights which are not working properly.
- To discuss the request to provide new Carom board set.
- To discuss the request to repair taps in the wash room.
- Any other matters with permission of Chairman.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram, 24/01/2023

70,

The principal Sir,

Avanthi Institute of pharmaceutical & Science

Cherukulapally,

Viziernagavam.

Sub: To discuss on the complaint to charge the tube lights.

Respected Sir.

We are A. Praveen, K. Jayashree, M. Dma mainesh of IInd B. Pharmacy. We are here to inform that the lights are not working properly in our class. It is difficult to study without light. So, Please kindly requesting you to Jolve this problem as soon as possible.

Thanking you,

powered to

Avanthi Institute of Pharmaceutical Sciences
Cherikupany (W. Bridgapatah Mandal
Vizianagaram Dt., - 531162

A. Praveen

K. Joyashree

M. Uma mahesh
P. Suni

10

principal sir

Institute of pharmaceutical sciences, Avanthi

charuku pally ,

vizia nagaram.

sub: Request to provide new carromboard Set.

Respected Sir,

We the Students Of A. Anusha, B. Srija, J. sonali, p. Harika wants to bring to your provide new carron board set. So notice bo you to provide the carromboard. request we

Thanking you.

Avanthi Institute of Pharmaceutical Sciences Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162

your faithfully.

Anusha

Srija B:

?. Sonali

P. Harika

U

The Principle,

Avanthi Institute of Pharmaceutical Sciences,

Cherukupally,

Vizianagosiam

Sub: Request to repair taps in the washroom.

Respected Sir,

We the students of Pharm-D 3rd year y. yasasvi,

A. Rohitha, K. Anoohya, B. Rajeshwari wants to bring to

your notice that the taps are not working in the wontroom.

so, we are requesting you to solve this problem.

Thanking you sir,

Yours faithfully

y yasasvi,

A. Rohitha,

k. Anoohya,

B. Rajeshwani.

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

GRE

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Date: 24-02-2023

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 24-02-2023 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

## The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the from previous meeting minutes.

- To discuss on the complaint given by 3<sup>rd</sup> year B-Pharm students to change the bench. Action taken: The bench with improper nails is replaced.
- To discuss the request on replacement of volley ball net.

  Action taken: New volley ball net is provided.
- To discuss request for changing of light in the library.

  Action taken: The lights in the library with dim lighting are required.

**Item 2:** To discuss on the complaint given by 2nd year B-Pharm students to change the tube lights which are not working properly.

**Resolution:** As per the request made by the 2nd year B-Pharm students: A Praveen, K Jayashree, P Sunil, about the tube lights which are not working in their class. The Chairman of the committee had asked the Maintenance Supervisor to look into this matter and resolve immediately.

Item 3: To discuss on the request to provide new carom board set.

**Resolution:** As per the request made by the 1st year students: A. Anusha, I. Sonali, P. Monika, to provide new carom board set as the present carom board set is not smooth, the the Chairman of the committee advised the PD Mr Koteswar Rao to respond immediately. He also asked AO, Mr M Santhosh Kumar to have a discussion with the PD Mr Koteswar Rao and to provide additional sports material as per the requirements to make the newly joined students feel comfortable.

Item 4: To discuss on the request to repair taps in the wash room.

**Resolution:** As per the request made by the students Y. Yasasvi, A. Rohitha, K. Anoohya, of pharm-D 3<sup>rd</sup> and 4<sup>th</sup> year, regarding replacement of taps in the wash room which are not working properly. The Chairman of the committee asked AO S Santhosh Kumar to resolve the problem by replacing the taps which are not working properly.

The tentative date for next meeting for the month of April, 2023 has been proposed by the Principal.

m Dt



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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

#### Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M. B. V. Raju	Principal	Chairman	400
2	A.Chandra Sekhar	Director-HR	Coordinator	M
3	V. Uma Shankar	Vice-Principal	Member	V. UmgSarkar.
4	M. Santosh Kumar	A. O	Member	Hers. 8 Jan
5	Y. V. Vandana	Associate Professor	Member	4. 4. V. Santhan.
6	A.H.V. Santhoshi	Associate Professor	Member	A- Hov. Southon.
7	Dr. V.C.Randeep	Associate Professor	Member	Elo!
8	Dr. B. Manoj Kumar	Associate Professor	Member	Brul
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	
10	G. Padmini 17T510008	Student of Pharm-D	Member	Fal
11	A. Naveen 19T51R0003	Student of B-Pharm	Member	A. Mouveen
12	K. Swapana 19T5R0038	Student of B-Pharm	Member	K. Sweepna
13	G. GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	Gy. geetha



Vizianagavam, 06/03/2023.

To,

The principal Siv, Avanthi Institute of pharmaceutical & Sciences, Cherukupally, Vizianagarano.

> Sub: Expressing gratitude for providing tube light. Respected Sir,

We are A fraveen, K. Tayashree, M. Uma makesh, P. Sunil of IInd B-Pharmacy. We write this letter because we before write a letter for the Complaint of tube lights and you are immediately respond for that. Thank you so letter.

Thanking you.

your's Sincerely,

A. Proveen

K. Jayashree

M. Uma makesh

P. Sunil

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162



10

principal Sir,

stiences. Avanthi institute of pharmaceutical

cherukupaky,

Vizianagaram.

Enpressing Gratitude for providing carromboard Sub: set .

Sir, Respected

we the Students of A. Anusha, B. Srija, S. Sonali, P. Harika thanks you for providing

the carromboard Set.

core very much thanking for your

response.

Thanking You Sir.

your faithfully,

Amisha A.

Srija

9. Sonali

Harika.



Vizianagoram, Ot: 21/3/23.

To

The Principle,

Avanthi Anstitute of Phanmaceutical Sciences,

Cherokupally,

Vizianagaram.

Sub: Exposessing countery for expaining the tops in the washroom.

Respected Sir,

we the students of Pharm-D 3rd year y. Yasasvi,

A. Rohitha, k. Anoohya, B. Rajeshwasii. Thank you for

providing tops in the washroom.

we are very thankful for responding on this

essue.

Thanking you,

yours sincerly

y. you asvi,

A. Rohitha,

k. Anoohya,

B. Rajeshwari.





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 12-04-2023

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 13-04-2023 at 2.30 p. m at college Conference – hall to discuss the following agenda as per the complaints received.

## Agenda:

- 1) Action on the items from previous meeting minutes.
- 2) To discuss on matter related to the repair of cooling water filter.
- 3) To discuss on request made by the students about sockets problems in classroom.
- 4) To discuss about the request made by girl students to replace the broken washbasin.
- 5) To discuss on issue regarding lost money of the student in the classroom.
- 6) Any other matters with the permission of Chairman.

Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office



Vizianagaram.
14/03/23

The principal Sir, Avanthi unstitulis

Avanthi unstitutes of pharmaceutical ociences,

cherukupally,

Vizianagaram.

Subject: Request to repair cooling water filter

Respected bir,

We B. pallari, k. priyanka, p. umesh, p. Struthi

of 1st pharm D want's to bring to your notice about water cooling filter. So, we kindly request you to fix

the Cooling water filter.

Thanking you,

Your's Sincerely

B. pallavi

k. priyanka

P- Umesh

p. Sruthi

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

Emuly to

4/2



Vizayanagaram

To

The Principal Sir,

Avanthi Institute of Pharmaceutical Sciences.

Charakupally,

Vizayanagazam.

Sub: To complaint about Socket Problems in class.

Respected Sir,

We our A. Nandini, C. Granesh, K. Devi, P. Sruthi of B. Pharmacy 3rd year. We want to bring to your notice that in our clau, Sockets are not working properly. So we are kindly requesting you to solve this problem as soon as problem.

Thanking you.

Your sinwely,

A. Nandini

C. Granish

K. Dovi

P. Sruthi

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Forwarded GNL



Vizianagaram Dt: 9/3/2023

To

The principal sir,

Avanthi Institute of Pharmaceutical Sciences. Cheruku Palli.

Vizianagayam.

Subject: Request by girl students to replace the broken

Respected six,

We the student IV byeard B. Pharm. B. Grayathyi,
Into your notice that the washbasin in the washroom were
Possible.

Possible.

Yours faithfully B. Grayathri

K. Stidevi

P. Karya

Vizianagaram 20-03-2023

The principle, Avantle britiste of phoemaceutical eciences. chowkupally, Vizianogarlam.

Respected Sin,

Sub: Issue sugarding student lost money in the classnoom.

We are P. Sousineetha, K. Jaya Soi, G. Cayathri of 3rd B. phasim wants to being to your notice that on sequest segaciding student lost money in the classroom On the gasue To we are kindly suggesting you to solve this problem as soon as possible.

Thanking you

yours faithfully P. Sai Sigreesha. k. Jaya sti G. Gayetri





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 13-04-2023

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 13-04-2023 at 2:30 p. m in the Conference – hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss the complaint given by II B-Pharm students to change the tube lights which are not working properly.
  - Action taken; The tube light in II B-Pharm classroom which are not working has been replaced.
- To discuss the request to provide new carom board set.
  - Action taken: New carom board set has been provided.
- To discuss the request to repair taps in the wash room.

Action taken: Taps in the washroom are repaired and now they are in a good condition.

Item 2: To discuss matters related to the repair of cooling water filter.

Resolution: As per the complaint received from the 1st year students B Pallavi, K Priyanka, P Umesh of Pharm-D, about the cooling water fridge. They requested that the cooling water fridge is not working properly and they are not able to drink cool water. And they are facing problem as the weather is hot now-a-days. So, the chairman of the committee discussed this with the Maintenance Supervisor and asked him to resolve the issue so that students are troubled.

**Item 3:** To discuss request made by the students about socket problems in the class room.

Resolution: As per the complaint received from A Nandini, K Devi, P Sruthi, students of 3rd year about the socket problem in their classroom. The Chairman of the committee apprised this to the Maintenance supervisor to immediately assign an electrician the responsibility to resolve this problem to avoid any kind of discomfort.

Item 4: To discuss request made by girl students to replace the broken washbasin in the washroom of the waiting hall.

Resolution: As per the complaint received from the girls B Gayathri, K Sridevi, P Kavya, of IV B-Pharm, regarding the broken washbasin in the wating hall, the Chairman of the committee asked



ESTD: 2005

# **AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES**

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Maintenance supervisor to take appropriate action to replace the broken one's with the new one's. He also advised the Maintenance supervisor to be vigilant to such issues and check this type of issues periodically in order to avoid any disturbances and discomfort to students.

Item 5: To discuss issue regarding student's money lost in the classroom.

Resolution: As per the complaint filed by the III-B-Pharm students P Sireesha, K Jayasri, G Gayatri, about the money stolen hour. The Chairman of the committee advised AO Mr M Santosh kumar to check the concerned class room and trace out the persons (s) involved in the theft and appropriate action to avoid such type of theft in future.

The tentative date for next meeting for the formation of committee in the academic year has been proposed by the Chairman of the Committee.

## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M. B. V. Raju	Principal	Chairman	45
2	A. Chandrasekhar	Director-HR	Coordinator	A
3	V. Uma Shankar	Vice-Principal	Member	V. Ulma Sankar
4	M .Santosh Kumar	A. O	Member	Mss. Survar
5	Y. V. Vandana	Associate Professor	Member	7.V.Vandana
6	A.H.V.Santhoshi	Associate Professor	Member	A.M.V. Sauthan'
7	Dr. V.C. Randeep	Associate Professor	Member	Com
8	Dr. B. Manoj kumar	Associate Professor	Member	Boul
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	S
10	G. Padmini 17T510008	Student of Pharm-D	Member	Falls
11	A. Naveen 19T51R0003	Student of B-Pharm	Member	A). However
12	K. Swapana 19T5R0038	Student of B-Pharm	Member	K. Swapna
13	G. GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	J. Noweer K. Swapna Gr. geetha

Chairman PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Vizianagaram

Dt: 4/5/2023

to

The Principal six,

Avanthi Institute of Pharmaceutical sciences

Cheruku Pally

Vizianagayam

Subject: Thanking you for replacement of new washbas in the washroome

Respected Six

We the studentes IV the year B. Pharm. B. Grayathri, Thank full for doing the favour.

Thanking you six

Bours faithfully

B. Gayathri

K. Srideri

P. Kavya



Vizianagaram. 11 05 2023.

70

The prinicipal,

Avanthi Enstitutes of pharmaceutical Sciences,

cherukupally,

Vizianagaram.

Subject: Showing gratitude regarding the request to

repair cooling water filter.

Respected Sir,

Lle B. pallari, k. priyanka, p. Umesh, p. Sruthi of

1st pharm D. We are thankfull for fixing the cooling

water filter

Thanking you,

Your's Sincerely

B. pallari

k. priyanka

p. Umesh

p. Sruthi



Vizayanagaram,

The Principal Sir, Avanthi Institute of Phanmaceutical Sciences Charakupally, Vizayanagaram.

> Sub: Exprening grortitude tot solving our inne. Respected Sir,

We are A. Nardini, C. Graneth, K. Devi, P. Sruthi of 3rd year B. Pharmacy. We thankfull to you for the respond to our Previous letter and responding immediately. Thanking you.

Your Sincouly, A. Wandini C. Ganesh

K. Dwi

P. Sruthi.



Vizinagaran 24/5/2023.

The principle,
Avanthi Institute of pharmaceutical sciences.
Cherukupally,
Nisinagaran

Sub: Issue regarding student lost money in the classicom.

he come P. Sou Sitteesha, k. Jayassii, y. Gayabii.

Of 3rd year B. Phoun we are very thankful for

Solving Dury Irsue Hegarding Student lost money in the

Classroom we are thankful for Hesponding on this

Irsue 
Thanking you

yours faithfully.

P. sai sineesha,

k. Taya soi;

G. Gayatri

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Koward Co





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Date: 18/08/2021

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on **20-08-2021** at 2.30 p. m at the college conference hall to discuss the following agenda as per the complaints received.

## Agenda:

- Action on the items from previous meeting minutes.
- To discuss on matters related proper maintenances of dustbins in girls wash room.
- To discuss about electrical problem in 2<sup>nd</sup> year classroom.
- To discuss about the request on route extension to Gnana Puram and Town kotha road areas.
- Any other matters with discussion of Chairman.



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

TO

Parincipal sin

Avanthi institute of pharmaceutical sciences

Chorokopally

Wizianagaiam

sub: Proper maintenance of dustbins in girls washroom

Respected sin,

we N. sadhana, M. Paruthra Parani, P. sai Jahnani of

4th B. pharm of Auanthi institute of pharmacoutical sciences.

Regarding the improper maintenance of dustibins in girls

washroom

so kindly we sequest you so to sectify this publish

as fast as possible.

Thanking you

towned to

yours faithfully
N. Sandhya
M. Pauithra Pauani
P. sai Jahnaui



Vishakhapatnam, 22-07-2021.

TO

The principal Sir,

Avanthi institute of phonthaceutical sciences,
Cherukupalli,
Vi Hanagaram.

Sub: Electrical problem in 2nd year claus 2100mg. When v. Nehasai, 3. Nayak, p. Raja of 2nd year B. Pharmay are feecing with electrical problems in own claus rooms. Two fans and three lights are not working claus rooms. Two fans and three lights are not working so, whe kindly request you sir to look into this issue and we also hope you a quick response towards this issue.

Thanking you sir,

power to

yowis faithfully, v. Wehasri g. Nayak P. Raja

Avanthi Institute of Pharmaceutical Sciences

Oner Rupar A prapuram Mandal

Vizianagara Del., - 531162



To

The principal Sir

Avanthi Institute of pharmaceutical sciences

Cherukupally

Vizianagaram

sub: Gnanapuram moad Extension

We are B. Jaya surya, D. Anusha, M. Jirisha, p. Mohamodha are arming from Ginanapuram and Town kotha in college bus. Due to the small road everyday we are facing Problem of traffic.

So kindly requesting you six to extend the Gnanapuram and Town Kotha wood and hope you a quick solution towards this.

Thanking you Sir

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Formander Lo

the



yours Sincerely,

B. Jaya Swya

D. Anusha

M. Sirisha

P. Mohamoodha.

ESTD: 2005

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Date: 20-08-2021

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-08-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- Placement of dustbins in corridor of each floor in the college building.
   Action taken: Dustbins are placed in corridor of each floor in the college building.
- Proper fixation of classroom doors and need to fix door stoppers.
   Action taken: Classroom doors are fixed and door stoppers are also fixed.
- Shortage of beds in restroom.
   Action taken: 4 extra beds are provided in the restroom.

Item 2: To discuss on matters related proper maintenance of dustbins in girl's washroom.

Resolution: It was discussed to look after the problem addressed by the final year girl students: N Sandhya, M Pavani, P Jahnavi, regarding the improper maintenance of dustbins in the girl's washroom. The Grievance and Redressal Committee has called upon the concerned maintenance supervisor and addressed him about the problem. The committee suggested to respond to this matter immediately and resolve the problem. Work supervisor is advised to complete the task within a day.

Item 3: To discuss about electrical problem in 2nd B-Pharm class room.

**Resolution:** With reference to the complaint filed by V Neha, G Nayak, P Raja, of II year B-Pharm, the committee members contacted concern maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the electrician and resolve the problem within a day.

Item 4: To discuss about the request on route extension to Gnana Puram and Town kotha road areas.

Resolution: As per the request made by the students B Surya, D Anusha, M Sirisha, of Gnana Puram and Town kotha road the Chairman of the committee asked AO Mr M Santosh Kumar to have a discussion on this matter with the buses in charge and respond positively by extending the routes as per the request received.



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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

The tentative date for next meeting was planned by Principal and is scheduled for October,2021.

#### **Members present:**

S.No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	400
2	A.Chandra Sekhar	Director-HR	Coordinator	M
3	V . Uma Shankar	Vice-Principal	Member	V. Ulus Jarkar
4	M . Santosh Kumar	A. O	Member	les. 8 - 10-7
5	Dr.M.Pavani	Associate Professor	Member	M. pavouri
6	Y. V. Vandana	Associate Professor	Member	M. pavani V. dumullandar
7	Dr. V.C.Randeep	Associate Professor	Member	Clare?
8	Dr. B. Manoj kumar	Associate Professor	Member	Boul
9	M.Glory 16T51T0012	Student of Pharm-D	Member	Gha
10	B. Omkar 16T51T0004	Student of Pharm-D	Member	Oder
11	G. Varma 18T51R0018	Student of B-Pharm	Member	Gi. Varina
12	K. Neeraja 18T51R0034	Student of B-Pharm	Member	K. Necraja M. Roja
13	M.Roja 20T52S1602	Student of M-Pharm	Member	M. Roja



To

The principal sir,

vishakapatnam, 02-09-2021.

Avanthi institute of pharmaceutical sciences, Cherukupally, Vizianagoram.

Sub: Thankful for rectifying the electrical Problems in 2nd year class rooms.

We v. Nehagai, g. Nayak, p. Raja of 2nd years

B. pharmacy were facing with some electrical problems

as we mentioned early. We are vory thankful for

Solving this problem.

Thanking you gir,

your faithfully,

V. Wehasri

S. Nayak

P. Raja

PRINCIPAL



To

Principal sin

Avanthi institute of pharmaceutical sciences

Chorukupally

Mizianagaram

sub: Thankful for maintaining the dustbins in quit's washroom

we are N. sadhana, M. Pauithra Pavani, P. sai Jahnaui of 4th B. pharm of Avanthi institute of pharmaceutical sciences segarding the improper maintenance of dustbins in girls washrooms.

Thanking you six

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

yowrs faithfully
N. Sadhana
M. Pawithra Pavani
P. Sai Jahnawi



To

The principle,

Avanthi Institute of Phanmaceutical Sciences, chemicaly,

· Vizianagouam.

Sub: Very much Mankful jost the Ginanapwiam swad Extension.

we are B. Jaya Sweya, D. Anusha, M. Sirisha, p. Mohamedha Very much thankful that the solving problem of Ginanapuran road extension and. Town kotha swad.

Manking you Sir

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



yours Sincerely,

B. Jaya Swiya

D. Anusha

M. Sinisha

p. Mohamoodha



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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 22-10-2021

### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 24-10-2021 at 2.30 p.m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on items from previous meeting minutes.
- To discuss on issue related to students facing problems of pests in III Pharm-D classroom.
- Insufficient chairs in the classroom.
- To discuss about the request made by the students to change blackboard in III-B-Pharm Classroom.
- Any other matters with the on Chairman.

# Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office



Chairman

Vizianagaram,

To
The Principal Sir,
Avanthi Institute of pharmaceutical sciences,
Cherukupalli,
Vizianagaram.

sub: - Facing problems of pests in 3rd pharma-D Classrooms.

We G. Sircesha, Ch. Anithareddy, P. Likitha and T. Jyothi of 3rd year pharm-D. We are suffering with pests in our classron-ms so lack of any pesticide control. We are suffering with this pests problem.

So kindly we request you sir to rectify this pest problem as soon as possible.

Thanking you Sir,

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

Francis

Yours faithfully, G. Sireesha Ch. Anitha reddy P. Likitha T. Jyothi.

Viziahagaram 16-09-2021

Jo Brûncipal sin Avanthi Institute of Pharmaceutical Sciences Cherukufally Vizianagaram

Sub: Change blackboard in 3rd B. Pharmacy

We ove Kirupa, Misik Poojitha, Sithurisai, Vi Abhilash, of 3rd Bipharmary in Avanthi Institute of Pharmacordical sciences as a students we observed our blackboard is not good so that we are requesting to change the blackboard in the class for our better understanding the classes so we hope you will hear & solve this problems.

Thanking You

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

V. Abhilash

To,

the principle sir,

Avanti Institute of pharmaceutical sciences,

Cherukupaly,

Vizianagaram

Sub:- Requiest regarding Insufficient chairs in rest room
Respected Sir,

We are C. Deepthi, D. Nogamaini, M. Aruna of 2nd B phasm. this is to bring notice that the choix in the sest room are insufficient so we sequest you to provide enter chaix in the sest soom.

Thanking you.

Your faithfully.

C. Deepthi

D. Naga maini

M. Aruna.

Found to

+12





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 24-10-2021

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on **24-10-2021** at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

**Item 1:** Action on the items from previous meeting minutes.

- To discuss on matters related proper maintenances of dustbins in girls wash room. Action taken: Dustbins are changed in the girls wash rooms.
- To discuss about electrical problem in 2nd B-Pharm class room.

  Action taken: The electrical problem in the 2nd B-Pharm class room has been resolved.
- To discuss about the request on route extension to Gnana Puram and Town kotha road areas.

Action taken: The route extension to the requested areas i.e, Gnana Puram and Town kotha road has been done.

Item 2: To discuss on issue related to students facing problems of pests in III-Pharm-D classroom.

**Resolution:** The following students G Sireesha, Ch Anitha, T Jyothi, of 3<sup>rd</sup> year Pharm-D addressed the problem they are facing with the pests in the classroom.

Grievance Redressal Committee has called upon the concerned work supervisor and maintenance supervisor and advised to look into the matters and take necessary action. The Chairman asked AO to monitor this issue and check whether it is resolved at the earliest.

Item 3: Insufficient chairs in the restroom.

**Resolution:** As per the requisition placed by the students C Deepthi, D Nagamani, M Aruna, related to insufficient chairs in the restroom the Grievance Redressal Committee Chairman addressed the AO, Mr M Santosh Kumar, to look into this matter and respond immediately by providing the requested chairs to the restroom to avoid any discomfort to the girl students.

**Item 4:** To discuss about the request made by students to change blackboard in 3<sup>rd</sup> B-Pharm Classroom.

**Resolution:** As per the request made by K Rupa, S Harisai, V Abhilash, 3<sup>rd</sup>year B-Pharm. The Chairman discussed with the administrative department and suggested to check about the complaint and resolve it at the earliest.

The tentative date for next meeting for the meeting for the month of December, 2021 has been



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propose by the Principal.

### Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	1/2
2	A.Chandra Sekhar	Director-HR	Coordinator	M
3	V . Uma shankar	Vice-Principal	Member	V. Ulusfankar
4	M .Santosh Kumar	A.O	Member	My, 2 107
5	Dr. M.Pavani	Associate Professor	Member	M. pavani
6	Y. V. Vandana	Associate Professor	Member	P. Wichur buden
7	Dr. V.C. Randeep	Associate Professor	Member	Care in the care i
8	Dr. B. Manoj Kumar	Associate Professor	Member	B-MI
9	M.Glory 16T51T0012	Student of Pharm-D	Member	Delie
10	B. OMKAR 16T51T0004	Student of Pharm-D	Member	000
11	G. Varma 18T51R0018	Student of B-Pharm	Member	Gerona
12	K. Neeraja 18T5R0034	Student of B-Pharm	Member	K. Neeroja
13	M.Roja 20T52S1602	Student of M-Pharm	Member	M. Roja



TO

The principal sir,

Avanthi Institute of pharmaceutical sciences,

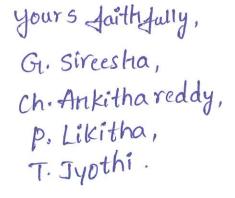
Cherukupalli,

Vizianagaram.

Sub:- Resolving problems of pests in 3rd year pharm-D classrooms.

We Go. Sireesha, Ch. Anithareddy, P. Likitha and T. Jyothi of 3rd year pharm - D. We are very thankful to your response. In which you had cleared our issue (Pests). So we are thankful for providing a Pest tree classroom.

Thanking you Sir,





Viziaragavam 15-11-2021

70

Principal Dier Avanthi Institute of Pharmaceutical Sciences Cherukufally Vizlanageuram

Sub: Thankful for changing blackboard in 3rd B-Phormay

We one k. Rupa, M's. t. Posjitha, S. Havisai, V. Albilash of 3rd B-Pharmacy in Avanthi Institute of Pharmaceutical sciences as we complain to change the blackboard in our class: Do we are very thatful for changing the blackboard.

Thanking You Sir

Yours Faithfully Kirupa Kirupa Mis. Kiroogitha Sittarisai Vitabhilash



to,

the principle dir,

Avanthy institute of phormaceutical Sciences,

Cherukupaly,

Viraianagaram.

Sub: Thoukful feedback for providing chairs in the nest room, Respected Sir,

Whe are c. peepthi, p. Naga mani, M. Anuna of 2nd Beharm this is to inform you that the problem of insufficient chairs in the sust soom is selected. We are very thankful for providing additional chairs

Thanking you.

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

Your faithfully

Depthi

D. Maga mani

M. Aruna.





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Date: 15-12-2021

### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 24-10-2021 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

## Agenda:

- Action on items from previous meeting minutes.
- To discuss on the complaint given by IV- B-Pharmacy students about the tube lights which are not working.
- To discuss on the issues regarding the request made by the students to change curtains and door mats in girls waiting hall.
- To discuss on request for weekly 2 hours self defence / cultural activity classes.
- Any other matters with the permission of chairman.

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office



10

ands.

Principal sir,

Avanthi Institute of Phonmaceutical Sciences,

Cherukupally,

vistanagaram.

Sub: Tube lights which are not working in Iv years

B. Phormary.

we are Y. vamsi, T. Abhishek, N. Padma, M. lohitha student of IV-year Biphormacy in our institution negarding of the tube

ane not working in our class vooms.

So kindly we nequest to nepair those tubelights

much as possible.

Thanking you sir,

Yours faithfully,

Y. vamsi

T. Abhishelc

N. Padma

M. Lohitha.

Avanthi Institute of Pharmaceutical Sciences

Durch Mandal

Vizianagara - Dt., - 531102

To

The Principal Sist, Avanthi Institute of Pharmaceutical Sciences. Cherukupally Vizianagaram.

Sub: Request to change curtains & Dror mots in waiting hall.

Respected Sin,

He N. Thanufa, V. Lavanya, L. Chandrika, K. Santhosh of IV B. Pharmaey want to being to you a notice that the curtains & Doormats in waiting hall are not in good condition. So we request you to please not in please actions.

Thanking You

Avan Che

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Yours faithfully, N. Thampa V. Lavonya

L. Chandaika

k. Sandhosh

the

· TO the principal Sir, Avanthi Institute of Pharmaceutical Sciences, eherukupally, vizianagaram.

Sub: To request 2 hours of self defence / cultural metivity classes

Respected sir,

ule Krusha Rani, KrJahnavi, KrBalu, MrKeerthana want to request you to provide 2 hours of Self clefence/cultural be very helpfull to Activity classes in the time table. It will the students.

Thanking you. yours Faith fully, g. usha rani, x- jahnavi, x-Balu, gn-xeerthana.





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Date: 16-12-2021

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 16-12-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on issue related to students facing problems of pests in III Pharm-D classroom.
   Action taken: The problem of III Pharm-D classroom is resolved by taking pest control measures.
- Insufficient chairs in the restroom.
   Action taken: Sufficient chairs are provided in the rest room.
- To discuss about the request made by students to change blackboard in III B-Pharm Classroom.

Action taken: The blackboard in III B-Pharm Classroom is replaced with a new one.

**Item 2:** To discuss on the compliant given by IV B-Pharm students about the tube lights which are not working.

**Resolution:** With reference to the compliant received from Y Vamsi, T Abhishek, N Padma, students of IV B-Pharm, the Chairman of the committee discussed with the concerned maintenance supervisor to look into this matter and assign the electrician to solve this problem. The chairman also said that this issue must be resolved at the earliest.

**Item 3:** To discuss on the issue regarding the request made by students to change curtains and door mats in girls waiting hall.

**Resolution:** As per the compliant received by N Thanuja, V Lavanya, K Santosh, the Chairman asked AO Mr M Santosh Kumar to provide new curtains and doormats in girls waiting hall immediately to avoid discomfort to the girl students.

**Item 4:** To discuss on request for weekly 2 hours for self-defense / cultural activity classes. **Resolution:** As per the request made by the 4th year students K Usharani, K Jahnavi, K Balu, M Keerthana.

To

The principal sir,

Avanthi Institute of Pharmaceutical sciences,

Cherukupally,

Vizianaganam.

Sub: Thanks for repairing the tubelights from IV years B. Bhanmay.

we are Y. vamsi, T. Abhishek, N. Padma, M. Lohitha Students of IV year B-Pharmary in Avanthi Institute of Pharmaceu - tical sciences, neganding which we thankfully for nepaining tubelights in our class rooms from our students.

Thanking you Sir,

Avanthi Institute of Pharmaceutical Sciences Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162



Yours faithfully, Y. Vamsi, T. Abhishek

N. Padma M. Lohitha. To,
The Principal Six,
Avanthi Institute of Phaemaceutical Sciences
cherokupally
Vizianagaram.

Sub: Thanking feedback for changing curtains & doormats in waiting hall.

Respected Sir,

We' N. Thanuja, V. Lavanya, L. Chandeika, K. Santhosh IV B. Pharmacy want to inform that the custains & Dool mate one replaced. Thanks you for responding immediately.

Thanking you

Yours faithfully No. Thanking a

V. Lavanya

L. Chandrika

k. Santhosh.



the Principle Sir,

Ivanthi Institute of Pharmaceutical Sciences,

cherukupally,

vizianagaram

Sub: Thank full feedback, for responding positively to provide self defence / cultural Activity classes

Respected sir,

Ne. Kushakani, K. Jahnari, K. Balu, M. Keerthana

Nant to say thank you as it was informed to our

Want to say thank you as it was informed to our

Students that 2 hours self defence / cultural Activity classes.

Students that 2 hours he next semester onwards.

Will be provided from the next semester onwards.

Thanking you.

yours Faithfully,

x- usharami,

K. Jahnavi,

K. Balu,

M. Keerthana,





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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 18-02-2022

### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 20-02-2022 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

## Agenda:

- > Action on the items from previous meeting minutes.
- > To maintain ground properly, as the grass is over grown and the trees need pruning.
- > To provide Cricket pitch and cricket tool for the student.
- Any other matters with the permission of Chairman.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

To

The principal sir,

Avanthi Institute of phanmaceutical sciences,

Cherukupally, Vizianagasiam.

Sub: To maintain ground properly.

Respected sir, we A. Mariyamma, C. Kavya, E. Bhargavi the 3rd year students we want bring to your notice that in the ground that grass is overgrown and the frees need to be pruned so, we nequest necessary action on this.

Thanking you sir,

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

powad to

Yours faithfully,

A. Maniyamma

C. Kavya

E. Bhangavi

To

Principal Sil

Avanthi Institute of pharmaceutical Sciences

Ch emkapally

Vizianagaram

sub: To provide proper vicket pitch and cuicket tool.

we are I. Indhu, M. Gayatri, P. Rajiv of 3<sup>rd</sup>. B pharmacy in avanthi Institute of pharmaceutical sciences as a Students want the wicket pitch and tool for playing wicket.

so, we are requesting you six to provide proper unicket pitch and took.

Thanking you cie

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

townder 6xe

+M2

your faithfully.

I. Indhu

M. Gayatri

P. Kajiv.



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Date: 20-02-2022

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-02-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

**Item1:** Action on the items from previous meeting minute.

- > To discuss on the compliant given by IV B-Pharm students about the tube lights which are not working.
  - Action taken: Tube lights in IV B-Pharm class room are changed.
- > To discuss on the issue regarding the request made by students to change curtains and door mats in girls waiting hall.
  - Action taken: Curtains and doormats in girls waiting hall has been changed.
- > To discuss on request for weekly 2 hours for self-defence / cultural activity classes. Action taken: The HODs and principal decided to provide extra hours for self-defence/ cultural activity classes from next academic year.

Item 2: To maintain ground properly, as the grass is overgrown and the trees need pruning

Resolution: As per the request made by the 3rd year students: A Mariyamma, C Kavya, E Bhargavi, about the overgrown grass, the chairperson and the committee member had discussion on the issues which were raise by the student the Grievance Redressal Committee for the Academic year 2018-19. The committee called maintenance department to keep neat, clean and tidy ground for the student.

Item 3: To reduce any sort of injury while playing on the ground.

Resolution: As per the request made by the 3rdyear students: P Rajiv, I Indu, the Chairman requested to the sports department head to resolve the cricket pitch issue as early as possible as most of the student love to play games and have good sports background along with their studies. Also, the co-curricular activities help in keeping student's mind fresh. And they can release tight schedule timings and the study load.

The tentative date for next meeting for the month of April, 2022 has been proposed by the principal..

Avanthi Institute of Pharmaceutical Sciences

Avanthi Institute of Pharmaceutical Sciences anagaram Dt., - 531162



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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

## Members present:

S. No	Name Of Member	Designation	Role	Signature
hannesk	Dr. M. B. V. Raju	Principal	Chairman	the
2	A.Chandra Sekhar	Director-HR	Coordinator	12
3	V Uma Shankar	Vice-Principal	Member	V. Ulme Jankan
4	M . Santosh Kumar	A.O	Member	Mrs. L & 7
5	Y. V. Vandana	Associate Professor	Member	V. Vilhullandan
6	A.H.V. Santhoshi	Associate Professor	Member	J. the hurlandan A H. VSandloh.
7	Dr. V.C. Randeep	Associate Professor	Member	Char.
8	Dr. B. Manoj Kumar	Associate Professor	Member	J. pul
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	AS
10	G. Padmini 17T510008	Student of Pharm-D	Member	Poll
11	A.Naveen 19T51R0003	Student of B-Pharm	Member	A. woveer
12	K.Swapana 19T5R0038	Student of B-Pharm	Member	K. Swapna
13	G.GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	G. geetha



To

The principal sir,

Avanthi Institute of phanmaceutical sciences,

cherukupally,

Visianaganam.

Sub: Thanks for feed back to maintain ground neatly.

Respected Sir, we A maniyamma, C kavya, E Bhangari the

3rd year Student. want to thankyou for nesponding immediately

for cleaning the ground.

Thanking you sir,

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

Yours faithfully,

A · Massiyamma,

C · Kavya

E · Bhasgavi



TO.

Paincipal six

Avanti Institute of pharma centical Sciences

cherukupally

Vitianagaram.

Sub: Thankful for providing proper wicket pitch and cricket took.

we are I. Indhu, M. Gayatri, P. Rajiv of 3<sup>rd</sup> B. pharmacy in avanthi Institute pharmaceutical sciences are very thankful to reproviding the cricket pitch and cricket tools.

Thanking you sir.

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



your faithfully

I. Indhu

M. Gayatri

P. Rajiv



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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 11-04-2022

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 13-04-2022 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

## Agenda:

- 1) Action on the items from previous meeting minutes.
- 2) To discuss on matter related to the request made by 3<sup>rd</sup> Pharm-D students about proper fixation of class room window and doors.
- 3) To discuss on request made by the students about insufficient chairs in the library.
- 4) To discuss about the request made by girl students to provide mirror in the girl's washroom.
- 5) Any other matters with the permission of Chairman.

Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



2) All HODs

1) Principal Office

- 3) IQAC
- 4) Office

Vi Franagoolam,

TO

Perincipal Sist,

Avanthi Postitute of phoormacutical sciences

cherokupally,

vitianagoriam

sub: Misters in Washeroom

We one v. Gayathai, S. Tyothiamai, M. Saravani, T. Hansika sai of 38d B. Phaam students. We arequesting you to fix the miserial in Washarooms in ovar block.

prequesting you sport to set this pasue as soon as possible.

Thanking you,

your's faithfully.

V. Gayathair

S. Tyothismai

M. Solavani

T. Hankika Sai

towards (5

GRE

4/2=

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



Vizianagaram, Dti-23/03/22,

To,
The principal. Sin,
Avanthi institute of pharmocourical Science,
cherukumpally
vizia nagaraan,

sub 6- Requested to proper directions of class-

Respected sirà-we Apriyante, p. upendra, cr. varehirà, B. raup studentes of 3rd years phora -D. Thès is to bring to your notice that in our clow room doons need to be fixed properly & also there is no door stopper- we request you to resolve this

Thanking you sir.

Forwarded to

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

GML

TOTE PHARMS

Yours faithfully

A. priyanca,

P. upendra

Cr. vanhine

B. toyya.

Principal six,

Avanthi institute of Pharmaceutical sciences

Cheukupally

Wizianagaram

sub: Request regarding proper insufficient chairs in Liberary

Respected six, we the students of 2nd Pharm D want to being to your notice that in the Library the chairs are insufficient and we request you to please provide exitera chaires to accomidate more number of students.

Thanking you

Founda to ton your's Faithfully R. Divya Seu A. Hemankita Gr. Alekhya





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Date: 13-04-2022

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 13-04-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To maintain ground properly, as the grass is overgrown and the trees need pruning. Action taken: Now-a-days the ground is maintained in a good condition.
- > To provide Cricket pitch and cricket tool kit for the student
  Action taken: The Cricket pitch and cricket tool kit for the students has been provided.

Item 2: Insufficient chairs in library.

**Resolution:** As per the complaint received from R Divya, A Hemankitha, G Alekhya, of II year Pharm-D, the Grievance Redressal Committee Chairman addressed the AO, Mr M Santosh Kumar, to look into this matter and respond immediately by providing the requested chairs to the library.

Item 3: Proper fixation of classroom doors and need to fix door stoppers.

**Resolution:** As per the complaint received from A Priyanka, P Upendra, G Varshini, B Kavya, the students 3<sup>rd</sup> Pharm-D raised the compliant regarding the fixation of class room doors and need to fix door stoppers. So, the Grievance and Redressal Committee Chairman along with the Coordinator discussed the maintenance issue addressed by the students. They were advised to check proper.

Item 4: Mirror in wash room.

**Resolution:** As per the request made by the students V Gayathri, M Sravani, T Hansika, the 3<sup>rd</sup>year students, the Chairman of the committee suggested the maintenance supervisor to look into the matter and check the possibility of providing a mirror in the washroom and also suggested to complete the task at the earliest.

The tentative date for next meeting for the formation of Committee in the next academic year has been proposed by the Chairman of the committee.

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Avanthi Institute of Pharmaceutical Sciences



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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

#### **Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M. B. V. Raju	Principal	Chairman	W2
2	A. Chandrasekhar	Director-HR	Coordinator	Par
3	V .Uma Shankar	Vice-Principal	Member	V. Ulmgarkar
4	M .Santosh Kumar	A.O	Member	Mus. L se
5	Y.V. Vandana	Associate Professor	Member	J. When dandone
6	A.H.V. Santhoshi	Associate Professor	Member	A. W. V. Sauthi
7	Dr. V.C. Randeep	Associate Professor	Member	Come 2
8	Dr. B. Manoj Kumar	Associate Professor	Member	Bound
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	AS
10	G. Padmini 17T510008	Student of Pharm-D	Member	toll
11	A. Naveen 19T51R0003	Student of B-Pharm	Member	A. W ween
12	K.Swapana 19T5R0038	Student of B-Pharm	Member	A. Swarner
13	G. GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	G. geotha



The parincipal sian
Avanthi institute of Phoamaceutical sciences
cherokopally
urthanagosiam.

Sub: Thankfully for fixing the misures in the Washerooms.

We ase v. Gayathail, 8. Tyothiamai, M. Salavani, T. Hansikasai of 38d B. Phoaim, Interone thankfoll for fixing the misionous in the work arooms

Thanking you,

Y. Gayathari

S. Jyothiarmai

M. Saravani

T. Hansika Sai



To.

The Principle.

Avanthie institute of pharmaceutical Science, cherukupally,

Vi Blanagaraon.

proper doores & door Stopper. For fixing

Respected Sin,

cro voushana, B. kanya studentes of 3rd years phane our class room door is fixed & door stoppers are also fixed properly. we are thankful to you for responding 'moned ately.

Thanking you six,

PRINCIPAL Inetitute of Pharmaceulti

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Ces dal Jours faithfully, A. priyantea, P. spendra, M. sonshini B. kasya.

Mizianagarism 26-04-2022

To

Perincipal sir,

Avanthi institute of Pharmaceutical sciences

Cherukupally

Vizianagaram

Sub: Thanking feedback for providing externa chairs in library

Respected sie,

we the students of 2nd Pharm D want to thank you for providing extra chairs in Library. Now the chairs we sufficient for students.

Thanking you

Your's Faithfully R. Dinya Sri A. Hemarkita G. Alekhya





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 09/12/2020

### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 10-12-2020 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

## Agenda:

- > Action on the items from previous meeting minutes.
- > To discuss on matters related to sanitation facilities including neat and tidy washrooms, continuous water supply, etc
- To repair the wooden furniture such as benches, windows, and doors at the classrooms also make an extra -wooden benches for the classroom.
- To provide separate dining room for non-teaching female staff members.

Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162



## Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vitionagoriam,

TO

parincipal sia

Avanth? PostPtute of phosmaceutical sciences

cherukupally,

Vi Hanagasiam.

Sub: To discuss on matters related to sanitation facility including near and tidy washowoms and continous water supply.

We sole V. Ishmooya, S. Kallitha, P. Solljonya, S. Vashdha of phonim. D 1st year in Avanthi institute of phonimoceurs of phonimoceurs as a students of while spending sometime in college we frequented out that the washmooms one not they and clean and there is also not continous water supply as for my knowledge and edges one also bit until you not only for propose but it will be used nice until you will be used nice of they some good so we hope you will be and solve they some good so we hope you will be and solve they some good so we hope you will be and solve they some good so we hope you will be and solve they some good so we hope you will be and solve they some good so we hope you will be and solve they some good so we hope you will be some and solve they some good so we hope you will be some and solve they some good so we hope you will be some and solve they some good so we hope you will be some and solve they some good so we hope you will be some and solve they some good so we hope you will be some and solve they some good so we hope you will be some and solve they some good so we hope you will be some and solve they some good so we hope you will be some and solve they some good so we hope you will be some and solve they some good so we hope you will be some and solve they some good so we hope you will be some and solve they some good so we hope you will be some good so we have good so we have good so we have you will be some good so we have good so we hav

Thanking you, yours faithfully,

v. Ish worka

S. Kauftha

P. Sowjanya

S. vagudha

Forward to

+

To

Principal sir,

Avanthi institute of phanmaecutical Sciences Cherukupally, Vizayanagaram

Sub: To repair the wooden furniture such as berches, windows and doors at the classroom...

We the Vardham, K. Swaroopa, N. Rishitha, M.D. Naseema of and pharm-D obudents of Avanthi Institute of pharmaceutical aciences. Many of the benches are not good and windows are broken and classroom clooks are not functioning optionally. Some doors are difficulties when open and closing. And potentially Feading to accidents and injuries.

Avanthi lestitute of Pharmacutical Sciences
Cherukupally (V), Bhogapurum Martial a quick response towards our need.

Vizianagaram Dt., - 531162

Thanking you.

Yours faithfully 2nd Phanm-D II Vardhan K. Swaroupa N. Rishitha To.

The paincipal,

Avanthi Institute of pharmceutical science, cherukupally,

viziangaiam.

Sub: Request for separate dining room for non-teaching staff.

Respected Sin,

I, Laxmi devi, N. Bhavani woodking as a lab aissistant in own college. This isbering to you notice that we, i.e. the non-teaching staff need a separate dining soom. So, please perovide us a separate dining soom to avoid unneccessary disturbance, during lunch time.

Thanking you six

Frankler Crke Your's faithfully, Laxmi devi N. Bhavani





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 09/12/2020

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 10-12-2020 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and Its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- It is needed to identify and replace the windows which are having any sort of damage and/or glass breakages.
  - Action taken:All the windows which are having any sort of damage and/or glass breakages are identified and replaced.
- 2) Replacement of benches which are not in a proper condition i.e without proper desk and/or benches with sliding issues.

Action taken: Damaged benches are replaced.

Item 2: To discuss on matters related to sanitation facilities including neat and tidy washrooms, continuous water supply, etc.

**Resolution:** It was discussed to look after the problem addressed by V Ishwarya, S Kavitha, P Sowjanya and S Vasudha, of 1<sup>st</sup>year Pharm-D department, regarding providing of tidy washrooms with proper water supply. The Grievance and Redressal Committee has called upon the concerned work supervisor and administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest. Work supervisor are advised to complete the task within a day.

**Item 3:** To repair the wooden furniture such as benches, windows, and doors at the classrooms also make an extra -wooden benches for the classroom.

Resolution: With reference to the complaint filed by K Swaroopa, N Rishitha, Md Naseema of 2nd year Pharm -D, the committee members contacted concern maintenance department supervisor to look in to the matter properly with understanding of repairs, maintenance of wooden and fabricated furniture in the classroom. After, discussion with the supervisor, the committee addresses them to issue a requisition to order raw material such as wood, hardware tools and equipment's and parts, also fabrication material wherever it's necessary. Further, same request has made to the finance and account department to provide finance for buying those materials.

Avanthi Institute of Pharmacoutical Science



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Item 4: To provide separate dining room for non-teaching female staff members.

Resolution: As per the request made by non-teaching staff MsN Bhavani and I Lakshmi devi, the committee Chairman and Coordinator directed the AO Mr S Santhosh Kumar, to check the possibility of providing a separate dining room for non-teaching staff members.

The tentative date for next meeting was planned by Principal and is scheduled for January, 2021.

## Members present:

S. No	Name Of Member	Designation	Role	Signature
Immed	Dr. M . B. V. Raju	Principal	Chairman	Wa
2	A.Chandra sekhar	Director-Hr	Coordinator	M
3	V . Uma shankar	Vice-Principal	Member	V. Ulugankar
4	M. Santosh Kumar	A.O	Member	Mes L 10-7
5	Dr.N.Neelima	Associate Professor	Member	D' Delina
6	Dr.D.Hema Naga Durga	Associate Professor	Member	D. Hener Worder Dwigler.
7	Dr.V.C. Randeep	Associate Professor	Member	C. C
8	B.Chaitanya	Associate Professor	Member	B. Chartouser
9	A.Jyotsna 15T51T0001	Student of Pharm-D	Member	A. Jyotsna
10	K.Maheshpavan 15T51T0014	Student of Pharm-D	Member	K. Maher
11	G. Rohith 17T51R0024	Student of B-Pharm	Member	GiRobiM
12	R.Sharmila 17T5R0062	Student of B-Pharm	Member	R. Shemila.
13	G.Chandramouli 19T52S1605	Student of M-Pharm	Member	G. Mouli

E OF PHARMOCE CONTROL OF THE P

Chairman

To

Paincipal Oir,

Avanthi Institute of Pharmaceutical Sciences,

Cherukupally,

Vizayanagaram

Sub: Thankful feedback regarding immediate action for providing wouldn't turniture such as benches, windows and cloors at the classroom.

We H. Varrelhan, K. Swaroopa, N. Swaroopa, N. Rishitha, M.D. Naseema of 2nd Pharm -D students of Avanthi Institute of pharmaceutical sciences. Ase before we have raised a request for wooden turniture of classroom downs and benches and it was successfully accomplished.

Heat of our second year phanm-D students, we, are thankful for solving this issue and reacting in at from management will be remembered and we will use it approximately.

Thanking you.

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



Yours faithfully, 2nd Pharm-D students He Vandhun

K. Swancoper N. Rishisha. M.D. Nasanna To,

The pulncipal,

Avanthi Institute of pharmacetical science, charakupally, Vizianagaram.

Sub! Thankful fredback oreganding peroviding separate dining secon for non-teaching staff.

Respected six,

I, Lax mi devi, N. Bhavani working as a lab assistant in own college. This is to inform you on behalf of all the femal non-teaching staff that as per the sequest made by us, a separated diving soom has been provided to us, All the non-teaching staff felt very happy in this sregard. Thank you six for srespending in a positive manner and providing over sequest.

Thanking you sou

Your's faithfully Laxmi devi N. Bhavani



Vi Flanagoslam, 18/01/2021.

Polincipal sion,
Avanthi Pristitute of phoormaceutical sciences
chorokopally,
vitianagoram.

Sub: Thanking you for stegarding taking actions on over peroblem of sanitation and untidy washerowns. We age v. Ishwayla, s. Kouitha, p. sowjanya, s. vasudha of Phosim. D 1st year of Avanthi institute of phusimaceutic sciences as students we complained about sanitation of college and immediately you took action how our washer college and immediately you took action how our washer and one very tidy, new comodes are fixed in place and basins are also good so successfully all peroblems of ourse age sesolved.

Behalf on Every 1st year Pharm D students, We are Thanking you for your humble manner in solving our problems.

Thanking you,

vi Ishwoxya

S. Kavitha

P. sowjanya

s vasudha





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 27-01-2021

## **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 28-01-2021 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

## Agenda:

- > Action on the items from previous meeting minutes.
- To maintain daily cleaning and Hygiene of the water storage tank also to maintain proper water supply without shortages.
- > Request for separate washroom for female faculty members.
- > Maintenance of medical kit in every department.

Chairman



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

The principal,
Avanthi Institue of Pharmaceutical Sciencer,
Chera keepally,
Vizianagaram

Subjects Request for providing squarate washrooms for lady faculty members.

We B. Chaitanya, A.V.H. Santoshi of pharmacy department of Avanthi Institute of pharmaceusical sciences on the behalf of all the lady faculty we are regusting you to provide separate waskroom for lady faculty as we are facing incornforable in the combined washrooms for our students & for as combined washroom. To the needful & grant as segarate washroom.

Thanking you sir

Power of 15

Am

Yours faithfulls

B. Chaitanga,

J-Vitt. Santhoshi



To,
Principal sir,
Avanthi institute of pharmaceutical sciences
Cherukupally
Vizianagaram

Sub: Request for maintenance of medical kit in every department.

We, k. Neeraja priya, O. Rashmitha, P. Vaishnavi, M. Purnima of 3rd B. Pharm. & want to request the purchase of medical kit in every department immediately. Because currently theris is no medical kit in our college to deal with the medical emergency, but it is very much needed many times a staff member has to be taken away even in a minor emergency. Please help but to medical kit in every department. & will be thankful for your kind approval & granting funds for medical kits.

Thanking you

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizicaagaram Dt., - 531162



Your Sincerely

3rd B Pharm

K. Neeraja Priya,

O. Rashmitha

P. Vaishnavi

M. Pornima



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Date: 27-01-2021

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 28-01-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- 1) To discuss on matters related to sanitation facilities including neat and tidy washrooms, continuous water supply, etc
  - Action taken: Sanitation is maintained in the washrooms and separate staff is assigned to continuously monitor the tidiness in washrooms.
- To repair the wooden furniture such as benches, windows, and doors at the classrooms also make an extra-wooden, benches for the classroom.
  - Action taken: Now-a-days all the benches are in proper condition.
- 3) To provide separate dining room for non-teaching female staff members. Action taken: A separate dining room for non-teaching staff is provided.

**Item 2:** To maintain daily cleaning and hygiene of the water storage tank also to maintain proper water supply without shortages.

Resolution: The following students A Prasanna, A Lakshmi, B Priyanka and C Sneha, of 1st year B-Pharm addressed the problem of improper maintenance of water storage tank and improper water supply. After brief discussion, the committee member has called the concerned department that is maintenance department supervisor and the housekeeping in charge to look in to the matter properly with understanding of health issues which often spread by unsafe drinking water. The committee member has advised to clean the tanks for every week, and maintain cleaning and maintenance Rota register system with proper worksheets, so to watch on non-development of any sort of algae and the eggs of mosquitoes in any water tanks. Grievance Redressal Committee has called upon the concerned work supervisor and administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest.

Item 3: Request for separate washroom for female faculty members.

Resolution: As per the requestion placed by Misses B Chaitanya and Misses A V H Santoshi faculty of Pharmacy Department, the committee members advised AO, Mr S Santhosh Kumar, to



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consider the grievance with utmost priority and make necessary arrangements for providing a separate wash room with all amenities for female faculty members.

Item 4: Maintenance of medical kit in every department.

Resolution: As per the request made by K Neeraja, P Vaishnavi, M Pornima, III year B-Pharm, As per the deliberations made during the meeting, the management decided to provide medical kit to all the departments to meet any minor unforeseen incidents.

The tentative date for next meeting for the month of March, 2021 has been propose by the Principal.

## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	4
2	A.Chandra Sekhar	Director-HR	Coordinator	M
3	V . Uma Shankar	Vice-Principal	Member	V. Uhngfardas
4	M . Santosh Kumar	A.O	Member	Aldeler, ber
5	Dr.M.Pavani	Associate Professor	Member	M. Davari
6	Y. V. Vandana	Associate Professor	Member	M. pavari.
7	Dr. V.C.Randeep	Associate Professor	Member	Clar
8	Dr.B.Manoj Kumar	Associate Professor	Member	B. mil
9	M.Glory 16T51T0012	Student of Pharm-D	Member	Geloss.
10	B. OMKAR 16T51T0004	Student of Pharm-D	Member	Q.L.
11	G. Varma 18T51R0018	Student of B-Pharm	Member	G. Novina
12	K. Neeraja 18T51R0034	Student of B-Pharm	Member	G. Novema K. Necraja
13	M.Roja 20T52S1602	Student of M-Pharm	Member	M. Roja

Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences Avanthi Institute of Pharmaceutical Sciences rukupally (V), Bhogapuram Mandal Vizianagaram Dt. Vizianagaram Dt., - 531162

1829ana garam, 15/02/2021

To The principal sir,

Avanthi institute of pharmaceutical sciences,

cherutra pally,

Vizianagaram.

Sub: Thanking you for negarding taking immediate action for providing good maintained and hygenic water supply"

we are A. prasanna, A. Latishmi Devi, B. priyanka, c. sneha. of 1st year B. pharmacy students of our institution. As before we have requested for the maintaince of water and hygienic water supply, and it was successfully accomplished.

we B. pharmacy students are thank ful to solving this issue and reacting in humble manner.

It is for sure that this faithfully from management we all are thanking you six.

Thankyou sir,

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



yours faithfully,

A. poasanna

A. Latishmi pevi

B. projycun ka

c. Sneha

Vizianagaram, 17-2-2021.

The Principal, Avanthi Tustifute of Pharmaceutical Sciences Cherakupally, Vitianagaram.

Subject: Thankful feedback regarding immediate action Lor providing separate washrooms.

We, B. Chaitanga, A.V.H. Santhorni of pharmany dept. of Avanthi Tustitate of Pharmaccutical Sciences as before we raised our request for separate washrooms and it was successfully accomplished.

Behalf of our faculty members, we are thankful for Solving this issue & reacting in humble manner. It is for solving this following at from management will be sure that this following at from management will be remembered & once again thanks for providing separate washrooms remembered & once again thanks for providing separate

for lady faculty.

Yours faithfulls, B. Chaifanga, A.V. H. Santhoshi.



To, Principal sir,

Avanthi institute of pharmaceutical sciences,

Cherukopally,

Vizianagaram.

Sub: Thankful feed back regarding immediate action for providing medical kits in every department in college.

We are third B phasm students of evanthi institute of phormaceutical sciences. Before we have requested for medical kit in every department and it was successful accomplished.

Be half of 3rd R pharm, we are thankful for solving this in issue and reacting in humble manner.

It is for sure then this following at from management. will be remembered and we will use it appropriately.

Thanking you,

Avanthi Institute of Pharmaceutical Sciences:
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



Yours Faithfully. 3rd B phasm K. Neeraja Priya, O. Rouhmitha

P. Vaishnavi M. Pornima.



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Date: 08-03-2021

## **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 09-03-2021 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

## Agenda:

- > Action on the items from previous meeting minutes.
- > To discuss Healthy and Hygienic food in canteen.
- > To discuss on the issue regarding the college buses which are not reaching on time to the college premises.
- > To provide additional buses.
- Any other matters with the permission of chairman.



Chairman
PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Dr. 19/3/29 Vizianagaram.

The principle,

Avanthi institude of pharmaceuticalsciencs,

Cheverkerfally,

Viziaragaram.

Sub: Request to improve the quality of food we are the status of 5th year pharm D 2. Venkala

We are the status of 5th year pharm D 2. Venkala

Surekha (1875170027). S. Sinivas Roa (185770022),

P. Vikas (1875170019). To requesting the quality of food

Thanking you \$6.

your's faithfully:

I. Venkata Suretha (1875170027)

S. Srinivas Roa [1875170022)

P. Vikas (1875170019)



TO,

Principal Sif,
Avanthi Institute of pharmaceutical sciences,
Characapally,
Visianagaram.

sub! To discus on the Issue Regarding the college busine whit -chare not Reaching on time to the college Premises.

We stuthe Bhardwar, T. Monika, B. Hemanth Missi of Juth Pharm-D of Avanthe Institute of pharmaceutical sciences this is to bring to your notice that some busses are starting early but Peaching very late to the college of we are facing Issues to attending starting classes. Io, we recovered you to please pasolve the Issue so, that busses reach on time to the college premises

\* Thanking you

Formanded to

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

yours faithfully,

Stathi Blardwar.
T. Monika

R. Hemanth Nicci

To,

The Principal Sir,

Avanthi Institute of Pharmaceutical Sciences,

Cherukupally, Vizianagaram.

Sub: To provide additional buses for Pharm-D

Respected Sir,

We are I. Sairam, k. Tinath, M. Lalasa, S. Venu from 1st pharm-1

Due to cless buses we are going home by Standing and Some are getting leg pains, to avoid this we request to add additional buses for own college to go home.

Kequesting six, to give additional busses to go home.

Thanking You.

Forded to

Avanthi Institute of Pharmaceutical Sciences: Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162

Your's faithfully 13t year students

I. Sairam,

k. Tinath.

M. Lalasa,

S. Venu.





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Date: 08-03-2021

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 09-03-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

 To maintain daily cleaning and hygiene of the water storage tank also to maintain proper water supply without shortages.

Action taken: Water storage tank is maintained Hygienically by cleaning it at regular intervals.

Request for separate washroom for female faculty members.
 Action taken: Initiation of construction of separate washroom has been started.

Maintenance of medical kit in every department.
 Action taken: Each department is provided with separate medical kits.

Item 2: To provide Healthy and Hygienic food in canteen.

**Resolution:** With reference to the compliant received from students of I Surekha, S Srinivas, P Vikas, 5<sup>th</sup> year Pharm-D, the chairman of the committee and the principal discussed with the canteen head about the complaints received on the quality of food provided in the canteen and also suggested to take immediate action to improve the quality of food. Dr Randeep, faculty Member of Pharmacy department is assigned to monitor continuously on this issue until it is resolved.

Item 3: To discuss on the issue regarding the college buses which are not reaching on time to the college premises.

**Resolution:** As per the compliant received by T Monika, B Nissi, 2<sup>nd</sup> year department, the chairman, coordinator along with principal had a discussion with the bus incharge and informed about the complaint received from students regarding buses that they are not reaching at proper time and also asked him to identify problems if any and solve by discussion with the concerned bus drivers.

Item 4: to provide additional buses.

Resolution: As per the compliant received by 1<sup>st</sup> year Pharm-D students I Sairam, K Tinath, M Lalasa, S Venu, the Chairman, Coordinator, along with Principal had a discussion with the bus in

Avanthi Institute of Pharmaceutical Sciences

Vizianagaram Dt., - 531162



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charge and informed about the complaint received from students regarding the requirement of additional buses. He advised them to address the problem at the earliest. The tentative date for next meeting for the month of April 2021, has been proposed by the principal.

#### **Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	412
2	A.Chandrasekhar	Director-HR	Coordinator	Mo
3	V. Uma Shankar	Vice-Principal	Member	V. Ulma Jankon
4	M .Santosh Kumar	A.O	Member	2012 2 - 67
5	Dr.M.Pavani	Associate Professor	Member	M. pavari
6	Y. V. Vandana	Associate Professor	Member	p. viemuradan
7	Dr. V.C.Randeep	Associate Professor	Member	Charles
8	Dr. B. Manoj kumar	Associate Professor	Member	B. pul
9	M.Glory 16T51T0012	Student of Pharm-D	Member	Gildh.
10	B. Omkar 16T51T0004	Student of Pharm-D	Member	Onle
11	G. Varma 18T51R0018	Student of B-Pharm	Member	Gurarina
12	K. Neeraja 18T51R0034	Student of B-Pharm	Member	K- Necraja.
13	M.Roja 20T52S1602	Student of M-Pharm	Member	M.Roja



of- 30/4 hg, Vizianagaram,

The principle Avanthi institude of Pharmaceutical sciences Cherukapally Vizianagaram.

> Subr: Thanking you To improveing the quality of food

we are the Students of 5th years PharmD P. Venkata Grekha (1875170027). S. Srinivas Roa (1875170022) P. Vikas (BISTOOP). Thankfull for improveing the quality

el food

Thanking yousir

yours faithfully

I. Venkata Surekha (1875/10027)

S. Sninvai Ras (1875170022)

P. Vikar (1815/170019)



Vizianagaram, 24/03/2021.

To,

The Principal Sir,

Avanthi Institute of Pharmaceutical Sciences,

Cherukupally, Vizianagaram.

Sub: Thanks feedback pregarding providing of additional buses.

Respected Sir,

We are I. Sairam, k. Tinath, M. Lalasa, 8. Venu from 1st pharm-D As before we have varied a request for adding additional buses and it was successfully accomplished.

Because of this We are and own faculty members are thankful for solving this cissue and reacting in humble manner. It is for sure that this following at from Management will be remarked and once again. Thank you for providing Seperate buses(o) additional buses.

Thanking You.

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



Your's faithfully

1st year pham-D

I · Sairam.

k. Tinath.

M. Kalasa.

S. Venu.

To,

The principal sir,

Avanthe Institute of pharmaceutical sciences,

Cheracapacy,

Visianagaram.

Subt Thankfull feedback Regarding Immidiate Action for providing
the busses which are not Reaching southe sharadown, Tottonika,
B. Hemanth Nicsi of With phann-D of Avanthe Institute of Phan
maceutical sciences as before we have Raise the Reavest
Regarding the college busses which are not Reaching on time
to the college premises it was successfully accomplished.

- Behalflut of Irth plann-10 students we are thankfull for solving the Issue of Rearting in Humber manner it is for sure that this following from management will be remembered on we will use it appropriately

Thankyou.

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



Yours faithfury.

Firth pharms students

Traffe Bharaderas

Traffe Bharaderas

Traffe Bharaderas

B. Hemanth Missi



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Date: 19-04-2021

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 09-03-2021 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

## Agenda:

- Action on items from previous meeting minutes.
- > Placement of dustbins in corridor of each in the college building.
- > Proper fixation of classroom doors and need to fix door stoppers.
- > Shortage of beds in rest room.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

## Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

To,

Principal sir

Avanthi Institute of pharmaceutical sciences

chemikupally

Vitianagaiam

Respected si,

Sub: Requiring immediate action over providing duribins.

we are K. Swapna, K. Navya, MD. Najisa, P. Sharan

purning 4th year B-pharmacy Department we immediately meed your help regarding the placement of dustbins in the covidor of each floor in the coverge building.

Due to lack of dustbins, we are suffering from the garbage stacks in the classroom corners which ejecting the bugs.

Hence please respond immediately over this issue.

Thanking you si

yours faithfully

K. Swapna

K. Navya

MD. Najisa

P. Sharan

4th year B-Pharmay Students.

to Re

4

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162

Vizianagaram 18/3/21

70

Poincipal Sir

Ananthi Institute of pharmaceutical sciences

Cherakupally

Vizianagaram.

Sub: Requiring proper fixation of class soom doors.
Respected stor,
We are ch. Sporthami, G. Janun, B. Lalitha, V. Rauani,
persuring 3rd pharm-D of ananthi institute of pharmaceutical
sciences. He are suffering from Jack of classroom doors,
door stoppers.

you need to consider this and please take immediate action over the fixation of classroom doors and need to fix door stoppers.

Thanking you die,

Gh. Gowthami

G. Tarun

B. Lalitha

V. Pauani

powels to

+3



To

Principal Sir

Avanthi Institute of Pharmaceutical science

Cherukupally

Vilianagarm

Respected Sir

Sub: Needed Storage of Beds in Rest Room

we are P. Anupama (2175170066), S. Neelsma (2175170086), 5- Reethika (2175170087) who are pursuing 2nd B. Pharm in your collège.

Girls of B. Pharm 2nd year are suffering from Lack of beds in case of sickness. Hence, Please consider this issue and respond immediately over storage of Beds in the Rest Room.

Thanking you sir.

P. Anugama

S. Neelima

S. Reethika

2nd year B. Pharm girls.

Former to





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Date: 19-04-2021

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-04-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To provide Healthy and Hygienic food in canteen.
   Action taken: Now-a-days Healthy and Hygienic food in canteen
- 2. To discuss on the issue regarding the college buses which are not reaching on time to the college premises.

Action taken: All the college buses are reaching at the right time to the college campus.

3. To provide additional buses.

Action taken: As per the requirement an additional bus is added.

Item 2: Placement of dustbins in corridor of each floor in the college building.

**Resolution:** As per the complaint received from K Swapna, K Navya, P Sharan, of 4th year B-Pharm, the maintenance department personnel were called and informed regarding the compliant raised by the students. They were advised to tackle the situation by providing the dustbins where ever it is necessary.

**Item 3:** Proper fixation of classroom doors and need to fix door stoppers.

**Resolution:**Ch Gowthami, G Tarun, V Pavani, the students 3rd Pharm-D, raised the compliant regarding the fixation of class room doors and need to fix door stoppers. So the Grievances and Redressal Committee Chairman along with the Coordinator discussed the maintenance issue addressed by the students. They were advised to check proper maintenance of college furniture etc.

Item 4: Shortage of beds in rest room.

**Resolution:** As per the request made by the students P Anupama, S Neelima, S Reethika, of 2nd B-Pharm, regarding the facilities in the rest room, the coordinator directed the AO S Santhosh Kumar to resolve the problem by equipping the rest room with necessary beds.

The tentative date for next meeting for the formation of Committee in the next academic year has been proposed by the Chairman of the committee.

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V) Rhogapuram Manda

Avanthi Institute of Pharmaceutical Science Sizianagaram Dt., - 531162



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## **Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	4
2	A.Chandra Sekhar	Director-HR	Coordinator	M
3	V . Uma Shankar	Vice-Principal	Member	V. Ulus Sankar
4	M . Santosh Kumar	A.O	Member	Mile es
5	Dr.M.Pavani	Associate Professor	Member	M. pavari
6	Y. V. Vandana	Associate Professor	Member	Y When Landar
7	Dr. V. C. Randeep	Associate Professor	Member	e and a second
8	Dr. B. Manoj kumar	Associate Professor	Member	Bun
9	M.Glory 16T51T0012	Student of Pharm-D	Member	Glos
10	B.omkar 16T51T0004	Student of Pharm-D	Member	Onle
11	G. Varma 18T51R0018	Student of B-Pharm	Member	Guvarna
12	K.Neeraja 18T51R0034	Student of B-Pharm	Member	K. Neeraja
13	M.Roja 20T52S1602	Student of M-Pharm	Member	M. Roja



Vi zianagram, 30 | 4 | 2021.

Principal sin

Avanthi Institute of Pharmaceutical sciences

cherukupally

Vitianagram.

Sub: Thankful feedback regarding immediately action for providing placement of dustbins in consider of each floor in the college building.

we are 4th year B-pharmacy students of Avanthi Institute of Pharmaceutical sciences. As before we have raised a required for providing placement of dustbins in corridous of each floor in the college building

It is for sure that is following at from management will be remembered and we will it appropriationy.

Thanking you.

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



You's faithfully

4 tyear B-phaimacy

K. Swapna

K. Navya MD. Nafiça

P. Sharan.

Pormipal sive Avanthi Institute of pharmacutical sciences, Cherukupally, Vizianagram

Sub: Thankful feedback viegording Immediate action for providing proper fixation of classroom doors and door

Stoppers. Respected Sir, We are the third year pharm-D students of Avanthi Institute of pharmaceutical sciences. As before we have vaised a request for proper fixation of classroom door and door stopper for our claserooms and it was successfully accomplise

Behalf of our third year pharm-p students, we we thank -ful for solving this issue and reacting in humble manner It is for sure that this following at from management will be remembred and we will ruse it apparently

Thanking you,

Avanthi Institute of Pharmaceutical Sciences Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162



yours faithfully

3rd phaim D

ch. Gowthami

G. Jarun

B. Lalitha

V. Pauani

To

Principal Sir

Avanthi Institute of Pharmaceutical sciences

cherukupally

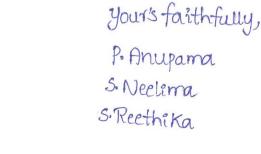
Vizianagarm

Respected sir

Sub: Thankful feed Back regarding Providing Extra beds in Rest Room.

We are P. Anupama (2175170066), S. Neelima (2175170086), S. Reethika (2175170087) of 2nd B. Pharm whant to thank you for responding immediately and providing Extra Beds in the rest Room. This is to Inform that now-adays there is no shortage of beds.

Thanking you sir.





# Manual Control of the Control of the

## AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Date: 22-04-2019

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 23-08-2019 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

#### Agenda:

- Action on the items from previous meeting minutes.
- To discuss request to replace broken glass window in washroom.
- To discuss on complaint regarding immediate replacement of projector board in Eclassroom.
- To discuss on the complaint regarding change of seat in the bus as the cushion is torn.
- Any other matters with discussion of chairman.



Chairman PRINCIPAL

Avanthi Institute of Pharmaceutical Science Cherukupally (V), Bhogapuram Manda Vizianagaram Dt., - 531162

## Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizayanagaram, 23/07/2019.

The principal,

Avanthi Protitute of pharmaceutical Sciences,

Cherikupalli, Visayanagaran

Subject: Replace broken glass windows in Washrooms Respected Sir,

We the Students of Ist B-pharmacy D. Harshitha, D. Sasikala, D. udaya Nerupama want to bring your Notice that the window Glasses for broken, so please Kindly requesting you to Doesible.

Repare as soon as possible.

pour 15

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



Thanking you sis, Youre faithfully, Deflarshitha, D. Sasikala, D. Udaya Newpama Respected principal sir,
Avanthi institute of pharmaceutical sciences,
cherutupalli,
vizajayanagaram.

subject: Replacement et projector in €-clauroom

Respected Sir,

p. vikas, want to bring to your notice that the projector is not knorking properly

so, kindly requesting you to replace the projector As soon as possible.

Thanking you str,

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

Former 15

yours faithfully B. Tushara B. Meghna P. Vikas



To The principal, Avanthi college, cherkupally, Vizianagram.

Subject! Complaint suggesting change of seat in the bus as the cusion is toin

Respected Sir.

We the students of 4B. Phasimacy B. Pradup (1975170011), M. Sravani (1975170029), Q. Sreekanth (1975170045), K. Revathi (1975170058) want to Dring your notice that the to change of seat in the bus as the cuesion is tolon, so please kindly suguesting you to change the Seat in bus.

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162

Founded 5

Thanking You, Yours fathfully B. Pradeap M. Sravani G. Srekanth k. Revathi





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Date: 23-08-2019

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 23-08-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss on the request made by girl students to provide extra bed in waiting hall. Action taken: Additional bed is provided in the waiting hall.
- To discuss on request received from students about quality of food.
   Action taken: Quality of food in canteen is improved.
- To discuss on request made by students to provide extra bench.
   Action taken: Extra bench is provided in the class room.

Item 2: To discuss request to replace broken glass window in washroom.

**Resolution:** As per the request received from the girl students: D Harshitha, D Sasikala, D Nerupama, about the inconvenience caused by the broken glass window in washroom, the Chairman of the committee Dr S N V Ganesh asked the maintenance supervisor to look into this matter and replace the window as early as possible.

Item 3: To discuss on compliant regarding immediate replacement of projector board in E Class room.

**Resolution:** With reference to the complaint filed by B Tushara, B Meghna, P Vikas, the chairman of the committee asked AO Mr Santhoshkumar to look into this problem and provide a new projector board in E Class room.

**Item 4:** To discuss on the compliant regarding change of seat in the bus as the cushion is torn. **Resolution:** As per the compliant received by the students: B Pradeep, M Sravani, K Revathi, regarding the problem faced by them in the bus during rain, the Chairman of the committee told the Transport incharge to check the bus on which the compliant is received and also to take necessary action to resolve the issue at the earliest.

The tentative date for next meeting was planned by Principal and is scheduled for October,2019.

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal

Avanthi Institute of Pharmaceutical Sciences Vizianagaram Dt., - 531162



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#### **Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	42
2	A.Chandra Sekhar	Director-HR	Coordinator	M
3	V . Uma Shankar	Vice-Principal	Member	V. Ulma Jankan
4	M . Santosh Kumar	A.O	Member	W.1.2 200
5	Dr.N.Neelima	Associate Professor	Member	D. Deline
6	Dr.D.Hema Naga Durga	Associate Professor	Member	D. Hema wage
7	Dr. V.C.Randeep	Associate Professor	Member	Charge .
8	B.Chaitanya	Associate Professor	Member	B. Chartoyer
9	S.Yogasree 14T51T0024	Student of Pharm-D	Member	Syogaster
10	R.Manogna 15T51T0022	Student of Pharm-D	Member	Sylogaster R. Monogna
11	O.Swathi 18T51S1609	Student of B-Pharm	Member	OSwathi
12	M.Roja 16T51R0039	Student of B-Pharm	Member	M.Roja
13	C.Sai Lavanya 16T51R0013	Student of M-Pharm	Member	C. SaiLavama



Vizianagaran; 06/09/2019

To, the principal, Avanthi Protitute of pharmaceutical Sciences, Cherukupally, Vizianagaram.

Subject! - Thanking you to replace broken glass windows in Washrooms.

Respected Sir,

We the Students of Ist-B-pharmacy D. Harshitha, D. Sasikala, D. udaya Merupama want to thankyou for considering our "seves made replaced the broken glass window of washrooms.

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



Thanking yousir, Yours faithfully, D. Harshitha, D. San'kala, D. udaya Nenyama TO!

Respected principal sir,

avanthi Institute of pharmaceutical sciences.

cherukupalli,

Vizayanagaram,

Subject: Showing gratil-ude Regarding Replaument of projection Respected sir, gratil-ude Regarding Replaument of projection

B. Meghna, p. vikash writing thus letter showing grattitude regarding replacement of projection in E-claus Room, we are thankful to you sir

thanking you sir,

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



Prikash.



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Date: 24-10-2019

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 25-10-2019 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

#### Agenda:

- Action on the items from previous meeting minutes.
- To discuss about replacement of tube light in the lab.
- To discuss on complaint received about taps which are not working.
- To discuss about the complaint, receive to clean the ground properly.
- Any other matters with the discussion on Chairman.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizèganagaram 24/9/2019,

To.

Respected principal sir, Avanthi institute of phermaceutical science, cheruleupally. visigaragaratn,

> Sub: - Replacement of tube light in the lab.

Respected Sir;

we the studenties of B. mahalaxehen; Ch. Karithik, C. Kalayani, Cr. Haristha Weidu, want to bring to your notice that the tube light in the lab were not working.

So, kindly we are requesting to replace the tube lightes in the lab.

thinking your sir,

Frank Co

Avanthi Institute of Pharmaceutical Sciences Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 53112

yours sincuschy, B. maha laxand ch. Karthèle E. Kalyani Cro Harshortha nai Principal six,

Avanthi gnstitute Of Phormaceutical sciences,

Cherusupally

n'ziounagaram.

Subject: Repaired the taps which are not booking in the . washrooms.

Respected sit,

We the Students of 3rd Bpharm Granitha, broshwritha, I oliva kumari beare we bring to your notice that please orepain the teaps which are hot working in the washrooms property. So we kindly requesting you to provide the immediate action on this issue.

Thanking you sit

Xours faithfully to Anitha Gr sushrista

I. Oliva kumari

Foundle

792



Vij°ayanagaram 25-09-2019

To The Principal

Avanth: Institute of Pharmaceutical Sciences,

Cherukupally,

Vijayanagaram

Subject: Complaint Regarding to clean the college ground
Properly

Respected Sir,

We the students of III of Pharm D, S. Swetha (2075170021) Ramya (2075170022), D. Poojitha (2075170008), K. Lavanya (207517001) Here we bring to your notice that please clean the college ground Properly.

30 we kindly requesting you to provide the immediate action on this issue.

Thanking you Sir

Yours faithfully,

8. Swetha

T. Ramya

D. Poojitha

K. lavanya

founds to

the





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<a href="mailto:www.avanthipharma.ac.in">www.avanthipharma.ac.in</a>, principal@avanthipharma.ac.in</a>

Date: 25-10-2019

# MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 25-10-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss request to replace broken glass window in washroom.
   Action taken- The broken window is replaced.
- To discuss on compliant regarding immediate replacement of projector board in E Class room.
  - Action taken: A new projector board has been provided in the E- Classroom.
- To discuss on the compliant regarding change of seat in the bus as the cushion is torn. Action taken: The seat in the bus is replace with a new one.

Item 2: To discuss about replacement of tube light in the lab.

**Resolution:** The following students: B Mahalaxmi, C Kalyani, G Harshitha, gave a requesting letter to change the tube lights in the computer lab. So, the chairman of the committee asked the maintenance supervisor to immediately replace the tube lights which are not working properly.

Item 3: To discuss on compliant received about taps which are not working.

**Resolution:** As per the requisition placed by the students: G Anitha, G Sushritha, about the taps which are not working properly, the chairman of the committee told this issue to maintenance supervisor and asked him to take necessary action.

Item 4: To discuss about the compliant, receive to clean the ground properly.

**Resolution:** As per the request made by the students: S Swetha, T Ramya, D Poojitha, K Lavanya, the chairman and coordinator of the committee discussed this issue with the AO and the maintenance supervisor and asked him to take necessary action so that students do not face any discomfort during the sports hours.

The tentative date for next meeting for the month of December, 2019 has been propose by the Principal.

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162

Avanthi Institute of Pharmaceutical Sciences



(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada) Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

#### **Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	1
2	A.Chandrasekhar	Director-HR	Coordinator	M
3	V . Uma Shankar	Vice-Principal	Member	V. Ulmafankan
4	M . Santosh Kumar	A.O	Member	Mrs. 2 2007
5	Dr.N.Neelima	Associate Professor	Member	D- Deline
6	Dr.D. Hema Naga Durga	Associate Professor	Member	D. Hema woga
7	Dr.V.C. Randeep	Associate Professor	Member	Que -
8	B.Chaitanya	Associate Professor	Member	B. Cheritage
9	S.Yogasree 14T51T0024	Student of Pharm-D	Member	S-yog wer
10	R.manogna 15T51T0022	Student of Pharm-D	Member	R. Manogro.
11	O.Swathi 18T51S1609	Student of B-Pharm	Member	O. Sworth
12	M.Roja 16T51R0039	Student of B-Pharm	Member	M.Roja
13	Ch.Sai Lavanya 16T51R0013	Student of M-Pharm	Member	Ch Sou'Low onyo



Viziyanagarae 5/11/2019

To,

Respected principal 3:11.

Avanthi institute of pharmaceutical science,

Cheruku pally.

Viziya nagaraan,

Subs- Thanking letter, Respected 3ir,

we the Studentes of 2nd year. B. pharmacy. B. make lastoponi, ch. kanthèle (c. last yanè, h. Harshètha wa'du, writhing this letter showing gratitude.

eve are thanking con then belieful for the replacement of tube lightes In the lab.

Thinking you sir,

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



yours sincerity

B. oraha lastohers

Ch. karthile,

Co kalayani,

Co. Harisi the waid

TO,
Principal sit,
Avanthi Institute of pharmaceutical sciences,
Cherukupally,
Visianogaram.

subject :- Thanking you for your immediate action on repairing water taps.

Respected Six,

We the students of mind B phane or Anitha, hi shustistia, a notiva kumani. we sincerely thank you for your immediate action the issue of repairing water taps in washrooms which are not working property.

Thanking you six,

Yours faithfully, or Anitha or Shushritha Q-oliva kumati



90

The Principal

Avanthi Enstitute of Pharmaceutical Sciences,

Cherukupally,

Vijayanagara m

Subject: Thanking you for your immediate action on cleaning the college ground.

Respected Sir,

We the students of III rd Pharm D, S. Swetha (20T51T0020) (I. Ramya (20T51T0022), D. Poojitha (20T51T0008), K. Lavanya (20T51T0012) we sincerely thank you for your immediate action on the issue of cleaning the college ground which is not clean.

Thanking you Sir,

Yours faithfully,

S. Swetha

T. Ramya

D. Poojetha

K. Lavanya



# Transit en

# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada) Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 19-12-2019

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 20-12-2019 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

#### Agenda:

- Action on the items from previous meeting minutes.
- To discuss the issue of improper maintenance of sanitation in boy's washroom at main block.
- To discuss on the request on replacement of board in 3<sup>rd</sup> B-Pharm classroom.
- To discuss on request made by 4<sup>th</sup> year students to provide extra bus to the students who are attending CRT classes.
- Any other matters with the permission of Chairman.

#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office



To

The principal sir,

Avanthi Enstitute of pharmaceutical sciences,

cherukupally,

vizianagaram.

Sub: Emproper mointance of Sanitation in boy's washrooms.

Respected Sir

we k. Avinash, 9 · Adhinarayana, 9 · Gpala wrishni Gue here to request to slove the problem of improper maintance of sanitation in boy's washroom. As some of our classmatic one facing swin alwayies. Hope you will take necessary actions.

Thanking You Yours faithfully

Burne

k. Auinash

G. Adhinarayana

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Traignagaram Dt., - 531162

Gopala Krishna



Vizianagaram 18 NOV 2019

To,

The principal sir:

Avanthi Institute of pharmacutical sciences.

Cherukypally,

Vizianagaram.

Subject: Replacement of board in 3rd B. pharmacy classroom

Respected sin.

hll B. Uma Sivani, J. Tenni faul, J. Algja of 3rd B Bharmacy · We kindly sugest for suplacement of board in the 3rd B. pharmacy class swom.

Thanking you

yours Sincouly

B. Uma Sivani,

J. Tenni paul;

J. Alaja.

Forwarded to



To

The Principal,

Avanthi Institute of Pharmaceutical sciences

Cherukupally,

Vizianagaram.

Sub: To Provide extra bus to the students who are attending CRT classes.

Like are students of B. Kasturi (1975170017), K. Pavithra (1975170042), K. Pavan kurnar (1975170048). R. Dileep kurnar (1975170079) of 4th B. Pharm requesting to Provide extra bus to the students who are attending CRT classes.

Thanking you sir.

Yours Sincerely.

B. Kasturi (1975170017)

k. Pavithra (19751T0042)

K. Pavankumar (1975170048)

R. Dileep kurnar (1945 170079)

Founded to





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Date: 20-12-2019

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-12-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss about replacement of tube light in the lab.
   Action taken: The tube light which is not working has been replaced with a new one.
- To discuss on compliant received about taps which are not working.
   Action taken: The laps in the wash room which are not working properly are repaired.
- To discuss about the compliant, receive to clean the ground properly.

  Action taken: The ground is maintained neatly.

Item 2: To discuss the issue of improper maintenance of sanitation in boy's washroom at main block.

**Resolution:** With reference to the compliant received from: K Avinash, G Krishna, G Adhinaryana. Regarding improper maintenance of sanitation in boy's washroom and the problem faced by the boy students due to improper sanitation, the maintenance in charge is advised to immediately take necessary action.

Item 3: To discuss on the request on replacement of board in IIIB-Pharm class room.

**Resolution:** As per the compliant received by III B-Pharm students: B Uma sivani, J Alaja, J Jenni paul. The chairman of the committee asked the AO to take necessary action and replace the board.

**Item 4:** To discuss on request made by 4th year students to provide extra bus to the students who are attending CRT classes.

**Resolution:** As per the request made by the 4th year students: B Kasturi, K Pavitra, R Dileep Kumar, the chairman of the committee asked Transport incharge B Nitin to check the possibility and assign a bus as per the request made by the students.

The tentative date for next meeting for the month of February, 2020 has been proposed by the Principal.



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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

#### **Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	45
2	A.Chandra Sekhar	Director-HR	Coordinator	Ka
3	V . Uma shankar	Vice-Principal	Member	V. Uhuglankan
4	M . Santosh Kumar	A.O	Member	Mrs. 2 1/2 7
5	Dr.N.Neelima	Associate Professor	Member	D. Deelima
6	Dr.D.Hema Naga Durga	Associate Professor	Member	D: Hema waga Dorges
7	Dr.V.C. Randeep	Associate Professor	Member	Que de la companya della companya della companya de la companya della companya de
8	B.Chaitanya	Associate Professor	Member	B. Chentayer
9	S.Yogasree 14T51T0024	Student of Pharm-D	Member	B. Cheinforger S. Yogasser
10	R.manogna 15T51T0022	Student of Pharm-D	Member	R. Monogra-
11	O.Swathi 18T51S1609	Student of B-Pharm	Member	O. Sworthi
12	M.Roja 16T51R0039	Student of B-Pharm	Member	M.Roja
13	Ch.Sai Lavanya 16T51R0013	Student of M-Pharm	Member	M.Roja Chrsoi Lovanya



10

The principal Sir,

Avanthi Institute of pharma ceurical sciences,

Cheru go pally

Vizianagaram.

Sub: Thanking feedback for problem of sanitation in boy's washroom.

Respected Sir.

We, K. Avinash, G. Adhinarayana, G. Gopala

We, K. Avinash, G. Adhinarayana, G. Gopala

Respected Sir.

We, K. Avinash, G. Adhinarayana, G. Gopala

We was high to you sir by

thankful to you sir by

solving our problem which we are facing

regarding the problem of Sanitation in boy's

washroom.

Thanking you sir, your faithfully.

K. Avinash.

9. Adhinarayana.

G. Gopala Krishna.



Vizianagaeam 2 Jan 2020.

TU,

The principal Sin;

Avanthi Institute of pharmaceutical Sciences:

·Cherungally.

Vizianagaram.

Subject: Showing quatitude sugarding suplacement of Irand in 3rd B. pharmacy class swoom.

Respected sin,

the B. runa sivani. J. Tenni paul, J. Alaja of 3rd B. pharmacy. We are thankful for suplacing the board in our class swom

Thanking you. yours Sincerely

B'Uma Sivani,

F Tenni paul.

J. Alaja



The Principal,

Avanthi Institute of Pharmaceutical sciences

Cherukupally,

Vitianagaram.

Sub: Thank you for providing extra buses for students who are attending CRT classes.

We B. kaskuri (1975170017), k. Pavilhra (1975170042),

k. Pavankumar (1975170048), R. Dileep kumar (1975170079) of

4th B. Pharm. Thank you Sir for Providing extra bases for

Students who are attending CRT classes.

Thanking you sir.

Yours Sincerely,

B. Kasturi (1975 170017)

k. Pavithra (1975170042)

k. Pavankumar (1975170048)

R. Dileep Kumar (1975/170079)





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 20-02-2020

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 21-02-2020 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

## Agenda:

- Action on the items from previous meeting minutes.
- To discuss on the request made by the girl students to provide extra in the girls waiting hall.
- To discuss on complaint received that cooling water fridge is not working.
- To discuss about problem faced by the students in bus during rain.
- Any other matters with the permission of Chairman.

Chairman PRINCIPAL

Avanthi Institute of Pharmaceutical Scienc Cherukupally (V), Bhogapuram Mand Vizianagaram Dt., - 531162

#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office



Vizianagasiam,
20/01/2020.

The principal sir,
Avanthi Institute of phonomaccutical sciences,
cherukupally,
Vizianagovam.

Sub: To provide the extra chairs in the girls waiting hall.

Respected Sir, we care A. Susmitha, B. Rakesh, C. Ramya of 4th year

Phasim-D from our institution. we are requesting you to provide extrachairs in the girls waitinghall for lacking of chairs in the hall. So kindly solve the issue as soon as possible.

Thanking you sir,

Yours faithfully,

A. Susmitha

B. Rakesh

C. Ramya.

Park

PRINCIPAL

Vizianagaram, 21 [01] 2020.

To,
The Respected Sir,
Avanthi Institute of pharmaceutical sciences,
Cherukupally,
Vizianagaram.

Sub:- complaint about cooling Mater fridge. Respected sur,

he the students of 3rd B. pharm A. Mohan Krishn B. Anwodha, B. Raviteja want bring notice to your notice that the cooling water pridge is not working.

So, kindly steplace the budge.

Thanking you son!

Fow-eld to

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Yours faithfully,

A. Mohan krûshna,

B. Anwiadha,

B. Ravilija



To
The Principal Sir,
Avanthi Institute of Pharmaceutical Sciences
Cherukupally
Vizianagaram

Sub: Request to Repair Cooling water fridge.

We B. Niharika (17751T0004), A. Sanjuna Revathi (17751T0001), C. Sai Himabindu (17751T0005) from 4th Pharm D, this is to inform that, we are faring problems dew to not working of cooling water fridge. So, please repair the cooling water fridge.

Thanking you

Your's faithfully

B. Niharika (1775170004)

A. Sanjuna Revathi (1775170001)

e. Sai Himabindu (17751 TO 005)

Formaled &

-ap

PRINCIPAL



To.

Respected Pouncipal Sin,

Avanthi Institute of pharmaceutical Quencer,

Cherukerpally,

Visianagaram.

dubject: Problems faced during rain in bus.

Respected Sin,

We the Students of B-Pharm (2nd year)

D. Tanuja (2175170003), A. Nandini (2175170014) and C. Tagadesh (2175170021) want to bosing to your notice that we are facing problems durings the

grains.

So, kindly look into the problems & on.

Thanking you si'm.

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

powered to

your Faithfully, D. Tanufa A. Nandini C. Jagdesh



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Date: 21-02-2020

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 21-02-2020 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item I: Action on the items from previous meeting minutes.

- To discuss the issue of improper maintenance of sanitation in boy's washroom at main block.
  - Action taken: No-a-days sanitation in boy's washroom is maintained well.
- To discuss on the request on replacement of board in III B-Pharm class room.

  Action taken: The board in III B-Pharm class room is replaced.
- To discuss on request made by 4th year students to provide extra bus to the students who are attending CRT classes.
  - Action taken: An extra bus has been provided to the students who are attending CRT classes.

**Item 2:** To discuss on the request made by girl students to provide extra chairs in the girls waiting hall.

**Resolution:** As per the request made by the students: A Susmitha, B Rakesh, C Ramya, the chairman of the committee asked the AO Mr M Santhosh Kumar to check the possibility and provide additional chairs in the waiting hall to avoid any kind of discomfort to the girl students.

Item 3: To discuss on compliant received that cooling water fridge is not working.

**Resolution:** As per the request made by the students: A Mohan, B Anuradha, B Raviteja. Regarding the bad condition of cooling water fridge and that the fridge is not working properly, the chairman of the committee asked Ao to check the possibility of repairing or replacing the cooling water fridge so that students can comfortably drink cool water during summer.

Item 4: To discuss about problem faced by students in bus during rain.

Resolution: As per the request made by the students: D Tanuja, A Nandini, C Jagdesh, that they arefacing problem due to rain. The bus which is provided totheir route has a broken window through which rain water is getting inside and students are facing problem due to this. so, the committee chairman asked A. O and transport in charge to take necessary action on this.



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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

The tentative date for next meeting for the academic year 2020-2021 to form the committee been proposed by the principal.

#### **Members present:**

S.No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	tow.
2	A.Chandra Sekhar	Director-HR	Coordinator	M
3	V . Uma Shankar	Vice-Principal	Member	V. Ulmafankar
4	M. Santosh Kumar	A.O	Member	Mrs L les
5	Dr.N.Neelima	Associate Professor	Member	D. Deelene
6	Dr.D.Hema Naga Durga	Associate Professor	Member	D. Ikwa waga
7	Dr.V.C. Randeep	Associate Professor	Member	3 and the second
8	B.Chaitanya	Associate Professor	Member	B. Chaitaga.
9	A.Jyotsna 15T51T0001	Student of Pharm-D	Member	A Jyotsna
10	K.Mahesh Pavan 15T51T0014	Student of Pharm-D	Member	K-Mahush
11	G. Rohith 17T51R0024	Student of B-Pharm	Member	G. Rohem
12	R.Sharmila 17T5R0062	Student of B-Pharm	Member	R. Sharmila
13	G.Chandramouli 19T52S1605	Student of M-Pharm	Member	G. Moeli



Vizianaganam,
05/03/2020.

To

the principal sir,

Avanthi Institute of pharmaceutical sciences,

Cherukupally,

Vizianagasiam.

Sub: Thankful for providing the extrachairs in the givis waiting hall.

we come A. Swimitha, B. Rakesh, C. Ramya from our Institution from 4th year phone—D. we are thankful for the providing the extrachairs in the girls waiting hall as pen the Compliant the problem is solved and we are Comfortable with your immediate action.

Thanking you sir,

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Yours faithfully,

A. Susmitha

B. Rakesh

C. Ramya.



Ulizianagaram,

To,
The Respected principal ver,

Avanthe Institute of phormaceutical sciences,
Cherikupally,
Vizianagaram.

Oub:- Expressing gratitude for repairing cooling Mater

Respected Sir,

from 3°d B-pharm this is to inform, whe are facing problem with hotter cooling fridge. Our requested was solved. Thank you for solving our problem.

Thanking you,

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



yours faithfully,

A. Mohan kushna

B. Anwadla,

B. Ravileja

The Principal Sir,
Avanthi Institute of Pharmaceutical Sciences
Cherukupally
Vizianagaram

Sub: Expressing gratitude for Repairing Cooling Water Fridge.

Respected Sir,

We B. Ni'harika (17T51T0004), A. Sanjuna Revathi (17T51T0001), C. Sai Hima bindu (17T51T0005) from 4th Pharm D, this is to inform we are faring problem with water cooling fridge. Our request was solved. Thanks for solving our problem.

Thanking you

Your's faithfully

B. Niharika (1775170004)

A. Sanjuna Revathi (1775170001)

C. Sai Himabindu (1775170005)



Viziangaram.

To.

The Pouncipal Sis,

Avanthi Pretitute of phaemaceutical Baiences.

chemkupally,

Vizianagavam.

Pubject: Thankful Letter

Respected Ofin,

We the Bludents of B- pharm (2nd year)

D. Tanya (217517003), A. Nandini (2175170014) and

C. Tagalesh (2175170021) Westling this letter Showing

Gratitude. We are thankful Sin, to the solution

Gratitude. We are thankful Sin, to the solution

Thanking you Sist.

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

your faithfully, D. Tanya A. Mandini C. Tagdesh





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Date: 12-09-2018

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 14-09-2018 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

## Agenda:

- Action on the items from previous meeting minutes.
- To discuss on matters related proper maintenances of dustbin in girl's washroom.
- To discuss on matter related to the repair of cooling water filter.
- To discuss on complaint received by students about dustbins in classroom.
- Any other matters with the discussion of Chairman.



PRINCIPAL

Avanthi Institute of Pharmaceutical Scie
Cherukupally (V), Bhogapuram Ma
Vizianagaram Dt., - 531162

# Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office



The principal
Avanthi institute of Pharmaceutical Sciences
Cherukupally

Viziancopram.

Sub:- No proper maintenance of destibins in Gills woulmoom

Respected Sir,

We the students of Pharm D 5th years B. Tushara

B. Kirthana, B. meghana wards to bring to your

notice that in Girls washroom. But bins were broken

so we kindly requesting you to provide the Dust bin

Thank you six

yours faithfully B. Tushara B. Kirthana B. Meghara

GRC -

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences



Vizijaya magara 17/8/2018,

To.

Principal sir,

Avanthi Instistute of pharmacy.

Chanakapally.

Viziganagaram.

Suber To repair of cooling water filter, Respected Sin,

we one E. Ramya, B. Radha syaan priya

C. Himasi of 1st year B. pharmacy wantes to brin

to your police that on request to repair of a

cooling water filter so, we one kindly requesting

you to solve this problem as soron as possible

Thanking you,

Yours faithfully,

E. Raenya

B. Radha sayaan priya

C. Honash

Founded to



Vizianagoram

The Trincipal
Avaithi Institute of pharmaceutical Sciences
chenikupally,
Vizianagaram

Sub: Request to change duston in class room.

Respected Si,

We U. Geetha, P. Swaroopa, BiDinya Vani (1875170010), (1875170002) (1875170024)

Ki Manisha (DBTSIT0020). This is to inform that give are faring problem due to insufficient dust bin in the class room, so provide dusting to our class nooms

thanking You.

Vous faithfully V. Geathe (1885170002) R. Smaroopa (1875170010) B. Duyarlam (1875170010) K. Manishe (1875170020) Powerfate



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Date: 14-09-2018

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 14-09-2018 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college, for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- Placement of dustbins in corridor of each floor in the college building.
   Action taken: Dustbins are placed in corridor of each floor in the college building.
- Proper fixation of classroom doors and need to fix door stoppers.
   Action taken: Classroom doors are fixed and door stoppers are also fixed.
- Shortage of beds in rest room.
   Action taken: 4 extra beds are provided in the restroom.

Item 2: To discuss on matters related proper maintenances of dustbins in girls wash room.

**Resolution:** As per the request received from the girl students about improper maintenance of dustbins in washrooms, the chairman of the committee asked maintenance supervisor to take immediate action.

Item 3: To discuss on matter related to the repair of cooling water filter.

**Resolution:** With reference to the complaint filed by students, E Ramya, B Priya, C Himasri, about the water filter which is not working, the chairman of the committee discussed this with the maintenance supervisor and asked him to immediately take necessary action.

Item 4: To discuss on compliant received to change fans in the classroom.

**Resolution:** As per the compliant received by the students: V Geetha, P Swaroopa, K Manisha, regarding the problem faced by them in the class room due to the fan which makes noise. The fan is making noise and there is disturbance in the class due to this. So, the chairman asked maintenance supervisor to change the fan immediately.

The tentative date for next meeting was planned by Principal and is scheduled for October, 2018.



(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada) Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

### **Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	1/2
2	A.Chandra Sekhar	Director-HR	Coordinator	12
3	V. Uma shankar	Vice-Principal	Member	V. Ulung Jankas
4	M . Santosh Kumar	A.O	Member	Hes. s 25
5	Dr.N.Neelima	Associate Professor	Member	D. Henra 10099
6	Dr. D.Hema Naga Durga	Associate Professor	Member	D. Hema wag 9
7	Dr.V.C. Randeep	Associate Professor	Member	Gla:
8	B.Chaitanya	Associate Professor	Member	B. Charlose
9	T.Rushi 13T51T0019	Student of Pharm-D	Member	alid_
10	B.Abhilash 13T510001	Student of Pharm-D	Member	B. Abhi
11	C.Chandrakala 15T51R0020	Student of B-Pharm	Member	c. chendratalo
12	G.Chandramouli 15T51R0023	Student of B-Pharm	Member	G. Mouli
13	A.Anuradha 17T51S0401	Student of M-Pharm	Member	A. Anwawa



Vizianagaram

The principal Avanthi institute of Pharmaceudical Sciences

Chererkufally

Vizianagarm

Thanking you for providing new dustins in

girls washown

Respected Sir, We the students of 5th year

B. Tushara, B. Meghana, B. Kirthana wants to

Thank you for providing New distributions in the washermorn

Thankingyou Sir

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



your faithfully

B. Tushara

B. Kirthang

B. Meghara.

Vija yana garaa 27/9/2018

To, principal sir,

Avanthe Pristitute of pharmaceutical's science, cherukupally,
Vijayaragaram,

sub 8- Expressing gratitules for repair of cooling water filter.

Respected sir,

We are E. Ramya, B. Radha Eyaen Priye c. Himasin of 1st year B. phannacy wantes to very thanking too providing a cooling water filk we are thankfull for responding on this exues.

Thorking you

your a faith fully.

E. Rachya, B. Radha Sayan priya C. Hicra Sri.



Ulizianagarans 8/9/18/.

The Pencipal
Amenthi Enstitute of pharmaceutical "Sciences.
Chemkupally.
Virianagaram.

Sub-1 Expressing Gratilude for providing dust bin to Du class.

Respected Su,

De, V. Geetha (187517000), P. Swaroopa (187517002)

B. Dinyalani (185170010), K. Manishe (1875170020). This is to

liforn that, as per request given that to change dustlins is

classroom, the acquest was solved. So, we are thankfull for

sesponding immediately

Thanking You.

Your faithfully

V. Geothe (1875176002)

P. Swaropa (18 T570014)

B. Druge Nam (18 Tr 1700 10)

K. Manishe (18752+0020)





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Date: 28-11-2018

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 30-11-2018 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss on the complaint given by II Pharm-D students to change the tube lights which are not working properly.
- To discuss on request for changing of chairs in the library.
- To discuss about the request of providing additional cricket bats.
- Any other with the discussion on Chairman.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office



Vitianagoslam, 30/10/18.

The polincipal

Avanthi institute of phonomaceutical sciences

Cherkupally

Sub: Request to change the tubelights in classonom Respected size,

We P. Akhila, D. Padma Parilla, Navya sais
This to inform you that parablem due to imparaper
condition of tube lights. so please change the tubelight
of class aroom.

Thanking you

Yours faithfully,

Vizianagoolam

P. AKhila

D. Padmapsiya

Navya soit.

to the



Vizianagaram Date - 31/10/2018

The Principle sixt
Avanthi Anstitute of pharmaceutical sciences
Cherukupally
Vizianagaram

Subject: Request to change chains in the library

Respected Sir,

This is to inform you that there are insufficient chairs in the Library. So we request you to provide additional chairs. Please take necessary actions.

Thanking you,

the the

Yours faithfully V. Aishwarya K. Meenassiee M. Ratramallika



Dt: 26/10/18. Vizianagaram

The principal Avanthi Institute of Pharmaceutical Sciencer. Cherukupally Nizianagaram,

Sub: Request to provide additional Cricket bots

Respected sis,

We B. Dynoesh, (2275170006)

G. Nandy (22T5170011). N Abhisheik (22T5170018).

This to inform that there are less cricket both while we are going to play cricket in the ground.

We need more number of cricket both. So we request you to provide additional cricket both. Please take necessary action as soon as possible

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162

psource -

your faithfully.

B. Dhyanesh
(2275170018)

G. Nlandu
(2275170011)

N. Abhisheik
(2275170018)



(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada) Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 30-11-2018

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 30-11-2018 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

- To discuss on matters related proper maintenances of dustbins in girls wash room.
   Action taken: The broken window is replaced.
- To discuss on matter related to the repair of cooling water filter.
   Action taken: A new projector board has been provided in the E Classroom.
- To discuss on compliant received by students about dustbins in classrooms.

  Action taken: The seat in the bus is replace with a new one.

**Item 2:** To discuss on the compliant given by 11 students to change the tube lights which are not working properly.

**Resolution:** As per the request made by the students: P Akhila, D Padmapriya, Navyasri, of to change the tube light in their class room. The chairman of the committee asked maintenance supervisor to change tube light immediately.

Item 3: To discuss on request for changing of chairs in the library.

**Resolution:** As per the requisition placed by the students: V Aishwarya, K Meenasree, M Ratnamallika, it is observed that some chairs in the library are in bad condition. So, the Chairman of the committee asked AO to replace those chairs with new ones.

Item 4: To discuss about the request of providing additional cricket bats.

**Resolution:** As per the request made by the students: B Dhyanesh, N abhisheik,G Nandu, about the cricket bats which are old and they need some extra bats. So, the Chairman of the committee asked AO and Physical Director to look into this matter and provide the required sports material.

The tentative date for next meeting for the month of February, 2019 has been propose by the Principal.



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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

### Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	452
2	A.Chandra Sekhar	Director-HR	Coordinator	M
3	V . Uma shankar	Vice-Principal	Member	V. Uma Suntar
4	M . Santosh Kumar	A.O	Member	My. ser
5	Dr.N.Neelima	Associate Professor	Member	D. Deeline
6	Dr.D.Hema Naga Durga	Associate Professor	Member	D. Hema nage
7	Dr.V.C. Randeep	Associate Professor	Member	Company
8	B.Chaitanya	Associate Professor	Member	B. Chaitos
9	T.Rushi 13T51T0019	Student of Pharm-D	Member	Oly
10	B.Abhilash 13T510001	Student of Pharm-D	Member	B. Abhi
11	C.Chandrakala 15T51R0020	Student of B-Pharm	Member	C'Chondrata
12	G.Chandramouli 15T51R0023	Student of B-Pharm	Member	bj. Mouli
13	A.Anuradha 17T51S0401	Student of M-Pharm	Member	A. Anwradha



MZBnogoslam,

TO

The parnciple,

Avanthe institute of phasimaceutical sciences cherukupally,

vi Elanagoslam,

sub: Exporessing gratitude for changing the tube

Respected sen,

We p.Akhila, D. padma poliya, Navya Soir, This is to inform you that as por steayuest given to chang, the tube lights in class soom the steayuest was solved the tube lights in class soom the steayuest was solved to have asserted that steayuest was solved to have asserted.

Thanking you.

Youris faithfully,

P. AKhipla

D. Padma Poriya

Navya soi



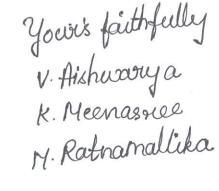
Vizianagaram, Pate: 17/12/2018

Avanthe Institute of pharmaceutical Sciences Cherikupally

Vizia nagaram

Subject: Thanking feed back for providing chairs in the Sibrary.

We V. Aishwarya, K. Meenassiel, M. Ratna Mallika. This is to inform you that as per siequest given to change chairs in the library and preorides Respected sin, extra chairs. The request was solved. So we are thankful for responding immediately. Thanking you





do, 19/12/18 Vizianagaram

The principal

Avanthi Institute of pharmacoutical Sciences

Cherukupally Vizianagarans

Sub! Than king feedback for providing additional cricket bals

Respected Sir, we B. Dhyanein (2275170006)

G. Nandy (2275170011), N. Alshicheik. (2275170018). This
to inform that you as per request given to provide.
additional cricket both and provides extensity.
The request was solved so such are thankful for responding Immediately
Thankyousis,

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



your faithfully, B. Dhyaneth (22 T5 1 Tools) G: Mandy (22 T5 170011) N. Abhisheik (22 T5 170018)



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Date: 06-02-2019

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 08-02-2019 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

#### Agenda:

- Action on the items from previous meeting minutes.
- To discuss on matter that some buses are not coming on time to the campus.
- To discuss on the request on replacement of board in II B-Pharm classroom.
- Any other matters with the permission of Chairman.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Viziernagaram,

Date: 5/02/2019

To,

The principal,

Avanthi Institute of Pharmaceutical & Sciences,

Cheruku pally,

Vizieragaram.

Subject: To Discuss on matter that some buses are not coming on time to the campus,

Respected Sir,

We J. Mohan, K. Salome, M. Prabha. A. Mishra. This is to inform you that there are particular 5 buses. which is not curriving to the college campus at scheduled and that is half an hour late Arriving to campus the campus this is leads to our Study hour late we request you to. Please take necessary action.

Thanking you.

Formereda

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupatly (A) Phagagoure and a.

Viziana (a) 53 32



yours faithfully,

J. Mohan

K. Salome

M-Prabha

A. Mishra.

Vizianagaeam, 07/01/2019.

To

The principal sir,

Avanthi pharmaceutical institute.

Cherukupally.

Vizianagaeam.

Subject: Request replacement of board in 2nd B. Phaem Respected sir,

Avanthi institute of pharmaceutical sciences the board in 2nd B. pharmaceutical sciences the board with chalk. There is some uncleaning place in board so we request you to deplace the board in 2nd Byhaun class soon as possible

Thanking you sir,

Poweded to

PRINCIPAL
postitute of Pharmaceutical Science

Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

You's faithfully.

G. Lavanya

M. Gopi priya

G. Kalia

Vizayanagaram, 10/1/2019.

To

The Principal

Avanthi Entitute of Pharmaceutical Sciences,

Churchupally,

· Vizayanagagaros.

Sub: To provide the entra beds in waiting hall.

We are K. Shyarrala (1975170027), V. Sandhya rani (19751700 P. Pravanna (19751 Too 14) of 4th year phasm. D. We we requesting to Provide the extra bed from Scarcity in the waiting hall.

> So, we are requesting to provide the beds as rouch as Possible.

Thanking you, Yours faithfully,

K. Shyamala V. Sandhya rani

P. Provanna.





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 08-02-2019

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 08-02-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

Item 1: Action on the items from previous meeting minutes.

 To discuss on the compliant given by II Pharm-D students to change the tube lights which are not working properly.

Action taken: The tube light which is not working has been replaced with a new one.

To discuss on request for changing of chairs in the library.
 Action taken: The taps in the wash room which are not working properly are repaired.

To discuss about the request of providing additional cricket bats.
 Action taken: The ground is maintained neatly.

Item 2: To discuss on matter that some buses are not coming on time to the campus.

**Resolution:** With reference to the compliant received from students: J Mohan, M Prabha, A Mishra, it is observed that some buses are reaching late to the college regularly and also the students of that bus are facing problems to attend 1st hour class. The Chairman of the committee asked Transport In-charge B. Nitin to closely monitor on this issue and take necessary action.

Item 3: To discuss on the request on replacement of board in II B-Pharm class room.

**Resolution:** As per the compliant received by II B-Pharm students: G Lavanya, M Gopi Priya, G Kalia.

The chairman of the committee asked the AO to take necessary action and replace the board.

OF PHARMA



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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

#### **Members present:**

S. No	Name Of Member	Designation	Role	Signature
power	Dr. M . B. V. Raju	Principal	Chairman	43
2	A.Chandrasekhar	Director-HR	Coordinator	14
3	V . Uma shankar	Vice-Principal	Member	V. Uma Sankar N. A. J. 27
4	M . Santosh Kumar	A.O	Member	
5	Dr.N.Neelima	Associate Professor	Member	D. Deeline
6	Dr.D.Hema Naga Durga	Associate Professor	Member	D. Hema wager Durges
7	Dr. V.C.Randeep	Associate Professor	Member	C. C
8	B.Chaitanya	Associate Professor	Member	B. Chartage
9	S.Yogasree 14T51T0024	Student of Pharm-D	Member	B. Chartager S. Yogasine
10	R.manogna 15T51T0022	Student of Pharm-D	Member	R. Monogna.
11	O.Swathi 18T51S1609	Student of B-Pharm	Member	O Swath
12	M.Roja 16T51R0039	Student of B-Pharm	Member	M.Roja
13	Ch.Sai Lavanya 16T51R0013	Student of M-Pharm	Member	M. Roja Ch. Sailaranya



Chairman

Vizianagavam, 22/02/2019.

TO,

The principal,

Avanthi institute of pharmaceutical & Sciences Cherukupally,

Vizianogaram.

Subject: Thanking feed back for that on the buses which are coming to campus on time.

Respected Sir,

We J. Mohan, K. Salome, M. Prabha, A. Mishra. We are very Thankfull to responding on our issue that to Provide buses on time to college. Thank you to our letter for which you have responded immediately.

Thanking you sir.

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

your's Sincerly, J. Mohan K. Salome M. Prabha A. Mishra



Vizianagaram,
22/02/19,

10

The principal sir,

Avanthi phaunaceutical institute,

Cherufsupally,

Vizianagasam.

Subject: Thomking feed back for Replacing the board in and Byhaum class woom

Respected Sir,

This is to inform you that as complaint given that replace the board. The problem was isolved. Thank you for providing us clear board in 2nd B phoum class som.

Thank you for replacing the board

Thank you for replacing the board

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Your's faithfully,

G Lavanya

M. Gopi priya

G. kalia



Vizayanagaran 27/2/2019.

To

The Principal,

Avanthi Institute of Phononacutical Sciences

Cherukupally,

Vizayanagaran.

Sub: We are thankful for providing the entra bed in waiting

We are K. Shyamala (1975170027), V Sandhya rani (1975170022) P. Prananna (1975, TOD14) of 4th year pharm D. We over Very thankful Fol providing the entra bed in the waiting hall.

> We are thankful for providing the extra bed for this issue and verponding fartly

Thanking you, Your Faithfully,

K. Shyarsala

V. Sandhya rani P. Prananna:

Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 17-04-2019

#### **CIRCULAR**

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 19-04-2019 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

#### Agenda:

- Action on the items from previous meeting minutes.
- To discuss on the request received from students about quality food.
- To discuss on request received from students about quality food.
- To discuss on request made by students to provide extra bench.
- Any other matters with the permission of Chairman.

Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162



#### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram, 22-09-2019.

To,

The Principal Sir,

Avanthi Institute of pharmaceutical sciences,

Cherukupalli,

Vizianagaram.

Sub:- To provide healthy and hygienic food in Canteen.

ble B. Kaveri, B. Rajkumovi, D. Hemalatha and 5. sesanka of 4th year B. Pharmacy in our institution. This is to inform you that due to the unhygienic food provided in the canteen many of yowr classmates and hostler friends are facing health issues. So I request you to please improve the quality of food provided to us in the canteen.

Thanking yousir,

GRE GRE

2/2

4th year B. Pharmacy students, B. Kaveri

B. Raj Kumar

D. Hemalatha

yours faithfully,

S. Sesanka.



To, the principal sir, Avanthi institute of pharmaceutical science, Cherukupally, Vizianagaram,

Subject: To provide Extra benches in the class roor like are R. Harshavardhimi, sonika cruthi, Annesho despeady from our institution from 4th pharmad. we are requesting to provide the Extra benches to the class room for Lacking of benches

So, kindly provide the benches in classroom as soom as possible.

Thanking you.

Your's Sinarely, R. Harsherbrocknin Sori la Southi. Smerh duppedhy Founded to

Am





(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada) Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

www.avanthipharma.ac.in, principal@avanthipharma.ac.in

Date: 19-04-2019

#### MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 19-04-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

- To discuss on matter that some buses are not coming on time to the campus.
   Action taken: No-a-days sanitation in boy'swashroom is maintained well.
- To discuss on the request on replacement of board in II B-Pharm class room.
   Action taken: The board in II B-Pharm class room is replaced.

Item 2: To discuss on the request made by girl students to provide extra bed in waiting hall.

**Resolution:** As per the request made by the students:

About the beds in the waiting hall. They requested to provide additional beds. So, the Chairmanof the committee addressed this issue to AO and advised him to provide the additional beds asper the request.

Item 3: To discuss on request received from students about quality of food.

**Resolution:** As per the request made by the students:

The quality of food in the canteen is not maintained good. The Chairman of the committee askedAO to closely monitor this issue

**Item 4:** To discuss on request made by students to provide extra bench.

**Resolution:** As per the request made by the students:

Regarding proving extra bench to their class room. The chairman of the committee discussed this with the AO and asked him to provide additional bench to the requested class.

The tentative date for next meeting for the academic year 2019-2020 to form the committee been proposed by the Principal.





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www.avanthipharma.ac.in, principal@avanthipharma.ac.in

# Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	100
2	A.Chandrasekhar	Director-HR	Coordinator	K
3	V . Uma Shankar	Vice-Principal	Member	V. Ulus Sunkar
4	M . Santosh Kumar	A.O	Member	Wer, s ter
5	Dr.N.Neelima	Associate Professor	Member	D. Deeline
6	Dr.D.Hemanagadurga	Associate Professor	Member	D. Heme wagg Dwggez-
7	Dr. V.C.Randeep	Associate Professor	Member	Cons.
8	B.Chaitanya	Associate Professor	Member	B. Chaitase
9	S.Yogasree 14T51T0024	Student of Pharm-D	Member	B. Chartorsen
10	R.manogna 15T51T0022	Student of Pharm-D	Member	R. Monogra
11	O.Swathi 18T51S1609	Student of B-Pharm	Member	O. Swayey
12	M.Roja 16T51R0039	Student of B-Pharm	Member	M. Roja
13	Ch.Sai Lavanya 16T51R0013	Student of M-Pharm	Member	Ch. Sail avanya



Vizianagaram, 28-10-2019.

To

The principal sir,

Avanthi Institute of pharmaceutical sciences, Cherukupalli, Vizianagoram.

> Sub: Thankful fudback regarding immediate action fol providing healthy and hygienic food in Canteen.

We B. Kaveri, B. Rajkumor, D. Hemalatha, S. Sesanka of 4th year B. Pharmacy of own institution. As before we have raised a request for providing healthy and hygienic tood in canteen it was successfully accomplished.

Behalf of our 4th year B. Pharmacy students, we are thankful to solving this issue and reacting in humble manner. Now we are happy to eat in canteen it is for sure that this following at from management will be remembered and we will use it appropriately Thanking you Sir,

Avanthi Institute of Pharmaceutical Sciences Cherukupally (V), Bhogapuram Mandal Vizianagaram Dt., - 531162



Yow's faithfully, 4th year B. Pharmacy students,

B. Kaveri

B. Raj kumar

D. Hemaletha

S. Sesanka.

To the principal, Svanthi institute of pharmacutical sciences. Cherukupaley, Mizianagaeam,

> Sub: Thankfull for providing the Extra brench en our dass room.

le are R. Harshavardhini, Sonika sruthi, Anneshdeeppad from our institution from 4th pharm D. are thankful for providing the Entra benches in the class woms, and thankful for the issue cehere the management desponded fastly.

Thanking you, Your's Sincerely R. Haeshe Varellini Souila Scutter Dunckhauppradely

