



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, New Delhi, recognized by the Govt. of A.P. & Affiliated to JNTUGV-Vizianagaram)  
Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

## 5.1.4 Timely Redressal of the Grievances through appropriate committees

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Principal

**PRINCIPAL**  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 16/06/2022

## GRIEVANCE REDRESSAL COMMITTEE

### CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 18-06-2022 at 2.30 pm.

#### Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2022-23.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.



  
Chairman

PRINCIPAL

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Vizianagaram Dt., - 531162

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- 3) IQAC
- 4) Office



Date: 18/06/2022

## MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 18-06-2022 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2022-23.

The Committee discussed the following agenda at the meeting:

### Item – 1

Formation of the Grievance Redressal Committee for the academic year 2022-23

#### Resolution

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2022-23. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

### Item-2

Awareness program on Grievance Redressal mechanism.

#### Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



  
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Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



**Members Present:**

S. No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	
2.	A. Chandra Sekhar	Director-HR	Coordinator	
3.	V. Uma Shankar	Vice-Principal	Member	
4.	M. Santosh Kumar	A. O	Member	
5.	Y. V. Vandana	Associate Professor	Member	
6.	A.H.V.Santhoshi	Associate Professor	Member	
7.	Dr. V.C. Randeep	Associate Professor	Member	
8.	Dr. B. Manoj Kumar	Associate Professor	Member	
9.	M. Abhisekhar 17T51T0017	Student of Pharm.D	Member	
10.	G. Padmini 17T510008	Student of Pharm-D	Member	
11.	A. Naveen 19T51R0003	Student of B-Pharm	Member	
12.	K. Swapana 19T5R0038	Student of B-Pharm	Member	
13.	G. Geetha sankara Rao 21T52S1603	Student of M-Pharm	Member	



Chairman

**PRINCIPAL**  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
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Date: 10/06/2021

## GRIEVANCE REDRESSAL COMMITTEE

### CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 12-06-2021 at 2.30 pm.

#### **Agenda:**

1. Formation of the Grievance Redressal Committee for the academic year 2021-22.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

  
Chairman

PRINCIPAL

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Date: 12/06/2021

## MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 12-06-2021 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2021-22.

The Committee discussed the following agenda at the meeting.

### Item-1

Formation of the Grievance Redressal Committee for the academic year 2021-22

### Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2021-22. In every department, a few faculty are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

### Item-2

Awareness program on Grievance Redressal mechanism.

### Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



  
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ESTD : 2005

## Members present:

S.No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	
2.	A. ChandraSekhar	Director-HR	Coordinator	
3.	V. Uma Shankar	Vice-Principal	Member	
4.	M. Santosh Kumar	A. O	Member	
5.	Dr.M. Pavani	Associate Professor	Member	
6.	Y. V. Vandana	Associate Professor	Member	
7.	Dr. V.C. Randeep	Associate Professor	Member	
8.	Dr. B. Manoj Kumar	Associate Professor	Member	
9.	M.Glory 16T51T0012	Student of Pharm-D	Member	
10.	B. Omkar 16T51T0004	Student of Pharm-D	Member	
11.	G. Varma 18T51R0018	Student of B-Pharm	Member	
12.	K. Neeraja 18T5R0034	Student of B-Pharm	Member	
13.	M.Roja 20T51S1602	Student of M-Pharm	Member	



Chairman  
PRINCIPAL

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Date: 13/10/2020

## GRIEVANCE REDRESSAL COMMITTEE

### CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 14-10-2020 at 2.30 pm.

#### **Agenda:**

1. Formation of the Grievance Redressal Committee for the academic year 2020-21.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

  
Chairman



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## MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 14-10-2020 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2020-21.

The Committee discussed the following agenda at the meeting:

### Item-1

Formation of the Grievance Redressal Committee for the academic year 2020-21.

### Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2020-21. In every department, a few faculty are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

### Item-2

Awareness program on Grievance Redressal mechanism.

### Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



  
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Extension & extra-curricular	Alumni registration, an award of non-academic credits, physical education, etc.
Amenities & maintenance	Hostel facilities—allocation of rooms, the standard of a meal, Wi-Fi internet connectivity, utility-stores, computer facilities, drinking water, sanitation & hygiene, maintenance, medical facilities, etc.
Placements & internships	On-campus or off campus interviews, soft skills training, internships, etc.
General administration	Collection of fee - on-line fee payment gateway, id cards, scholarships, hr-related issues, transportation, etc
Other related issues	Safety & security, discipline, misbehaviours, emergency services, etc.

## Formation of the Grievance Redressal Committee (GRC)

A Grievance Redressal committee shall be established to deal with complaints of students/teaching or non – teaching staff. The Committee shall consist of the following members nominated by the employer: -

- The Principal of the college — Chairman.
- One Professor shall act as Coordinator.
- At least three committee members must be senior teaching professors nominated by the principal
- A student: - a representative from among students of the college to be nominated by the principal based on academic merit or Competence in sports or performance in co-curricular activities.

## Meeting of the Committee

- I. The Committee shall meet at least twice every academic year.
- II. The chairperson of the Committee can call a special meeting at any time upon written request of not less than one-third of the total number of members of the Committee, on a date not later than 15days after receipt of such requisition by the chairperson.

## Method

The following procedure shall be followed for the investigation or inquiry of the complaints

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received by the GRC.

- Once received, the complaint shall be determined, reviewed, and conveyed to the department/office/individual responsible for the substantive role of the claim, requesting that the grievance be investigated and resolved within a specified time, or no later than seven days from the date of receipt of the grievance complaint.
- In the case of a grievance received through a suggestion or grievance box, the box should be opened in the presence of a committee member including a student.
- The Grievance Redressal Committee shall coordinate, supervise, and ensure that grievances are resolved on time. Depending on the severity of the complaint, the Grievance Redressal Committee may follow up on it daily with reminders before it is finally resolved.
- The Grievance Redressal Committee will review the redressal mechanism in depth. If the committee is satisfied with the solution provided by the relevant department/office/individual, the committee will notify the grievant in writing, and the matter will be considered closed until the grievant shows approval of the resolution at this stage.
- If the Grievance Redressal Committee is not pleased with the solution issued by the respective department/office/individual, or upon the grievant written request, the committee will schedule a hearing and notify the college/department/office/individual, as well as the grievant, via letter. If the committee determines that additional information or testimony is required to decide after the hearing, it will request that the parties send that information. In this case, the trial will be continued until the necessary documents are received.
- After the hearing or investigation, the Grievance Redressal committee shall use its best efforts to work out a resolution of the issues involved with the parties named in the grievance application — pass an order indicating the reasons for such order, as may be deemed fit.



  
Chairman

PRINCIPAL  
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ESTD : 2005

## Members present:

S.NO	NAME	DESIGNATION	ROLE	SIGNATURE
1.	Dr. M . B. V. Raju	Principal	Chairman	
2.	A.Chandra Sekhar	Director-HR	Coordinator	
3.	V . Uma Shankar	Vice-Principal	Member	
4.	M. Santosh Kumar	A.O	Member	
5.	Dr. N. Neelima	Associate Professor	MEMBER	
6.	Dr.D. Hema Naga Durga	Associate Professor	MEMBER	
7.	Dr. V.C. Randeep	Associate Professor	MEMBER	
8.	B.Chaitanya	Associate Professor	MEMBER	
9.	A.Jyotsna 15T51T0001	Student of Pharm.D	MEMBER	
10.	K.Mahesh Pavan 15T51T0014	Student of Pharm.D	MEMBER	
11.	G. Rohith 17T51R0024	Student of B.Pharm	MEMBER	
12.	R.Sharmila 17T5R0062	Student of B.Pharm	MEMBER	
13.	G.Chandra mouli 19T52S1605	Student of M.Pharm	MEMBER	



PRINCIPAL/Chairman

Avanthi Institute of Pharmaceutical Sciences  
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Date: 26-06-2019

## GRIEVANCE REDRESSAL COMMITTEE

### CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 28-06-2019 at 2.30 pm.

#### **Agenda:**

1. Formation of the Grievance Redressal Committee for the academic year 2019-20.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.



  
Chairman

PRINCIPAL  
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## MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 28-06-2019 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2019-20.

The Committee discussed the following agenda at the meeting:

### Item-1:

Formation of the Grievance Redressal Committee for the academic year 2019-20.

### Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2019-20.

In every department, a few faculty are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

### Item-2:

Awareness program on Grievance Redressal mechanism.

### Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



  
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## Members present:

S.NO	NAME	DESIGNATION	ROLE	SIGNATURE
1.	Dr. M. B. V. Raju	Principal	Chairman	
2.	A.Chandra Sekhar	Director-HR	Coordinator	
3.	V. Uma shankar	Vice-Principal	Member	
4.	M . Santosh Kumar	A.O	Member	
5.	Dr.N.Neelima	Associate Professor	Member	
6.	Dr.D.Hema Naga Durga	Associate Professor	Member	
7.	Dr. V.C Randeep	Associate Professor	Member	
8.	B.Chaitanya	Associate Professor	Member	
9.	S.Yogasree 14T51T0024	Student of Pharm-D	Member	
10.	R.manogna 15T51T0022	Student of Pharm-D	Member	
11.	O.Swathi 18T51S1609	Student of M.-Pharm	Member	
12.	M.Roja 16T51R0039	Student of B-Pharm	Member	
13.	Ch.Sai Lavanya 16T51R0013	Student of B-Pharm	Member	



Chairman

PRINCIPAL

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Date: 20-06-2018

## GRIEVANCE REDRESSAL COMMITTEE

### CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 22-06-2018 at 2.30 pm.

#### **Agenda:**

1. Formation of the Grievance Redressal Committee for the academic year 2018-19.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.



  
Chairman

PRINCIPAL  
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Date: 22-06-2018

## MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 22-06-2018 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2018-19.

### The Committee discussed the following agenda at the meeting:

#### **Item-1:**

Formation of the Grievance Redressal Committee for the academic year 2018-19.

#### **Resolution:**

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2018-19. In every department, a few faculty are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

#### **Item-2;**

Awareness program on Grievance Redressal mechanism.

#### **Resolution:**

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.

  
PRINCIPAL

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## Members Present:

S.NO	NAME	DESIGNATION	ROLE	SIGNATURE
1.	Dr. M . B. V. Raju	Principal	Chairman	
2.	A.Chandra Sekhar	Director-HR	Coordinator	
3.	V . Uma shankar	Vice-principal	Member	
4.	M . Santosh Kumar	A.O	Member	
5.	Dr.N.Neelima	Associate professor	Member	
6.	Dr.D. Hema Naga Durga	Associate professor	Member	
7.	Dr.V.C. Randeep	Assistant Professor	Member	
8.	B.Chaitanya	Assistant Professor	Member	
9.	T.Rushi 13T51T0019	Student of Pharm-D	Member	
10.	B.Abhilash 13T510001	Student of Pharm-D	Member	
11.	C.Chandrakala 15T51R0020	Student of B-Pharm	Member	
12.	G.Chandramouli 15T51R0023	Student of B-Pharm	Member	
13.	A.Anuradha 17T51S0401	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada)

Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 10/08/2022

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 12/08/2022 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss matters related to replacement of bed in girls rest room
- To discuss matter related to providing of curtains due to improper view of board while using projector.
- To discuss the request made for providing additional shuttle bats.
- Any other matters with the discussion of Chairman.



  
Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizayanagaram.  
5/7/2022

To,

The principal Sir,  
Avanhi Institute of pharmaceutical Science,  
Vizayanagaram,  
Cherukupalli.

Sub:- providing curtains due to improper view of Board  
using projector.

Respected Sir,

We are, B. Thanish, B. Niharika, C. Sai Hima Bindu of  
6<sup>th</sup> pharma-D Students. wants to Bring to your Notice That  
we are having issues of Board when using projector due to  
lack of curtains. So we are kindly requesting you to solve this  
problem as soon as possible.

Thanking you Sir.

Yours Faithfully

For all to  
GRC

As  
S/1/2

B. Thanish.

B. Niharika

C. Sai Hima Bindu.

Vizayanagaram

08/09/22

To

The principal Sir,  
Avarthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizayanagaram.

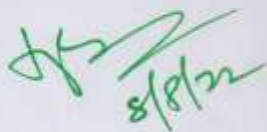
Subject: Replacement of provide new Cottons in girls  
rest room.

Respected Sir,

we are A. Jyothirmay, G. Bhavani, K. Swapna, K. Navya  
of 4th Bpharmacy students want to bring to your notice that in  
girls rest room cottons are old, we are kindly requested to ~~they~~ you  
solve ~~the~~ the problem as soon as possible.

Thank you.

Forward GRC

  
8/9/22

Yours faithfully,

A. Jyothirmay  
G. Bhavani  
K. Swapna  
K. Navya

Vizayanagaram,  
22/8/2022.

To,  
Principal sir,  
Avanthi Institute of pharmaceutical Sciences,  
Cherukupally,  
Vizayanagaram.

Sub: Requesting for providing additional shuttle bats for  
our college.

We are E. Darshini Priya, Ch. Deekshitha, B. Sreeja, B. Priyanka,  
T. Hemalatha of I<sup>st</sup> B. Pharm want to bring to your note that  
shuttle bats are broken. So we are kindly requesting you to  
provide new bats

Thanking you.

Yours Faithfully,  
E. Darshini Priya  
Ch. Deekshitha,  
B. Sreeja,  
B. Priyanka  
T. Hemalatha.

Received by  
G.R.E  
22/8/22



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada)  
Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

ESTD : 2005

Date: 12-08-2022

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 12-08-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

### Committee discussed the following agenda item wise at the meeting:

#### Item 1: Action on the items from previous meeting minutes.

- To discuss matters related to the request made by V Pharm-D students about proper fixation of class room window doors.

Action taken: The classroom window doors of V Pharm-D are replaced based on the complaint.

- To discuss request made by the students about insufficient chairs in the library. Action taken: As per the directions of Chairman of the GRC, additional chairs were provided.
- To discuss request made by girl students to provide mirror in the girls washroom Action taken: Mirror in the washroom has been provided.

#### Item 2: To discuss matters related to replacement of bed in girl's rest room

**Resolution:** It was discussed to look into the problem addressed by the final year B-Pharm girl students, A. Jyothirmmai, G. Bhavani, K. Swapna, and K. Navya regarding replacement of beds in the girl's washroom. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task within a day. The complaint was resolved by replacing the bed which is not in proper condition.

#### Item 3: To discuss about providing curtains due to improper view of board while using projector.

**Resolution:** With reference to the complaint filed by B. Thanish, B. Niharika, C. Himabindu of 6th year P-harm -D, the committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and check that the window curtains are arranged as soon

#### Item 4: To discuss on request made for providing additional shuttle bats as possible.

**Resolution:** As per the request made by the students, E. Darshini, Ch. Deekshitha, B. Sreeja, B. Priyanka, T. Hemalatha of 1<sup>st</sup> B-Pharm, about providing additional shuttle bats, the Chairman of the committee asked AO Mr M Santosh Kumar to have a discussion with the Physical Director, Mr Koteswar Rao, to look into this matter and arrange necessary sports material at the disposal of the





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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students.

The tentative date for next meeting was planned by Principal and scheduled for October, 2022.

## Members Present:

S.No	Name	Designation	Role	Signature
1.	Dr. M. B. V. Raju	Principal	Chairman	
2.	A. Chandrasekhar	Director-HR	Coordinator	
3.	V.Uma Shankar	Vice Principal	Member	
4.	M .Santosh Kumar	A.O	Member	
5.	Y. V. Vandana	Associate Professor	Member	
6.	A.H.V. Santhoshi	Associate Professor	Member	
7.	Dr. V.C.Randeep	Associate Professor	Member	
8.	Dr. B. Manoj kumar	Associate Professor	Member	
9.	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	
10.	G. Padmini 17T510008	Student of Pharm-D	Member	
11.	A.Naveen 19T51R0003	Student of B-Pharm	Member	
12.	K.Swapana 19T5R0038	Student of B-Pharm	Member	
13.	G. Geethasankararao 21T52S1603	Student of M-Pharm	Member	

Chairman



PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizayanagaram,  
25/8/2022.

TO,  
Principal sir,  
Avanthi Institute of pharmaceutical science,  
Cherukupally.  
Vizayanagaram.

sub: Thanking you for providing Additional  
Shuttle bats for our college

We are E. Darshini priya, Ch. Deekshitha,  
B. sreja, B. priyanka, T. Hemalatha of 1st year  
B. pharm want to thank you for providing shuttle  
bats for playing shuttle.

Thanking you

Your faith fully  
E. Darshini priya  
Ch. Deekshitha  
B. sreja  
B. priyanka  
T. Hemalatha



Principal  
Avanthi Institute of Pharmaceutical Science  
CHERUKUPALLY (V)  
CHITTIVAALASA S.A.O  
Chogapuram (M), Vizianagaram Dist



Vizianagaram,  
17/08/2022

To,  
The principal sir,  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally,  
Vizianagaram

Subject: Very thankful to providing Curtains in  
Rest room


Respected Sir,

We are A. Jyothirmal, G. Bhavani, K. Swapna  
K. Nanya of 4<sup>th</sup> B. Pharmacy

Thankyou for providing curtains in rest room  
we are thankful for responding to the issue

Thanking You

Yours faithfully,  
A. Jyothirmal  
G. Bhavani  
K. Swapna  
K. Nanya

  
Principal  
Avanthi Institute of Pharmaceutical Sciences  
CHERUKUPALLY (V)  
CHITTIVAALASA S.A.O  
Chogapuram (M), Vizianagaram Dist.



Vizianagaram

12/7/2002

To,  
The Principal Sir,  
Avarathi Institute of pharmaceutical sciences.  
Cherukupalli,  
Vizianagaram.

Subject :- Express gratitude for providing curtains  
for the projector.

Respected Sir,

We are B. Thanish, B. Niharika, C. Saitlima  
Bindhu of Pharma D. We thanks you for providing  
curtains for the projector

We are thankful for Responding on this  
issue

Thanking you sir.

Yours faithfully,

B. Thanish

B. Niharika

C. Saitlima



Principal

Avarathi Institute of Pharmaceutical Sciences

CHERUKUPALLY (V)

CHITTIVAALASA S.A.O

Bhogapuram (M), Vizianagaram Dist.



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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 12-10-2022

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 14-10- 2022 at 2:30 PM at college Conference - hall to discuss the following agendas as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss on issue related to improving the quality of food in the canteen.
- To discuss about replacement of fan in the waiting hall.
- To discuss about the request made by students to change bus stop point.
- Any other matters with discussion on Chairman.



  
Chairman

PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram  
Dt: 14/09/22

To  
The principal Sir,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupalli,  
Vizianagaram.

Sub: Requesting you to improve the quality of food  
in canteen


We are B. Bindhusri, B. Kasturi, D. Kusuma of 4<sup>th</sup> year B. Pharmacy of our institution. We want to bring the notice about the canteen food. The provided food is not good. So, kindly change the quality of food.

Thanking you Sir,

Yours faithfully,

B. Bindhusri  
B. Kasturi  
D. Kusuma

Handwritten signature  
CRCC  
Handwritten signature

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram  
9/9/22

To

The Principal Sir

Avanthi Institute of Pharmaceutical Sciences

Cherukupally.

Vizianagaram.

Sub: About replacement of fan in the waiting hall.

We are A. Swathi, B. Lavanya, K. Harika, P. Nisha of IV B. Pharmacy want to bring to your notice that replacement of fan in waiting hall. So we are kindly requesting you to change the fan.

Thanking You

Yours faithfully

*hs* A. Swathi

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), B. Gopu, Andhra Pradesh  
Vizianagaram Dt., - 531162

*hs* B. Lavanya  
*hs* K. Harika  
*hs* P. Nisha

*hs* Powudat Lu

*hs* Cr Ke

*hs*



Vizianagaram,

2/9/22.

To  
The principle,  
Avanthi institute of pharmaceutical sciences,  
Cherukupally,  
Vizianagaram.

Sub: Request to change the bus stop from day and night to income tax office stop point.

Respected sir,

We the students of B.Tanish, G.Himaja, P.Akhila, T. Mounika requesting you to change the bus stop point day & night to income tax office stop point due to heavy traffic in the day and night. So we are kindly requesting you to solve this problem.

Thanking you.

Yours faithfully,

B. Tanish,  
G. Himaja,  
P. Akhila,  
T. Mounika.



PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162  
Forwarded to  
GPR  
HRS



ESTD : 2005

# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 14-10-2022

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 14-10-2022 at 2:30 p. m. in the Conference- hall to look into the complaint lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, the Chairman briefed about the responsibilities of the committee and its function to the members.

**Item 1:** Action on the items from previous meeting minutes.

- To discuss on matters related to replacement of bed in girls rest room.

Action taken: Beds which were not in proper condition is replaced with new ones in the girl's rest room.

- To discuss about providing curtains due to improper view of board while using projector.

Action taken: Curtains were provided in the class rooms which are equipped with projectors.

- To discuss about the request of providing additional shuttle bats.

Action taken: Additional shuttle bats were provided.

**Item 2:** To discuss on issue related to improving the quality of food in the canteen.

**Resolution:** The following students B. Bindhu, B. KASTURI, D. Kasturi, of IV-year B-Pharm came with a problem related to the quality of food. The Grievance Redressal Committee Chairman asked A. O, Mr M Santosh Kumar, to look into this matter and also advised him to discuss with the concerned canteen manager in order to improve the quality of food supplied in the canteen. Dr Randeep faculty from Pharm-D department has been appointed to look into this matter closely and check whether the problem is resolved in less than a week's time.

The Chairman also directed the A. O to monitor this issue and check whether it is resolved at the earliest.

**Item 3:** To discuss about replacement of a fan in the waiting hall.

**Resolution:** As per the requisition placed by the girl students, A. Swathi, B. Lavanya, K. Harika of IV-B-Pharm, about the replacement of a fan in the waiting hall. The Chairman of the committee advised the maintenance Supervisor and told him about the problem and asked him to immediately replace the fan which is not working. He also advised to monitor such issues and resolve them on a regular basis to avoid such type of complaints further from students.

**Item 4:** To discuss requisition made by the faculty about the change of bus stop point.

**Resolution:**

As per the request made by the faculty members, the Chairman of the GRC committee asked AO Mr. M Santosh Kumar to have a discussion with the concerned buses in charges and check the





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possibility of changing to the requested bus stop point and to respond in a positive manner to the concerned request of faculty. The tentative date for next meeting for the month of December, 2022 has been proposed by the principal.

## Members present:

S. No	NAME OF MEMBER	DESIGNATION	ROLE	SIGNATURE
1	Dr. M. B. V. Raju	Principal	Chairman	
2	A.Chandrasekhar	Director-HR	Coordinator	
3	V. Uma Shankar	Vice-Principal	Member	
4	M.Santosh Kumar	A.O	Member	
5	Y. V. Vandana	Associate Professor	Member	
6	A.H.V. Santhoshi	Associate Professor	Member	
7	Dr. Randeep	Associate Professor	Member	
8	Dr. B. Manoj Kumar	Associate Professor	Member	
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	
10	G. Padmini 17T510008	Student of Pharm-D	Member	
11	A.Naveen 19T51R0003	Student of B-Pharm	Member	
12	K. Swapana 19T5R0038	Student of B-Pharm	Member	
13	G. GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram  
Dt: 29/10/22

To  
The principal Sir,  
Avanthi Institute of pharmaceutical sciences,  
Cherukupalli,  
Vizianagaram.

We the students B. Bindhusri, B. Kasturi, D. Kusuma of  
4<sup>th</sup> year B. pharmacy. Thanking you for providing the good food  
we are thankful for responding to this issues.

Thanking you sir,

Yours faithfully

B. Bindhusri

B. Kasturi

D. Kusuma.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram

31/10/22

To

The Principal Sir

Avanthi Institute of Pharmaceutical Sciences.

Cherukupally

Vizianagaram

Sub: Thanking You for replacement of new fan  
in the waiting hall.

We are A. Swathi, B. Lavanya, K. Hasiika, P. Nisha  
of IV B pharmacy want to thank you for providing a new  
fan in the waiting hall. We are very thankful.

Thanking You

Yours faithfully

A. Swathi

B. Lavanya

K. Hasiika

P. Nisha

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,

4/11/22.

To

The principle,

Avanthi institute of pharmaceutical sciences,

Cherukupally,

Vizianagaram.

Sub: Very much thankful to change the bus stop point from day and night to income tax office stop point.

We the students of B.Tanish, G.Himaja, P.Akhila, T.Mounika of IV<sup>th</sup> Pharm.D very much thankful that the bus stop point is changed from day and night to income tax office road.

Thanking you.

Yours faithfully,

B.Tanish,

G.Himaja,

P.Akhila,

T.Mounika.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 22-12-2022

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 23- 12- 2022 at 2:30 PM at college Conference - hall to discuss the following agendas as per the complaints received.

### Agenda:

- Action on items from previous meeting minutes.
- To discuss the complaint filed by III- year B – Pharm students to change the bench.
- To discuss the request on replacement of Volley ball net.
- To discuss request for changing of tube light in the library.
- Any other matters with the permission of chairman.



  
Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram,  
22/11/2022.

TO  
The principal sir,  
Avanthi Institute of pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Sub: complaint given by III<sup>rd</sup> year B. pharmacy students  
to change the bench.

Respected sir,

We are C. Devidivya, D. Ramya varshini, K. Srinivasarao  
of III<sup>rd</sup> B. pharmacy. We would like to bring to your notice  
about the benches of B. pharmacy III year we kindly  
request you to change the benches.

Thanking you sir,

*Powering G  
G R E  
H R*



*H R*  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally (V), Chogapuram Manda  
Vizianagaram Dt., - 531162

*yours Sincerely,*  
C. Devi Divya  
D. Ramya Varishini  
K. Srinivasa rao

Vizianagaram  
21/11/22

To.

The Principal Sir,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Subject : Request on replacement of Volley ball net.

Respected Sir,

We are B. Jhansi, K. Manasa, P. Bhawani, R. Keerthi  
of 2nd Pharm. D wants to bring to your notice  
that on request on replacement of Volley ball net  
to play. So, we are kindly requesting you to solve  
this problem as soon as possible.

Thanking you.

Yours faithfully,

B. Jhansi

K. Manasa,

P. Bhawani

R. Keerthi

Forwarded to  
C.R.C



  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,  
16/11/2022.

To  
The principle,  
Avanthi institute of pharmaceutical sciences,  
Cherukupally,  
Vizianagaram.

Sub: Requesting you for changing of light in the library.

We are A. Ramya, A. Manasa, C. Ajay, K. Yamini of  
I<sup>nd</sup> year B. Pharm. We want to bring the notice about the  
changing of light in the library. So, we are kindly  
requesting you to solve this problem as soon as possible


Thanking you.

Yours faithfully

A. Ramya,  
A. Manasa,  
C. Ajay,  
K. Yamini.

Forwarded to  
GRC



  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





ESTD : 2005

# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 23-12-2022

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 23-12-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

**Item 1:** Action on the items from previous meeting minutes.

- To discuss on issue related to improving the quality of food in the canteen

Action taken: The problem has been addressed and the quality of food provided in the canteen is good. Regular monitoring is also done.

- To discuss replacement of fan in the waiting hall

Action taken: The fan in the waiting hall which was making noise has been replaced.

- To discuss the request made by students to change bus stop point.

Action taken: The bus stop point has been changed to a convenient place as per the request made by students.

**Item 2:** To discuss on the compliant given by III- year B-Pharm students to change the bench.

**Resolution:** With reference to the compliant received from C. Divya, D. Ramya, K. Srinivas students of III B-Pharm students about replacement of bench in the classroom for which the nails came out and also that some students got their dress torn due to this. The Chairman of the committee discussed with the concerned Maintenance supervisor to look into this matter and resolve the issue within a day.

**Item 3:** To discuss on the request on replacement of Volley ball net.

**Resolution:** As per the compliant received by B. Jhansi, K Mansa, P Bhavani, R keerthi of II- year B-Pharm about the replacement of old Volley Ball net, the Chairman asked AO Mr M Santosh Kumar and also PD Mr. Koteswar Rao to check the possibility of replacing the old Volley ball net with a new one.

**Item 4:** To discuss on request for changing of tube light in the library.

**Resolution:** As per the request made by the II- year B-Pharm students A Ramya, A Manasa, C Ajay, K Yamini, about the dull tube lights in the library, the Chairman of the committee discussed with librarian xxx and also the Maintenance Supervisor to look into this matter and respond immediately so that the students do not face any problem while they are using library facilities. He also advised librarian xxx to observe such matters and bring it to the notice of AO Mr. M Santosh Kumar in order to react to such problems immediately and resolve it immediately to avoid any type

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

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of inconvenience(s) to the students.

The tentative date for next meeting for the month of February, 2023 has been proposed by the Principal.

**Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M. B. V. Raju	Principal	Chairman	
2	A. Chandrasekhar	Director-HR	Coordinator	
3	V. Uma Shankar	Vice-Principal	Member	
4	M. Santosh Kumar	A.O	Member	
5	Y. V. Vandana	Associate professor	Member	
6	A.H.V.Santhoshi	Associate Professor	Member	
7	Dr. V.C.Randeep	Associate Professor	Member	
8	Dr. B. Manoj Kumar	Associate Professor	Member	
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	
10	G. Padmini 17T510008	Student of Pharm-D	Member	
11	A.Naveen 19T51R0003	Student of B-Pharm	Member	
12	K.Swapana 19T5R0038	Student of B-Pharm	Member	
13	G.GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

vizianagaram,  
02/01/2023.


TO  
The principal Sir,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Sub: Expressing gratitude for changing the benches

Respected Sir,  
we are C. Devi Divya, D. Ramya Varshini, K. Srinivasa Rao  
of III B. Pharmacy. We thank you for providing the change  
in benches III B. Pharmacy.

Thanking you Sir,

Yours Sincerely,  
C. Devi Divya  
D. Ramya Varishir  
K. Srinivasa Rao

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram.  
4/1/23

To.

The Principal Sir,  
Avanthi Institute of pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Subject : Expressing gratitude for providing Volleyball net

Respected Sir,

We are B. Thansi, K. Manasa, P. Bhavani  
and R. Keerthi of Pharm-D 2<sup>nd</sup> year. We are  
Very thankful for providing Volley ball net to  
Play. We are thankful for responding on this  
issue.

Thanking you.

Yours faithfully,

B. Thansi

K. Manasa

P. Bhavani

R. Keerthi



  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,

8/1/23.

To

The principle,  
Avanthy institute of pharmaceutical sciences,  
Cherukupally,  
Vizianagaram.

Sub: Expressing gratitude for change of light in the library.

Respected sir,

We the students of A. Ramya, A. Manasa, C. Ajay,  
K. Yamini of II<sup>nd</sup> year B.Pharm. Thanking you for changing  
of light in the library.

We are thankful for responding to this issue.

Thanking you.

Yours faithfully,

A. Ramya,

A. Manasa,

C. Ajay,

K. Yamini.

  
PRINCIPAL

Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
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Date: 23-02-2023

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 24-02-2023 at 2:30 p. m at college Conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on items from previous meeting minutes.
- To discuss the complaint filed by II B-Pharm students to change the tube lights which are not working properly.
- To discuss the request to provide new Carom board set.
- To discuss the request to repair taps in the wash room.
- Any other matters with permission of Chairman.



  
Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram,

24/01/2023

To,  
The principal sir,  
Avanthy Institute of Pharmaceutical & Science  
Cherukulapally,  
Vizianagaram.

Sub: To discuss on the complaint to change the  
tube lights.


Respected sir,

We are A. Praveen, K. Jayashree, M. Uma  
mahesh of II<sup>nd</sup> B-Pharmacy. we are here to  
inform that the lights are not working properly  
in our class. It is difficult to study without  
light. SO, please kindly requesting you to solve  
this problem as soon as possible.

Thanking you,

Forwarded to  
GK  
HSS



  
PRINCIPAL  
Avanthy Institute of Pharmaceutical Sciences  
Cherukulapally (V), Bridgipatnam Mandal  
Vizianagaram Dt., - 531162

A. Praveen

K. Jayashree

M. Uma mahesh

P. Sunil

Vizianagaram.  
Dt. 30/01/2023.

To

Principal sir,

Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Sub: Request to provide new carromboard set.

Respected sir,

We the students of A. Anusha, B. Srija,  
I. Sonali, P. Harika wants to bring to your  
notice to provide new carrom board set. So  
we request you to provide the carromboard.

Thanking you.

Your faithfully,

A. Anusha  
B. Srija  
I. Sonali  
P. Harika

Forwarded to  
GRC

hrs



hrs  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
Dt: 9/1/23.

To  
The Principle,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Sub: Request to repair taps in the washroom.

Respected Sir,

We the students of Pharm-D 3<sup>rd</sup> year Y. Yasasvi,  
A. Rohitha, K. Anoohya, B. Rajeshwari wants to bring to  
your notice that the taps are not working in the washroom.  
So, we are requesting you to solve this problem.

Thanking you Sir,

Yours faithfully

Y. Yasasvi,

A. Rohitha,

K. Anoohya,

B. Rajeshwari.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Forwarded to

GR

JM





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Date: 24-02-2023

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 24-02-2023 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

### The Committee discussed the following agenda item wise at the meeting:

**Item 1:** Action on the from previous meeting minutes.

- To discuss on the complaint given by 3<sup>rd</sup> year B-Pharm students to change the bench.  
Action taken: The bench with improper nails is replaced.
- To discuss the request on replacement of volley ball net.  
Action taken: New volley ball net is provided.
- To discuss request for changing of light in the library.  
Action taken: The lights in the library with dim lighting are required.

**Item 2:** To discuss on the complaint given by 2nd year B-Pharm students to change the tube lights which are not working properly.

**Resolution:** As per the request made by the 2nd year B-Pharm students: A Praveen, K Jayashree, P Sunil, about the tube lights which are not working in their class. The Chairman of the committee had asked the Maintenance Supervisor to look into this matter and resolve immediately.

**Item 3:** To discuss on the request to provide new carom board set.

**Resolution:** As per the request made by the 1st year students: A. Anusha, I. Sonali, P. Monika, to provide new carom board set as the present carom board set is not smooth, the the Chairman of the committee advised the PD Mr Koteswar Rao to respond immediately. He also asked AO, Mr M Santhosh Kumar to have a discussion with the PD Mr Koteswar Rao and to provide additional sports material as per the requirements to make the newly joined students feel comfortable.

**Item 4:** To discuss on the request to repair taps in the wash room.

**Resolution:** As per the request made by the students Y. Yasasvi, A. Rohitha, K. Anoohya, of pharm-D 3<sup>rd</sup> and 4<sup>th</sup> year, regarding replacement of taps in the wash room which are not working properly. The Chairman of the committee asked AO S Santhosh Kumar to resolve the problem by replacing the taps which are not working properly.

The tentative date for next meeting for the month of April, 2023 has been proposed by the Principal.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal  
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ESTD : 2005

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## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M. B. V. Raju	Principal	Chairman	
2	A.Chandra Sekhar	Director-HR	Coordinator	
3	V. Uma Shankar	Vice-Principal	Member	
4	M. Santosh Kumar	A. O	Member	
5	Y. V. Vandana	Associate Professor	Member	
6	A.H.V. Santhoshi	Associate Professor	Member	
7	Dr. V.C.Randeep	Associate Professor	Member	
8	Dr. B. Manoj Kumar	Associate Professor	Member	
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	
10	G. Padmini 17T510008	Student of Pharm-D	Member	
11	A. Naveen 19T51R0003	Student of B-Pharm	Member	
12	K. Swapana 19T5R0038	Student of B-Pharm	Member	
13	G. GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,  
06/03/2023.

To,  
The Principal Sir,  
Avanthi Institute of Pharmaceutical & Sciences,  
Cherukupally,  
Vizianagaram.

Sub: Expressing gratitude for providing tube light.  
Respected sir,


We are A. Praveen, K. Jayashree,  
M. Uma mahesh, P. Sunil of IInd B-Pharmacy. We  
write this letter because we before write a  
letter for the Complaint of tube lights and you  
are immediately respond for that. Thank you sir  
for providing tube lights by responding to our  
letter.

Thanking you.

Yours Sincerely,

A. Praveen  
K. Jayashree  
M. Uma mahesh  
P. Sunil



  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,  
Dt: 13/03/2023.

To  
Principal Sir,  
Avanthi Institute of Pharmaceutical Sciences.  
Cherukupally,  
Vizianagaram.


Sub: Expressing Gratitude for providing carromboard  
set.

Respected Sir,  
We the students of A. Anusha, B. Srija,  
S. Sonali, P. Hanika thank you for providing  
the carromboard set.  
We are very much thanking for your  
response.

Thanking you Sir.

Your faithfully,

A. Anusha  
B. Srija  
S. Sonali  
P. Hanika.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
Dt: 21/3/23.

To  
The Principle,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Sub: Expressing courtesy for repairing the taps  
in the washroom.

Respected Sir,


we the students of Pharm-D 3<sup>rd</sup> year y. yasasvi,  
A. Rohitha, K. Anoohya, B. Rajeshwari. Thank you for  
providing taps in the washroom.

We are very thankful for responding on this  
issue.

Thanking you,

Yours sincerely  
y. yasasvi,  
A. Rohitha,  
K. Anoohya,  
B. Rajeshwari.



  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
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**Date: 12-04-2023**

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 13-04-2023 at 2.30 p. m at college Conference – hall to discuss the following agenda as per the complaints received.

### **Agenda:**

- 1) Action on the items from previous meeting minutes.
- 2) To discuss on matter related to the repair of cooling water filter.
- 3) To discuss on request made by the students about sockets problems in classroom.
- 4) To discuss about the request made by girl students to replace the broken washbasin.
- 5) To discuss on issue regarding lost money of the student in the classroom.
- 6) Any other matters with the permission of Chairman.

  
**Chairman**

**PRINCIPAL**  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



### **Copy to:**

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram.

14/03/23

To

The principal sir,  
Avanthi institutes of pharmaceutical sciences,  
cherukupally,  
Vizianagaram.

Subject :- Request to repair cooling water filter

Respected sir,

We B.pallavi, k.priyanka, P.umesh, P.Sruthi  
of 1<sup>st</sup> pharmD want's to bring to your notice about  
water cooling filter. So, we kindly request you to fix  
the cooling water filter.

Thanking you,

Your's Sincerely

B. pallavi  
k. priyanka  
P. Umesh  
P. Sruthi

Forwarded to  
U.N.C  
J.P.R



to  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizayanagaram  
15/03/2023.

To  
The Principal Sir,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizayanagaram.

Sub: To complaint about Socket Problems in class.


Respected Sir,

We are A. Nandini, C. Ganesh, K. Devi, P. Sruthi  
of B. Pharmacy 3rd year. We want to bring to your notice that  
in our class, sockets are not working properly. So we are kindly  
requesting you to solve this problem as soon as possible.

Thanking you.

Yours sincerely,  
A. Nandini  
C. Ganesh  
K. Devi  
P. Sruthi

Forwarded  
to GIR  
for

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram

DT: 9/3/2023

To

The Principal sir,  
Avanthy Institute of Pharmaceutical Sciences,  
Cheruku Pally,  
Vizianagaram.

Subject: Request by girl students to replace the broken  
washbasin

Respected sir,


We the student IV<sup>th</sup> year B. Pharm. B. Grayathri,  
K. Sridevi, P. Kavya studying in our college we want to bring  
into your notice that the washbasin in the washroom were  
broken. So please take this into notice and repair as soon as  
possible.

Thanking you sir

Yours faithfully

B. Grayathri  
K. Sridevi  
P. Kavya



  
PRINCIPAL  
Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandla  
Vizianagaram Dt., - 531162

Vizianagaram  
20-03-2023.

TO  
The principle,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Respected Sir,

Sub :- Issue regarding student lost money in the  
classroom.

We are P. Saishreesh, K. Jaya Sri, G. Gayatri of  
3rd B. Pharm want to bring to your notice that on request  
on the issue regarding student lost money in the classroom.  
So we are kindly requesting you to solve this problem  
as soon as possible.

Thanking you

Yours faithfully  
P. Sai Sireesha.  
K. Jaya Sri  
G. Gayatri

Forwarded to  
GMC  
JPS

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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ESTD : 2005

Date: 13-04-2023

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 13-04-2023 at 2:30 p. m in the Conference – hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

**Item 1:** Action on the items from previous meeting minutes.

- To discuss the complaint given by II B-Pharm students to change the tube lights which are not working properly.

Action taken; The tube light in II B-Pharm classroom which are not working has been replaced.

- To discuss the request to provide new carom board set.

Action taken: New carom board set has been provided.

- To discuss the request to repair taps in the wash room.

Action taken: Taps in the washroom are repaired and now they are in a good condition.

**Item 2:** To discuss matters related to the repair of cooling water filter.

**Resolution:** As per the complaint received from the 1<sup>st</sup> year students B Pallavi, K Priyanka, P Umesh of Pharm-D, about the cooling water fridge. They requested that the cooling water fridge is not working properly and they are not able to drink cool water. And they are facing problem as the weather is hot now-a-days. So, the chairman of the committee discussed this with the Maintenance Supervisor and asked him to resolve the issue so that students are troubled.

**Item 3:** To discuss request made by the students about socket problems in the class room.

**Resolution:** As per the complaint received from A Nandini, K Devi, P Sruthi, students of 3<sup>rd</sup> year about the socket problem in their classroom. The Chairman of the committee apprised this to the Maintenance supervisor to immediately assign an electrician the responsibility to resolve this problem to avoid any kind of discomfort.

**Item 4:** To discuss request made by girl students to replace the broken washbasin in the washroom of the waiting hall.

**Resolution:** As per the complaint received from the girls B Gayathri, K Sridevi, P Kavya, of IV B-Pharm, regarding the broken washbasin in the waiting hall, the Chairman of the committee asked



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Avanthi Institute of Pharmaceutical Sciences  
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Maintenance supervisor to take appropriate action to replace the broken one's with the new one's. He also advised the Maintenance supervisor to be vigilant to such issues and check this type of issues periodically in order to avoid any disturbances and discomfort to students.

**Item 5:** To discuss issue regarding student's money lost in the classroom.

**Resolution:** As per the complaint filed by the III-B-Pharm students P Sireesha, K Jayasri, G Gayatri, about the money stolen hour. The Chairman of the committee advised AO Mr M Santosh kumar to check the concerned class room and trace out the persons (s) involved in the theft and appropriate action to avoid such type of theft in future.

The tentative date for next meeting for the formation of committee in the academic year has been proposed by the Chairman of the Committee.

### Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M. B. V. Raju	Principal	Chairman	
2	A. Chandrasekhar	Director-HR	Coordinator	
3	V. Uma Shankar	Vice-Principal	Member	
4	M. Santosh Kumar	A. O	Member	
5	Y. V. Vandana	Associate Professor	Member	
6	A.H.V.Santhoshi	Associate Professor	Member	
7	Dr. V.C. Randeep	Associate Professor	Member	
8	Dr. B. Manoj kumar	Associate Professor	Member	
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	
10	G. Padmini 17T510008	Student of Pharm-D	Member	
11	A. Naveen 19T51R0003	Student of B-Pharm	Member	
12	K. Swapana 19T5R0038	Student of B-Pharm	Member	
13	G. GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram

Dt: 4/5/2023

To

The Principal Sir,  
Avanthi Institute of Pharmaceutical sciences  
cherukupally  
Vizianagaram

Subject: Thanking you for replacement of new washbas  
in the washrooms

Respected Sir

We the students IV<sup>th</sup> year B. Pharm. B. Grayathri,  
K. Sridevi, P. Kavya studying in our college. We are  
Thank full for doing the favour.

Thanking you Sir


Yours faithfully

B. Grayathri

K. Sridevi

P. Kavya



  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram.

11/05/2023.

To

The Principal,  
Avanthi Institutes of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Subject :- Showing gratitude regarding the request to  
repair cooling water filter.

Respected Sir,

We B.pallavi, k.priyanka, P.Umesh, P.Sruthi of  
1<sup>st</sup> PharmD. We are thankful for fixing the cooling  
water filter

Thanking you,

Your's Sincerely

B.pallavi  
k.priyanka  
P.Umesh  
P.Sruthi



  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizayanagaram,  
17/05/2023.

To  
The Principal Sir,  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally,  
Vizayanagaram.

Sub: Expressing gratitude for solving our issue.

Respected Sir,

We are A. Nandini, C. Ganesh, K. Devi, P. Sruthi  
of 3<sup>rd</sup> year B. Pharmacy. We thankfull to you for the respond to our  
Previous letter and responding immediately.

Thanking you.

Your Sincerely,

A. Nandini  
C. Ganesh  
K. Devi  
P. Sruthi.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





Vizianagaram  
24/5/2023.

To  
The principle,  
Avanthi Institute of pharmaceutical sciences,  
cherukupally,  
Vizianagaram

Sub:- Issue regarding student lost money in the  
classroom.

Respected Sir,

We are P. Sai Sireesha, K. Jayasri, G. Gayatri  
of 3rd year B. Pharm. we are very thankful for  
solving our issue regarding student lost money in the  
classroom. we are thankful for responding on this  
issue.

Thanking you

Yours faithfully,

P. Sai Sireesha,

K. Jaya Sri,

G. Gayatri

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Forwarded to  
H R







# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada)

Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 18/08/2021

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on **20-08-2021** at 2.30 p. m at the college conference hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss on matters related proper maintenances of dustbins in girls wash room.
- To discuss about electrical problem in 2<sup>nd</sup> year classroom.
- To discuss about the request on route extension to Gnana Puram and Town kotha road areas.
- Any other matters with discussion of Chairman.

  
Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office



Vizianagaram  
19/02/2021

TO  
Principal sir  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally  
Vizianagaram

Sub: Proper maintenance of dustbins in girls washroom

Respected sir,

We N. Sandhya, M. Pavithra Pavani, P. Sai Jahnvi of  
4<sup>th</sup> B.Pharm of Avanthi Institute of Pharmaceutical Sciences.  
Regarding the improper maintenance of dustbins in girls  
washroom

so kindly we request you sir to rectify this problem  
as fast as possible.

Thanking you

yours faithfully  
N. Sandhya  
M. Pavithra Pavani  
P. Sai Jahnvi

Forwarded to  
CRCC  
[Signature]

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vishakhapatnam,

22-07-2021.

To  
The principal Sir,  
Avanthi institute of pharmaceutical sciences,  
Cherukupalli,  
Vizianagaram.

Sub: Electrical problem in 2<sup>nd</sup> year class rooms.  
We v. Nehasri, S. Nayak, P. Raja of 2<sup>nd</sup> year  
B. Pharmacy are facing with electrical problems in our  
class rooms. Two fans and three lights are not working  
So, we kindly request you sir to look into this  
issue and we also hope you a quick response towards  
this issue.

Thanking you sir,


yours faithfully,

v. Nehasri

S. Nayak

P. Raja

forward to  
GRC  
Jus

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupalli, Vizianagaram Mandal  
Vizianagaram Dist., - 531162



Gnanapuram  
21/7/21

To

The principal Sir

Avanthi Institute of pharmaceutical sciences

cherukupally

vizianagaram

Sub: Gnanapuram road Extension

We are B. Jayaswya, D. Anusha, M. Sirisha, P. Mohamoodha  
are coming from Gnanapuram and Town kotha in college  
bus. Due to the small road everyday we are facing  
Problem of traffic.

So kindly requesting you sir to extend the  
Gnanapuram and Town kotha road and hope you a  
quick solution towards this.

Thanking you Sir

Yours Sincerely,

B. Jaya Swya

D. Anusha

M. Sirisha

P. Mohamoodha.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Forwarded to  
GRC







ESTD : 2005

# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 20-08-2021

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-08-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

**Item 1:** Action on the items from previous meeting minutes.

- Placement of dustbins in corridor of each floor in the college building.

Action taken: Dustbins are placed in corridor of each floor in the college building.

- Proper fixation of classroom doors and need to fix door stoppers.

Action taken: Classroom doors are fixed and door stoppers are also fixed.

- Shortage of beds in restroom.

Action taken: 4 extra beds are provided in the restroom.

**Item 2:** To discuss on matters related proper maintenance of dustbins in girl's washroom.

**Resolution:** It was discussed to look after the problem addressed by the final year girl students: N Sandhya, M Pavani, P Jahnvi, regarding the improper maintenance of dustbins in the girl's washroom. The Grievance and Redressal Committee has called upon the concerned maintenance supervisor and addressed him about the problem. The committee suggested to respond to this matter immediately and resolve the problem. Work supervisor is advised to complete the task within a day.

**Item 3:** To discuss about electrical problem in 2nd B-Pharm class room.

**Resolution:** With reference to the complaint filed by V Neha, G Nayak, P Raja, of II year B-Pharm, the committee members contacted concern maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the electrician and resolve the problem within a day.

**Item 4:** To discuss about the request on route extension to Gnana Puram and Town kotha road areas.

**Resolution:** As per the request made by the students B Surya, D Anusha, M Sirisha, of Gnana Puram and Town kotha road the Chairman of the committee asked AO Mr M Santosh Kumar to have a discussion on this matter with the buses in charge and respond positively by extending the routes as per the request received.



  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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The tentative date for next meeting was planned by Principal and is scheduled for October,2021.

## Members present:

S.No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandra Sekhar	Director-HR	Coordinator	
3	V . Uma Shankar	Vice-Principal	Member	
4	M . Santosh Kumar	A. O	Member	
5	Dr.M.Pavani	Associate Professor	Member	
6	Y. V. Vandana	Associate Professor	Member	
7	Dr. V.C.Randeeep	Associate Professor	Member	
8	Dr. B. Manoj kumar	Associate Professor	Member	
9	M.Glory 16T51T0012	Student of Pharm-D	Member	
10	B. Omkar 16T51T0004	Student of Pharm-D	Member	
11	G. Varma 18T51R0018	Student of B-Pharm	Member	
12	K. Neeraja 18T51R0034	Student of B-Pharm	Member	
13	M.Roja 20T52S1602	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

To  
The Principal sir,  
Avanthi institute of pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

vishakapatnam,  
02-09-2021.

Sub: Thankful for rectifying the electrical  
problems in 2<sup>nd</sup> year class rooms.

We v. Nehasri, S. Nayak, P. Raja of 2<sup>nd</sup> year  
B. pharmacy were facing with some electrical problems  
as we mentioned early. We are very thankful for  
solving this problem.

Thanking you sir,

Yours faithfully,

v. Nehasri

S. Nayak

P. Raja

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





Vizianagaram  
06/09/2021

To

Principal sir

Avanthi Institute of Pharmaceutical Sciences

Cherukupally

Vizianagaram

sub: Thankful for maintaining the dustbins in girls  
washroom

we are N. Sadhana, M. Pavithra Pavani, P. Sai Jahnani  
of 4<sup>th</sup> B.Pharm of Avanthi Institute of Pharmaceutical Sciences  
regarding the improper maintenance of dustbins in girls  
washrooms.


Thanking you sir

yours faithfully

N. Sadhana

M. Pavithra Pavani

P. Sai Jahnani

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Gnanapwram

15/9/21

To

The principle,

Avanthi Institute of Pharmaceutical Sciences,

cherukupally,

Vizianagaram.

Sub: Very much thankful for the Gnanapwram  
road Extension.

we are B. Jaya Surya, D. Anusha, M. Sirisha, P. Mohamoodha

very much thankful that the solving problem of Gnanapwram  
road extension and. Town kotha road.

Thanking you Sir

Yours Sincerely,

B. Jaya Surya

D. Anusha

M. Sirisha

P. Mohamoodha

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 22-10-2021

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 24-10-2021 at 2.30 p.m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on items from previous meeting minutes.
- To discuss on issue related to students facing problems of pests in III Pharm-D classroom.
- Insufficient chairs in the classroom.
- To discuss about the request made by the students to change blackboard in III-B-Pharm Classroom.
- Any other matters with the on Chairman.

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office



  
Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,  
22/09/2021.

TO  
The Principal Sir,  
Avarithi Institute of pharmaceutical sciences,  
Cherukupalli,  
Vizianagaram.

sub:- Facing problems of pests in 3<sup>rd</sup> pharma-D classrooms.


We G. Sireesha, Ch. Anithareddy, P. Likitha and T. Jyothi of 3<sup>rd</sup> year pharma-D. We are suffering with pests in our classrooms so lack of any pesticide control. We are suffering with this pest problem.

So kindly we request you sir to rectify this pest problem as soon as possible.

Thanking you Sir,

Yours faithfully,

G. Sireesha  
Ch. Anithareddy  
P. Likitha  
T. Jyothi.

  
PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Forwarded to  
GRC



Vizianagaram  
16-09-2021

To

Principal sir  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally  
Vizianagaram

Sub: Change blackboard in 3<sup>rd</sup> B.Pharmacy

We are K.Rupa, M.S.K. Poojitha, S.Hariscu,  
V.Abhilash, of 3<sup>rd</sup> B.Pharmacy in Avanthi Institute  
of Pharmaceutical sciences as a students we observed  
our blackboard is not good so that we are requesting  
to change the blackboard in the class for our better  
understanding the classes so we hope you will hear &  
solve this problems.

Thanking You

Yours Faithfully

K.Rupa  
M.S.K. Poojitha  
S.Hariscu  
V. Abhilash



  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram

28/9/21

To,  
The principle sir,  
Avanthi Institute of pharmaceutical sciences,  
Cherukupally,  
Vizianagaram

Sub:- Request regarding Insufficient chairs in rest room

Respected Sir,

We are C. Deepthi, D. Nagemaini, M. Aruna of 2nd B pharm. this is to bring notice that the chairs in the rest room are insufficient so we request you to provide extra chairs in the rest room.

Thanking you,

Your faithfully.

C. Deepthi

D. Naga mani

M. Aruna.

Forward to  
G.R.

HR

for  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 24-10-2021

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on **24-10-2021** at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

**Item 1:** Action on the items from previous meeting minutes.

- To discuss on matters related proper maintenances of dustbins in girls wash room. Action taken: Dustbins are changed in the girls wash rooms.
- To discuss about electrical problem in 2nd B-Pharm class room.  
Action taken: The electrical problem in the 2nd B-Pharm class room has been resolved.
- To discuss about the request on route extension to Gnana Puram and Town kotha road areas.  
Action taken: The route extension to the requested areas i.e, Gnana Puram and Town kotha road has been done.

**Item 2:** To discuss on issue related to students facing problems of pests in III-Pharm-D classroom.

**Resolution:** The following students G Sireesha, Ch Anitha, T Jyothi, of 3<sup>rd</sup> year Pharm-D addressed the problem they are facing with the pests in the classroom.

Grievance Redressal Committee has called upon the concerned work supervisor and maintenance supervisor and advised to look into the matters and take necessary action. The Chairman asked AO to monitor this issue and check whether it is resolved at the earliest.

**Item 3:** Insufficient chairs in the restroom.

**Resolution:** As per the requisition placed by the students C Deepthi, D Nagamani, M Aruna, related to insufficient chairs in the restroom the Grievance Redressal Committee Chairman addressed the AO, Mr M Santosh Kumar, to look into this matter and respond immediately by providing the requested chairs to the restroom to avoid any discomfort to the girl students.

**Item 4:** To discuss about the request made by students to change blackboard in 3<sup>rd</sup> B-Pharm Classroom.

**Resolution:** As per the request made by K Rupa, S Harisai, V Abhilash, 3<sup>rd</sup> year B-Pharm. The Chairman discussed with the administrative department and suggested to check about the complaint and resolve it at the earliest.

The tentative date for next meeting for the meeting for the month of December, 2021 has been

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



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ESTD : 2005

propose by the Principal.

**Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandra Sekhar	Director-HR	Coordinator	
3	V . Uma shankar	Vice-Principal	Member	
4	M .Santosh Kumar	A.O	Member	
5	Dr. M.Pavani	Associate Professor	Member	
6	Y. V. Vandana	Associate Professor	Member	
7	Dr. V.C. Randeep	Associate Professor	Member	
8	Dr. B. Manoj Kumar	Associate Professor	Member	
9	M.Glory 16T51T0012	Student of Pharm-D	Member	
10	B. OMKAR 16T51T0004	Student of Pharm-D	Member	
11	G. Varma 18T51R0018	Student of B-Pharm	Member	
12	K. Neeraja 18T5R0034	Student of B-Pharm	Member	
13	M.Roja 20T52S1602	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,

9/11/2021.

To

The principal sir,  
Avanthi Institute of pharmaceutical sciences,  
Cherukupalli,  
Vizianagaram.

Sub:- Resolving problems of pests in 3<sup>rd</sup> year pharm-D  
Classrooms.

We G. Sireesha, Ch. Anithareddy, P. Likitha and  
T. Jyothi of 3<sup>rd</sup> year pharm - D. We are very thankful  
to your response. In which you had cleared our  
issue (Pests). So we are thankful for providing a  
Pest free classroom.

Thanking you Sir,


yours faithfully,

G. Sireesha,

Ch. Ankithareddy,

P. Likitha,

T. Jyothi.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram

15-11-2021

To

Principal Sir  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally  
Vizianagaram

Sub: Thankful for changing blackboard in 3<sup>rd</sup> B-Pharmacy

We are K.Rupa, M.S.K.Poojitha, S.Harisai, V.Abhilash  
of 3<sup>rd</sup> B-Pharmacy in Avanthi Institute of Pharmaceutical  
Sciences as we complain to change the blackboard in  
our class: So we are very thankful for changing the  
blackboard.

Thanking You Sir

Yours Faithfully

K.Rupa

M.S.K.Poojitha

S.Harisai

V.Abhilash



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram

u/u/21

To,

The principle sir,

Avanthi Institute of pharmaceutical Sciences,

Cherukupally,

Vizianagaram.

sub:- Thankful feedback for providing chairs in the rest room

Respected Sir,

We are c. Deepthi, D. Naga mani, M. Anura of 2nd Bpharm this is to inform you that the problem of insufficient chairs in the rest room is resolved. we are very thankful for providing additional chairs

Thanking you.

Yours faithfully

c. Deepthi

D. Naga mani

M. Anura.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 15-12-2021

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 24-10-2021 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on items from previous meeting minutes.
- To discuss on the complaint given by IV- B-Pharmacy students about the tube lights which are not working.
- To discuss on the issues regarding the request made by the students to change curtains and door mats in girls waiting hall.
- To discuss on request for weekly 2 hours self defence / cultural activity classes.
- Any other matters with the permission of chairman.

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office



  
Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,  
23/11/2021.

To  
Principal sir,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Sub: Tube lights which are not working in IV year

B. Pharmacy.

We are Y. Vamsi, T. Abhishek, N. Padma, M. Lohitha students of

IV - year B. Pharmacy in our institution regarding of the tube  
lights are not working in our class rooms.

So kindly we request to repair those tube lights as  
much as possible.

Thanking you sir,

Yours faithfully,

Y. Vamsi  
T. Abhishek  
N. Padma  
M. Lohitha.

Forward to  
GRC

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally, Vizianagaram - 531102



Vizianagaram,  
26/11/21.

To

The Principal Sir,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally  
Vizianagaram.

Sub: Request to change curtains & Door mats in  
waiting hall.

Respected Sir,

We N. Thanuja, V. Lavanya, L. Chandrika, K. Santhosh  
of IV B.Pharmacy want to bring to you a notice  
that the curtains & Door mats in waiting hall are  
not in good condition. So we request you to please  
take necessary actions.

Thanking You

Yours faithfully,

N. Thanuja

V. Lavanya

L. Chandrika

K. Santhosh

Forwarded to

G.R.

tr

tr  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



VIZIANAGARAM

18/11/21

TO,  
The Principal Sir,  
Avanthy Institute of Pharmaceutical Sciences,  
cherukupally,  
Vizianagaram.

Sub: To request 2 hours of self defence / cultural activity  
classes

Respected Sir,

We K. Usha Rani, K. Jahnvi, K. Balu, M. Keerthana  
want to request you to provide 2 hours of Self defence / cultural  
Activity classes in the time table. It will be very helpfull to  
the students.

Thanking you.

Yours Faithfully,

K. Usha rani,  
K. Jahnvi,  
K. Balu,  
M. Keerthana.

Forwarded to

G. R.

J. S.

  
PRINCIPAL

Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada)

Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 16-12-2021

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 16-12-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

**Item 1:** Action on the items from previous meeting minutes.

- To discuss on issue related to students facing problems of pests in III Pharm-D classroom.  
Action taken: The problem of III Pharm-D classroom is resolved by taking pest control measures.
- Insufficient chairs in the restroom.  
Action taken: Sufficient chairs are provided in the rest room.
- To discuss about the request made by students to change blackboard in III B-Pharm Classroom.  
Action taken: The blackboard in III B-Pharm Classroom is replaced with a new one.

**Item 2:** To discuss on the compliant given by IV B-Pharm students about the tube lights which are not working.

**Resolution:** With reference to the compliant received from Y Vamsi, T Abhishek, N Padma, students of IV B-Pharm, the Chairman of the committee discussed with the concerned maintenance supervisor to look into this matter and assign the electrician to solve this problem. The chairman also said that this issue must be resolved at the earliest.

**Item 3:** To discuss on the issue regarding the request made by students to change curtains and door mats in girls waiting hall.

**Resolution:** As per the compliant received by N Thanuja, V Lavanya, K Santosh, the Chairman asked AO Mr M Santosh Kumar to provide new curtains and doormats in girls waiting hall immediately to avoid discomfort to the girl students.

**Item 4:** To discuss on request for weekly 2 hours for self-defense / cultural activity classes.

**Resolution:** As per the request made by the 4th year students K Usharani, K Jahnavi, K Balu, M Keerthana.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
05/01/2022.

To  
The principal Sir,  
Avanthi Institute of Pharmaceutical sciences,  
Cherukupally,  
Vizianagaram.

Sub : Thanks for repairing the tubelights from IV year  
B-pharmacy.

We are Y.vamsi, T.Abhishek, N.Padma, M.Lohitha  
Students of IV year B-Pharmacy in Avanthi Institute of Pharmaceu-  
-tical sciences, regarding which we thankfully for repairing the  
-tubelights in our class rooms from our students.

Thanking you Sir,


Yours faithfully,

Y.vamsi,

T.Abhishek

N.Padma

M.Lohitha.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram  
03/01/22

To,  
The Principal Sir,  
Avanthy Institute of Pharmaceutical Sciences  
cherukupally  
Vizianagaram.

Sub: Thanking feedback for changing curtains &  
doormats in waiting hall.

Respected Sir,

We' N. Thanuja, V. Lavanya, L. Chandrika, K. Santhosh  
of IV B. Pharmacy want to inform that the curtains  
& Door mats are replaced. Thanks you for responding  
immediately.

Thanking you

Yours faithfully

N. Thanuja

V. Lavanya

L. Chandrika

K. Santhosh.

  
PRINCIPAL

Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



VIZIANAGARAM

7/1/22.

TO,  
the Principle Sir,  
Avanthi Institute of Pharmaceutical sciences,  
cherukupally,  
vizianagaram

Sub: Thank full feedback, for responding positively to  
provide self defence / cultural Activity classes

Respected sir,

We: K.usharani, K. Jahnvi, K. Balu, M. Keerthana  
want to say thank you as it was informed to our  
Students that 2 hours self defence / cultural Activity classes,  
will be provided from the next semester onwards.  
Thank you

Thanking you.

Yours Faithfully,

K.usharani,

K. Jahnvi,

K. Balu,

M. Keerthana.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUGV-Vizianagaram)

Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 18-02-2022

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 20-02-2022 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To maintain ground properly, as the grass is over grown and the trees need pruning.
- To provide Cricket pitch and cricket tool for the student.
- Any other matters with the permission of Chairman.



  
Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram,

27/01/2022.

To

The principal sir,

Avanthi Institute of pharmaceutical sciences,

Cherukupally, Vizianagaram.

Sub: To maintain ground properly.

Respected sir, we A. Mariyamma, C. Kavya, E. Bhargavi the

3<sup>rd</sup> year students we want bring to your notice that in the ground

that grass is overgrown and the trees need to be pruned

So, we request necessary action on this.

Thanking you sir,

Yours faithfully,

A. Mariyamma

C. Kavya

E. Bhargavi.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal

Vizianagaram Dt., - 531162

Forwarded to

GRC





Vizianagaram

28/1/2022

To

Principal Sir

Avanthi Institute of Pharmaceutical Sciences

Cherukupally

Vizianagaram

Sub: To provide proper cricket pitch and cricket tool.

We are I. Indhu, M. Gayatri, P. Rajiv of 3<sup>rd</sup> - B Pharmacy in Avanthi Institute of Pharmaceutical Sciences as a students want the cricket pitch and tool for playing cricket.

So, we are requesting you Sir to provide proper cricket pitch and tools.

Thanking you Sir

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Forwarded  
GKC



Yours faithfully.

I. Indhu

M. Gayatri

P. Rajiv.





ESTD : 2005

# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUGV-Vizianagaram)

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 20-02-2022

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-02-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

**Item 1:** Action on the items from previous meeting minute.

- To discuss on the complaint given by IV B-Pharm students about the tube lights which are not working.

Action taken: Tube lights in IV B-Pharm class room are changed.

- To discuss on the issue regarding the request made by students to change curtains and door mats in girls waiting hall.

Action taken: Curtains and doormats in girls waiting hall has been changed.

- To discuss on request for weekly 2 hours for self-defence / cultural activity classes. Action taken: The HODs and principal decided to provide extra hours for self -defence/ cultural activity classes from next academic year.

**Item 2:** To maintain ground properly, as the grass is overgrown and the trees need pruning

**Resolution:** As per the request made by the 3<sup>rd</sup> year students: A Mariyamma, C Kavya, E Bhargavi, about the overgrown grass, the chairperson and the committee member had discussion on the issues which were raised by the student the Grievance Redressal Committee for the Academic year 2018-19. The committee called maintenance department to keep neat, clean and tidy ground for the student.

**Item 3:** To reduce any sort of injury while playing on the ground.

**Resolution:** As per the request made by the 3<sup>rd</sup> year students: P Rajiv, I Indu, the Chairman requested to the sports department head to resolve the cricket pitch issue as early as possible as most of the student love to play games and have good sports background along with their studies. Also, the co-curricular activities help in keeping student's mind fresh. And they can release tight schedule timings and the study load.

The tentative date for next meeting for the month of April, 2022 has been proposed by the principal..



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



**Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M. B. V. Raju	Principal	Chairman	
2	A.Chandra Sekhar	Director-HR	Coordinator	
3	V Uma Shankar	Vice-Principal	Member	
4	M . Santosh Kumar	A.O	Member	
5	Y. V. Vandana	Associate Professor	Member	
6	A.H.V. Santhoshi	Associate Professor	Member	
7	Dr. V.C. Randeep	Associate Professor	Member	
8	Dr. B. Manoj Kumar	Associate Professor	Member	
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	
10	G. Padmini 17T510008	Student of Pharm-D	Member	
11	A.Naveen 19T51R0003	Student of B-Pharm	Member	
12	K.Swapana 19T5R0038	Student of B-Pharm	Member	
13	G.GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	



**Chairman**

**PRINCIPAL**

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,

08/03/2022-

To

The principal sir,

Avanthi Institute of Pharmaceutical Sciences,

cherukupally,

Vizianagaram.

Sub : Thanks for feedback to maintain ground neatly.

Respected sir, we A. Mariyamma, C. Kavya, E. Bhargavi the  
3<sup>rd</sup> year student. want to thank you for responding immediately  
for cleaning the ground.

Thanking you sir,

Yours faithfully,

A. Mariyamma,

C. Kavya

E. Bhargavi.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram

11/3/2022

To,

Principal sir

Avanthi Institute of pharmaceutical sciences

cherukupally

Vizianagaram.

Sub: Thankful for providing proper cricket pitch and  
cricket tools.

we are I. Indhu, M. Gayatri, P. Rajiv of 3<sup>rd</sup> B-pharmacy  
in avanthi Institute pharmaceutical sciences are very thankful for  
providing the cricket pitch and cricket tools.

Thanking you sir.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Yours faithfully

I. Indhu

M. Gayatri

P. Rajiv





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 11-04-2022

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on **13-04-2022** at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- 1) Action on the items from previous meeting minutes.
- 2) To discuss on matter related to the request made by 3<sup>rd</sup> Pharm-D students about proper fixation of class room window and doors.
- 3) To discuss on request made by the students about insufficient chairs in the library.
- 4) To discuss about the request made by girl students to provide mirror in the girl's washroom.
- 5) Any other matters with the permission of Chairman.

  
Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram,

17/3/22.

TO

Principal Sir,

Avanthi Institute of Pharmaceutical Sciences

Cherukupally,

Vizianagaram

Sub: Mismatch in Washroom

We are V. Gayathri, S. Jyothismai, M. Sravani,  
T. Hansika Sai of 3<sup>rd</sup> B.Pharm students, We request  
you to fix the mismatch in washrooms in our block.

requesting you sir to set this issue as soon as  
possible.

Thanking you,

Yours faithfully,

V. Gayathri

S. Jyothismai

M. Sravani

T. Hansika Sai

Forwarded to

GRU

HR

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
Dt: 23/03/22,

To,  
The principal, sir,  
Avanthe Institute of Pharmaceutical Science,  
cherukupally,  
vizianagaram,

Sub: Requested to proper fixations of class-  
room doors & door stoppers.

Respected sir:- we A. priyanka, P. upendra,  
G. varshini, B. kanya students of 3rd years pharom  
-D. This is to bring to your notice that in our  
class room doors need to be fixed properly  
& also there is no door stopper. we request  
you to resolve this

Thanking you sir,

yours faithfully

A. priyanka,  
P. upendra  
G. varshini  
B. kanya.

Forwarded to

GMS

GMS

PRINCIPAL

Avanthe Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram

24-03-2022

To

Principal Sir,  
Avanathi institute of Pharmaceutical sciences  
Cherukupally  
Vizianagaram

Sub: Request regarding proper insufficient chairs in  
Library

Respected Sir,

We the students of 2<sup>nd</sup> Pharm D want to  
bring to your notice that in the library the chairs  
are insufficient and we request you to please provide  
extra chairs to accommodate more number of students.

Thanking you

Yours Faithfully

R. Divya Sri

A. Hemankita

G. Alekhya

Forwarded to  
GK  
H2



  
PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



ESTD : 2005

**Date: 13-04-2022**

## **MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING**

Minutes of the meeting of the committee held on 13-04-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

**Item 1:** Action on the items from previous meeting minutes.

- To maintain ground properly, as the grass is overgrown and the trees need pruning.

Action taken: Now-a-days the ground is maintained in a good condition.

- To provide Cricket pitch and cricket tool kit for the student

Action taken: The Cricket pitch and cricket tool kit for the students has been provided.

**Item 2:** Insufficient chairs in library.

**Resolution:** As per the complaint received from R Divya, A Hemankitha, G Alekhya, of II year Pharm-D, the Grievance Redressal Committee Chairman addressed the AO, Mr M Santosh Kumar, to look into this matter and respond immediately by providing the requested chairs to the library.

**Item 3:** Proper fixation of classroom doors and need to fix door stoppers.

**Resolution:** As per the complaint received from A Priyanka, P Upendra, G Varshini, B Kavya, the students 3<sup>rd</sup> Pharm-D raised the complaint regarding the fixation of class room doors and need to fix door stoppers. So, the Grievance and Redressal Committee Chairman along with the Co-ordinator discussed the maintenance issue addressed by the students. They were advised to check proper.

**Item 4:** Mirror in wash room.

**Resolution:** As per the request made by the students V Gayathri, M Sravani, T Hansika, the 3<sup>rd</sup> year students, the Chairman of the committee suggested the maintenance supervisor to look into the matter and check the possibility of providing a mirror in the washroom and also suggested to complete the task at the earliest.

The tentative date for next meeting for the formation of Committee in the next academic year has been proposed by the Chairman of the committee.



  
PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M. B. V. Raju	Principal	Chairman	
2	A. Chandrasekhar	Director-HR	Coordinator	
3	V .Uma Shankar	Vice-Principal	Member	
4	M .Santosh Kumar	A.O	Member	
5	Y.V. Vandana	Associate Professor	Member	
6	A.H.V. Santhoshi	Associate Professor	Member	
7	Dr. V.C. Randeep	Associate Professor	Member	
8	Dr. B. Manoj Kumar	Associate Professor	Member	
9	M. Abhisekhar 17T51T0017	Student of Pharm-D	Member	
10	G. Padmini 17T510008	Student of Pharm-D	Member	
11	A. Naveen 19T51R0003	Student of B-Pharm	Member	
12	K.Swapana 19T5R0038	Student of B-Pharm	Member	
13	G. GeethasankaraRao 21T52S1603	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



VIZIANAGARAM,

29/4/2022

To

The principal sir

Avanthi Institute of Pharmaceutical Sciences

cherukupally

vizianagaram.

Sub: Thankfully for fixing the misers in the  
washrooms.

We are V. Gayathri, S. Jyothismai, M. Sathani,  
T. Hansikasai of 3rd B.Pharm, We are thankful  
for fixing the misers in the washrooms

Thanking you,

V. Gayathri

S. Jyothismai

M. Sathani

T. Hansika Sai

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagarao  
Dt - 28/04/22

To,  
The Principle,  
Avanthe Institute of Pharmaceutical Science,  
Cherukupally,  
Vizianagarao.

Sub C - Thankful feedback for fixing  
proper doors & door stopper.

Respected Sir,

We A. priyanka, P. upendra,  
C. varshini, B. kavya students of 3rd years phar  
m-D. This is to bring to your notice that in  
our class room door is fixed & door stoppers  
are also fixed properly. We are thankful to  
you for responding immediately.

Thanking you Sir,

Yours faithfully,

A. priyanka,  
P. upendra,  
C. varshini  
B. kavya.

  
PRINCIPAL

Avanthe Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagarao Dt., - 531162



Vizianagaram

26-04-2022

To  
Principal Sir,  
Avanthy institute of Pharmaceutical sciences  
Cherukupally  
Vizianagaram.

Sub: Thanking feedback for providing extra  
chairs in library.

Respected Sir,  
we the students of 2nd Pharm D want to  
thank you for providing extra chairs in library.  
Now the chairs are sufficient for students.


Thanking you

Yours Faithfully

R. Divya Sri

A. Hemankita

G. Akhya

  
PRINCIPAL  
Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

**Date: 09/12/2020**

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 10-12-2020 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### **Agenda:**

- Action on the items from previous meeting minutes.
- To discuss on matters related to sanitation facilities including neat and tidy washrooms, continuous water supply, etc
- To repair the wooden furniture such as benches, windows, and doors at the classrooms also make an extra -wooden benches for the classroom.
- To provide separate dining room for non-teaching female staff members.

  
Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



### **Copy to:**

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram,

11/11/2020.

TO

Principal sir

Avanthi Institute of Pharmaceutical Sciences

Cherukupally,

Vizianagaram.

Sub: To discuss on matters related to sanitation facility including neat and tidy washrooms and continuous water supply.

We are V. Ishwarya, S. Kavitha, P. Sowjanya, S. Vasudha of Pharm.D 1st year in Avanthi Institute of Pharmaceutical Sciences as a students of while spending sometime in college we figured out that the washrooms are not tidy and clean and there is also not continuous water supply as for my knowledge and edges are also bit untidy so not only for purpose but it will be very nice if they are good so we hope you will hear and solve this problems.

Thanking you,

Yours faithfully,

V. Ishwarya

S. Kavitha

P. Sowjanya

S. Vasudha

Forwarded to  
GRC

*[Signature]*



*[Signature]*  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizayanagaram,

10-11-20.

To

Principal sir,

Avanthi Institute of Pharmaceutical Sciences

Cherukupally,

Vizayanagaram

Sub: To repair the wooden furniture such as benches, windows and doors at the classroom ....


We H. Vardhan, K. Swaroopa, N. Rishitha, M.D. Naseema of 2nd Pharm-D students of Avanthi Institute of Pharmaceutical sciences. Many of the benches are not good and windows are broken and classroom doors are not functioning optionally. Some doors are difficulties when open and closing. And potentially leading to accidents and injuries.

~~Principal~~  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal,  
Vizianagaram Dt., - 531162

So, we request you to look into this issue and we also hope you a quick response towards our need.

Thanking You.

Forwards  
G.R.  




Yours faithfully,  
2nd Pharm-D  
H. Vardhan  
K. Swaroopa  
N. Rishitha  
M.D. Naseema

Vizianagaram,  
23/11/20

To,  
The principal,

Avanthi Institute of pharmaceutical science,  
cherukupally,  
vizianagaram.

Sub: Request for separate dining room for non-teaching staff.

Respected sir,

I, Laxmi devi, N. Bhavani working as a lab assistant in our college. This is bring to you notice that we, i.e. the non-teaching staff need a separate dining room. So, please provide us a separate dining room to avoid unnecessary disturbance during lunch time.

Thanking you sir

Yours faithfully,

Laxmi devi  
N. Bhavani

Forward to  
C.R.K.  
H.S.



for  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 09/12/2020

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 10-12-2020 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and Its functions to the members. The Committee discussed the following agenda item wise at the meeting:

**Item 1:** Action on the items from previous meeting minutes.

- 1) It is needed to identify and replace the windows which are having any sort of damage and/or glass breakages.

Action taken: All the windows which are having any sort of damage and/or glass breakages are identified and replaced.

- 2) Replacement of benches which are not in a proper condition i.e without proper desk and/or benches with sliding issues.

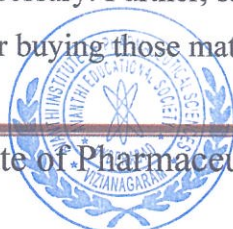
Action taken: Damaged benches are replaced.

**Item 2:** To discuss on matters related to sanitation facilities including neat and tidy washrooms, continuous water supply, etc.

**Resolution:** It was discussed to look after the problem addressed by V Ishwarya, S Kavitha, P Sowjanya and S Vasudha, of 1<sup>st</sup> year Pharm-D department, regarding providing of tidy washrooms with proper water supply. The Grievance and Redressal Committee has called upon the concerned work supervisor and administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest. Work supervisor are advised to complete the task within a day.

**Item 3:** To repair the wooden furniture such as benches, windows, and doors at the classrooms also make an extra -wooden benches for the classroom.

**Resolution:** With reference to the complaint filed by K Swaroopa, N Rishitha, Md Naseema of 2nd year Pharm -D, the committee members contacted concern maintenance department supervisor to look in to the matter properly with understanding of repairs, maintenance of wooden and fabricated furniture in the classroom. After, discussion with the supervisor, the committee addresses them to issue a requisition to order raw material such as wood, hardware tools and equipment's and parts, also fabrication material wherever it's necessary. Further, same request has made to the finance and account department to provide finance for buying those materials.



  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





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**Item 4:** To provide separate dining room for non-teaching female staff members.

**Resolution:** As per the request made by non-teaching staff MsN Bhavani and I Lakshmi devi, the committee Chairman and Coordinator directed the AO Mr S Santhosh Kumar, to check the possibility of providing a separate dining room for non-teaching staff members.

The tentative date for next meeting was planned by Principal and is scheduled for January,2021.

## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandra sekhar	Director-Hr	Coordinator	
3	V . Uma shankar	Vice-Principal	Member	
4	M. Santosh Kumar	A.O	Member	
5	Dr.N.Neelima	Associate Professor	Member	
6	Dr.D.Hema Naga Durga	Associate Professor	Member	
7	Dr.V.C. Randeep	Associate Professor	Member	
8	B.Chaitanya	Associate Professor	Member	
9	A.Jyotsna 15T51T0001	Student of Pharm-D	Member	
10	K.Maheshpavan 15T51T0014	Student of Pharm-D	Member	
11	G. Rohith 17T51R0024	Student of B-Pharm	Member	
12	R.Sharmila 17T5R0062	Student of B-Pharm	Member	
13	G.Chandramouli 19T52S1605	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Science  
Cherukupally (V) Bhogapuram Manda  
Vizianagaram Dt., - 531162

Vizayanagaram,  
19-1-21.

To

Principal Sir,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizayanagaram


Sub: Thankful feedback regarding immediate action for providing wooden furniture such as benches, windows and doors at the classroom.

We H. Vandhan, K. Swaroopa, N. Swaroopa, N. Rishitha, M.D. Naseema of 2nd Pharm-D students of Avanthi Institute of Pharmaceutical sciences. Also before we have raised a request for wooden furniture of classroom doors and benches and it was successfully accomplished.

Behalf of our second year pharm-D students, we, are thankful for solving this issue and reacting in at from management will be remembered and we will use it approximately.

Thanking you.

Yours faithfully,  
2nd Pharm-D students  
H. Vandhan  
K. Swaroopa  
N. Rishitha,  
M.D. Naseema

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



vizianagaram  
21/1/21

To,

The principal,

Avanthi Institute of pharmaceutical science,  
cherukupally,  
vizianagaram.

Sub:- Thankful feedback regarding providing separate  
dining room for non-teaching staff.

Respected sir,

I, Laxmi devi, N. Bhavani working as a lab assistant  
in our college. This is to inform you on behalf of all the female  
non-teaching staff that as per the request made by us, a  
separated dining room has been provided to us, All the non-teaching  
staff felt very happy in this regard. Thank you sir for responding  
in a positive manner and providing our request.


Thanking you sir

Yours faithfully

Laxmi devi

N. Bhavani



  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,

18/01/2021.

To

Principal Sir,

Avanthi Institute of Pharmaceutical Sciences

Cherukupally,

Vizianagaram.

Sub: Thanking you for regarding taking actions on our problem of sanitation and untidy washrooms

We are V. Ishwarya, S. Kavitha, P. Sowjanya, S. Vasudha of Pharm.D 1st year of Avanthi Institute of Pharmaceutical Sciences as students we complained about sanitation of college and immediately you took action now our washrooms are very tidy, new comodes are fixed in place and basins are also good so successfully all problems of ours are resolved.

Behalf on every 1st year Pharm.D students, we are thanking you for your humble manner in solving our problems.

Thanking you,

Yours sincerely

V. Ishwarya

S. Kavitha

P. Sowjanya

S. Vasudha



PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
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Date: 27-01-2021

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 28-01-2021 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### **Agenda:**

- Action on the items from previous meeting minutes.
- To maintain daily cleaning and Hygiene of the water storage tank also to maintain proper water supply without shortages.
- Request for separate washroom for female faculty members.
- Maintenance of medical kit in every department.

  
Chairman



PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

### **Copy to:**

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram  
29-12-2020.

To,  
The principal,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Subject: Request for providing separate washrooms  
for lady faculty members.

We B. Chaitanya, A.V.H. Santoshi of pharmacy  
department of Avanthi Institute of Pharmaceutical Sciences  
on the behalf of all the lady faculty we are  
requesting you to provide separate washroom for lady  
faculty as we are facing incomfortable in the  
combined washrooms for our students & for us.  
Do the needful & grant us separate washroom.  
Thanking you sir

Yours faithfully

B. Chaitanya,  
A.V.H. Santoshi.

Forward to  
G.R.

*[Signature]*



*[Signature]*  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram

23-12-2020

To,

Principal sir,

Avanathi institute of pharmaceutical sciences

cherukupally

vizianagaram

Sub: Request for maintenance of medical kit in every department.

We, k. Neeraja priya, O. Rashmitha, P. Vaishnavi, M. Purnima of 3<sup>rd</sup> B.Pharm. I want to request the purchase of medical kit in every department immediately. Because currently there is no medical kit in our college to deal with the medical emergency, but it is very much needed many times a staff member has to be taken away even in a minor emergency. Please help to medical kit in every department. I will be thankful for your kind approval & granting funds for medical kits.

Thanking you

Forward to  
G.R.

HS

Your sincerely

3<sup>rd</sup> BPharm

k. Neeraja Priya,

O. Rashmitha

P. Vaishnavi

M. Purnima

HS  
PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
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ESTD : 2005

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Date: 27-01-2021

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 28-01-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

**Item 1:** Action on the items from previous meeting minutes.

- 1) To discuss on matters related to sanitation facilities including neat and tidy washrooms, continuous water supply, etc

Action taken: Sanitation is maintained in the washrooms and separate staff is assigned to continuously monitor the tidiness in washrooms.

- 2) To repair the wooden furniture such as benches, windows, and doors at the classrooms also make an extra-wooden, benches for the classroom.

Action taken: Now-a-days all the benches are in proper condition.

- 3) To provide separate dining room for non-teaching female staff members.

Action taken: A separate dining room for non-teaching staff is provided.

**Item 2:** To maintain daily cleaning and hygiene of the water storage tank also to maintain proper water supply without shortages.

**Resolution:** The following students A Prasanna, A Lakshmi, B Priyanka and C Sneha, of 1st year B-Pharm addressed the problem of improper maintenance of water storage tank and improper water supply. After brief discussion, the committee member has called the concerned department that is maintenance department supervisor and the housekeeping in charge to look in to the matter properly with understanding of health issues which often spread by unsafe drinking water. The committee member has advised to clean the tanks for every week, and maintain cleaning and maintenance Rota register system with proper worksheets, so to watch on non- development of any sort of algae and the eggs of mosquitoes in any water tanks. Grievance Redressal Committee has called upon the concerned work supervisor and administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest.

**Item 3:** Request for separate washroom for female faculty members.

**Resolution:** As per the requestion placed by Misses B Chaitanya and Misses A V H Santoshi faculty of Pharmacy Department, the committee members advised AO, Mr S Santhosh Kumar, to

Avanthi Institute of Pharmaceutical Sciences

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consider the grievance with utmost priority and make necessary arrangements for providing a separate wash room with all amenities for female faculty members.

**Item 4:** Maintenance of medical kit in every department.

**Resolution:** As per the request made by K Neeraja, P Vaishnavi, M Pornima, III year B-Pharm. As per the deliberations made during the meeting, the management decided to provide medical kit to all the departments to meet any minor unforeseen incidents.

The tentative date for next meeting for the month of March, 2021 has been propose by the Principal.

**Members present:**

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandra Sekhar	Director-HR	Coordinator	
3	V . Uma Shankar	Vice-Principal	Member	
4	M . Santosh Kumar	A.O	Member	
5	Dr.M.Pavani	Associate Professor	Member	
6	Y. V. Vandana	Associate Professor	Member	
7	Dr. V.C.Randeep	Associate Professor	Member	
8	Dr.B.Manoj Kumar	Associate Professor	Member	
9	M.Glory 16T51T0012	Student of Pharm-D	Member	
10	B. OMKAR 16T51T0004	Student of Pharm-D	Member	
11	G. Varma 18T51R0018	Student of B-Pharm	Member	
12	K. Neeraja 18T51R0034	Student of B-Pharm	Member	
13	M.Roja 20T52S1602	Student of M-Pharm	Member	



**Chairman**

**PRINCIPAL**

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,  
15/02/2021

To  
The principal Sir,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Sub:- "Thanking you for regarding taking immediate action for  
providing good maintained and hygienic water supply"

We are A. prasanna, A. Lakshmi Devi, B. priyanka, c. sneha,  
of 1<sup>st</sup> year B. pharmacy students of our institution. As before  
we have requested for the maintenance of water and hygienic  
water supply. and it was successfully accomplished.


We B. pharmacy students are thankful for solving this  
issue and reacting in humble manner.

It is for sure that this faithfully from management  
we all are thanking you sir.

Thank you sir,

Yours faithfully,

A. prasanna  
A. Lakshmi Devi  
B. priyanka  
c. sneha

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
17-2-2021.

To,  
The Principal,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.


Subject: Thankful feedback regarding immediate action  
for providing separate washrooms.

We, B. Chaitanya, A.V.H. Santhoshi of pharmacy dept.  
of Avanthi Institute of Pharmaceutical Sciences as before we  
raised our request for separate washrooms and it was  
successfully accomplished.

Behalf of our faculty members, we are thankful for  
solving this issue & reacting in humble manner. It is for  
sure that this following at from management will be  
remembered & once again thanks for providing separate washrooms  
for lady faculty.

Yours faithfully,  
B. Chaitanya,  
A.V.H. Santhoshi.



  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram

12-2-2021

To,  
Principal sir,  
Avanthi institute of pharmaceutical sciences,  
Cherukupally,  
Vizianagaram.

Sub: Thankful feed back regarding immediate action for providing medical kits in every department in college.

We are third B pharm students of avanthi institute of pharmaceutical sciences. Before we have requested for medical kit in every department and it was successful accomplished.

Behalf of 3<sup>rd</sup> B pharm, we are thankful for solving this issue and reacting in humble manner.

It is for sure then this following at from management. will be remembered and we will use it appropriately.

Thanking you,

Yours Faithfully.


3<sup>rd</sup> B pharm

K. Neeraja Priya,

O. Reshmitha

P. Vaishnavi

M. Pospima.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
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Date: 08-03-2021

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 09-03-2021 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss Healthy and Hygienic food in canteen.
- To discuss on the issue regarding the college buses which are not reaching on time to the college premises.
- To provide additional buses.
- Any other matters with the permission of chairman.

  
Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Dt. 19/3/21  
Vizianagaram.

To  
The principle,  
Avanthi institute of pharmaceutical sciences,  
Cherukupally,  
Vizianagaram.

sub: Request to improve the quality of food

We are the students of 5<sup>th</sup> year Pharm D I. Venkata  
Surekha (18T51T0027) • S. Srinivas Reda (18T51T0022),  
P. Vikas (18T51T0019). To requesting the quality of food

Thanking you Sir.

Yours faithfully:

I. Venkata Surekha (18T51T0027)


S. Srinivas Reda (18T51T0022)

P. Vikas (18T51T0019)

Forwarded to  
GRC





  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,  
8/01/2021

TO,  
Principal Sir,  
Avanthy Institute of pharmaceutical sciences,  
Cherukupally,  
Vizianagaram.

Sub: TO discuss on the issue regarding the college buses which are not reaching on time to the college premises.


We Sruthi Bhardwar, T. Monika, B. Hemanth Nissi of With pharm-D of Avanthy Institute of pharmaceutical sciences this is to bring to your notice that some buses are starting early but reaching very late to the college as we are facing issues to attending starting classes. So, we request you to please resolve the issue so, that buses reach on time to the college premises.

Thanking you

Forwarded to  
GRC



Yours faithfully,  
With pharm-D student  
Sruthi Bhardwar,  
T. Monika  
B. Hemanth Nissi

  
PRINCIPAL  
Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram;

10/02/2021.

To,

The Principal Sir,

Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally, Vizianagaram.

Sub: To provide additional buses for Pharm-D

Respected Sir,

We are I. Sairam, K. Tinath, M. Lalasa, S. Venu from 1<sup>st</sup> Pharm-D

Due to less buses we are going home by standing and some are getting leg pains, to avoid this we request to add additional buses for our college to go home.

Requesting Sir, to give additional buses to go home.

Thanking You.

Yours faithfully  
1<sup>st</sup> year students,

I. Sairam,  
K. Tinath,  
M. Lalasa,  
S. Venu.

Forwarded to  
GRC

*[Signature]*

*[Signature]*  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
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ESTD : 2005

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Date: 08-03-2021

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 09-03-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

**Item 1:** Action on the items from previous meeting minutes.

- 1) To maintain daily cleaning and hygiene of the water storage tank also to maintain proper water supply without shortages.

Action taken: Water storage tank is maintained Hygienically by cleaning it at regular intervals.

- 2) Request for separate washroom for female faculty members.

Action taken: Initiation of construction of separate washroom has been started.

- 3) Maintenance of medical kit in every department.

Action taken: Each department is provided with separate medical kits.

**Item 2:** To provide Healthy and Hygienic food in canteen.

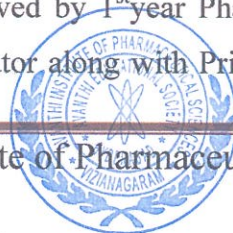
**Resolution:** With reference to the compliant received from students of I Surekha, S Srinivas, P Vikas, 5<sup>th</sup> year Pharm-D, the chairman of the committee and the principal discussed with the canteen head about the complaints received on the quality of food provided in the canteen and also suggested to take immediate action to improve the quality of food. Dr Randeep, faculty Member of Pharmacy department is assigned to monitor continuously on this issue until it is resolved.

**Item 3:** To discuss on the issue regarding the college buses which are not reaching on time to the college premises.

**Resolution:** As per the compliant received by T Monika, B Nissi, 2<sup>nd</sup> year department, the chairman, coordinator along with principal had a discussion with the bus incharge and informed about the complaint received from students regarding buses that they are not reaching at proper time and also asked him to identify problems if any and solve by discussion with the concerned bus drivers.

**Item 4:** to provide additional buses.

**Resolution:** As per the compliant received by 1<sup>st</sup> year Pharm-D students I Sairam, K Tinath, M Lalasa, S Venu, the Chairman, Coordinator along with Principal had a discussion with the bus in



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ESTD : 2005

charge and informed about the complaint received from students regarding the requirement of additional buses. He advised them to address the problem at the earliest. The tentative date for next meeting for the month of April 2021, has been proposed by the principal.

## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandrasekhar	Director-HR	Coordinator	
3	V. Uma Shankar	Vice-Principal	Member	
4	M .Santosh Kumar	A.O	Member	
5	Dr.M.Pavani	Associate Professor	Member	
6	Y. V. Vandana	Associate Professor	Member	
7	Dr. V.C.Randeep	Associate Professor	Member	
8	Dr. B. Manoj kumar	Associate Professor	Member	
9	M.Glory 16T51T0012	Student of Pharm-D	Member	
10	B. Omkar 16T51T0004	Student of Pharm-D	Member	
11	G. Varma 18T51R0018	Student of B-Pharm	Member	
12	K. Neeraja 18T51R0034	Student of B-Pharm	Member	
13	M.Roja 20T52S1602	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Dt. 30/4/19,  
Vizianagaram,

To  
The principle  
Avanthi institute of pharmaceutical sciences,  
Cherukupally  
Vizianagaram.

Subr :- Thanking you To improving the  
quality of food

We are the students of 5<sup>th</sup> year PharmD

P. Venkata Surekha (18T51T0027) . S. Srinivas Rao (18T51T0022)  
P. Vikas (18T51T0019) . Thankfull for improving the quality  
of food

Thanking you sir

Yours faithfully

P. Venkata Surekha (18T51T0027)  
S. Srinivas Rao (18T51T0022)  
P. Vikas (18T51T0019)

to  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
24/03/2021.

To,  
The Principal Sir,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally, Vizianagaram.

Sub: Thanks feedback regarding providing of additional buses.

Respected Sir,

We are I. Sairam, K. Tinath, M. Lalasa, S. Venu from 1<sup>st</sup> pharm-D  
As before we have raised a request for adding additional buses and  
it was successfully accomplished.

Because of this we are and our faculty members are thankful  
for solving this issue and reacting in humble manner. It is for sure that  
this following at from Management will be remarked and once again.  
Thank you for providing Seperate buses(or) additional buses.

Thanking You.

Your's faithfully  
1<sup>st</sup> year pharm-D  
I. Sairam.  
K. Tinath.  
M. Lalasa.  
S. Venu.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
25/02/2029.

To,

The principal sir,

Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Sub: Thankfull feedback Regarding Immediate Action for providing the buses which are not reaching Srathi Bharadwar, T. Monika, B. Hemanth Nissi of Vith pharm-D of Avanthi Institute of Pharmaceutical Sciences as before we have raise the Request Regarding the college buses which are not reaching on time to the college premises it was successfully accomplished.

- Behalf of Vith pharm-D students we are thankfull for solving the issue & reacting in thumber manner. It is for sure that this following from management will be remembered & we will use it appropriately

Thank you.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Yours faithfully,  
Vith pharm-D students  
Srathi Bharadwar  
T. Monika  
B. Hemanth Nissi



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada)

Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 19-04-2021

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 09-03-2021 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on items from previous meeting minutes.
- Placement of dustbins in corridor of each in the college building.
- Proper fixation of classroom doors and need to fix door stoppers.
- Shortage of beds in rest room.



  
Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram,  
16/3/2021.

To,  
Principal sir  
Avanthi Institute of pharmaceutical sciences  
cherukupally  
Vizianagaram

Respected sir,

Sub: Requiring immediate action over providing dustbins.

we are K.Swapna, K.Navya, MD.Nafisa, P. sharan

Running 4<sup>th</sup> year B-pharmacy department we immediately need your help regarding the placement of dustbins in the corridor of each floor in the college building.

Due to lack of dustbins, we are suffering from the garbage stacks in the classroom corners which ejecting the bugs.

Hence please respond immediately over this issue.

Thanking you sir

Yours faithfully

K. Swapna

K. Navya

MD. Nafisa

P. sharan

4<sup>th</sup> year B-Pharmacy Students.

Forwarded to  
GRC



  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandala  
Vizianagaram Dt., - 531162



Vizianagaram

18/3/21

To

Principal Sir

Avanathi Institute of pharmaceutical sciences

Cherukupally

Vizianagaram.

Sub:- Requiring proper fixation of classroom doors.

Respected sir,

We are Ch. Gowthami, G. Tarun, B. Lalitha, V. Pavani, pursuing 3<sup>rd</sup> pharm-D of avanathi institute of pharmaceutical sciences. We are suffering from lack of classroom doors, door stoppers.

You need to consider this and please take immediate action over the fixation of classroom doors and need to fix door stoppers.

Thanking you sir,

Ch. Gowthami

G. Tarun

B. Lalitha

V. Pavani

Forwarded to  
GPR

HS



PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram

19-03-2021

To

Principal sir

Avanthi Institute of Pharmaceutical Science

Cherukupally

Vizianagaram

Respected sir

Sub: Needed storage of Beds in Rest Room

We are P. Anupama (21T51T0066), S. Neelima (21T51T0086),  
S. Reethika (21T51T0087) who are pursuing 2<sup>nd</sup> B. Pharm in your  
College.

Girls of B. Pharm 2<sup>nd</sup> year are suffering from lack  
of beds in case of sickness. Hence, please consider this issue and  
respond immediately over storage of beds in the Rest Room.

Thanking you sir.

P. Anupama

S. Neelima

S. Reethika

2<sup>nd</sup> year B. Pharm girls.

Forward to

GRC

HP



HP  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



ESTD : 2005

# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

**Date: 19-04-2021**

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-04-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

**Item 1:** Action on the items from previous meeting minutes.

1. To provide Healthy and Hygienic food in canteen.

Action taken: Now-a-days Healthy and Hygienic food in canteen

2. To discuss on the issue regarding the college buses which are not reaching on time to the college premises.

Action taken: All the college buses are reaching at the right time to the college campus.

3. To provide additional buses.

Action taken: As per the requirement an additional bus is added.

**Item 2:** Placement of dustbins in corridor of each floor in the college building.

**Resolution:** As per the complaint received from K Swapna, K Navya, P Sharan, of 4th year B-Pharm, the maintenance department personnel were called and informed regarding the complaint raised by the students. They were advised to tackle the situation by providing the dustbins where ever it is necessary.

**Item 3:** Proper fixation of classroom doors and need to fix door stoppers.

**Resolution:** Ch Gowthami, G Tarun, V Pavani, the students 3rd Pharm-D, raised the complaint regarding the fixation of class room doors and need to fix door stoppers. So the Grievances and Redressal Committee Chairman along with the Coordinator discussed the maintenance issue addressed by the students. They were advised to check proper maintenance of college furniture etc.

**Item 4:** Shortage of beds in rest room.

**Resolution:** As per the request made by the students P Anupama, S Neelima, S Reethika, of 2nd B-Pharm, regarding the facilities in the rest room, the coordinator directed the AO S Santhosh Kumar to resolve the problem by equipping the rest room with necessary beds.

The tentative date for next meeting for the formation of Committee in the next academic year has been proposed by the Chairman of the committee.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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ESTD : 2005

## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandra Sekhar	Director-HR	Coordinator	
3	V . Uma Shankar	Vice-Principal	Member	
4	M . Santosh Kumar	A.O	Member	
5	Dr.M.Pavani	Associate Professor	Member	
6	Y. V. Vandana	Associate Professor	Member	
7	Dr. V. C. Randeep	Associate Professor	Member	
8	Dr. B. Manoj kumar	Associate Professor	Member	
9	M.Glory 16T51T0012	Student of Pharm-D	Member	
10	B.omkar 16T51T0004	Student of Pharm-D	Member	
11	G. Varma 18T51R0018	Student of B-Pharm	Member	
12	K.Neeraja 18T51R0034	Student of B-Pharm	Member	
13	M.Roja 20T52S1602	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagram,

30/4/2021.

To

Principal sir

Avanthi Institute of Pharmaceutical Sciences

cherukupally


Vizianagram.

Sub: Thankful feedback regarding immediately action for providing placement of dustbins in corridor of each floor in the college building.

We are 4<sup>th</sup> year B-pharmacy students of Avanthi Institute of Pharmaceutical Sciences. As before we have raised a request for providing placement of dustbins in corridors of each floor in the college building.

It is for sure that this following request from management will be remembered and we will be satisfied.

Thanking you.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagram Dt., - 531162



Yours faithfully

4<sup>th</sup> year B-pharmacy

K. Swapna

K. Navya

MD. Nafisa

P. Shalan.

Vizianagaram

5/05/21

To

Principal sir

Avanathi Institute of pharmaceutical sciences,

Cherukupally,

Vizianagaram

Sub:- Thankful feedback regarding Immediate action for providing proper fixation of classroom doors and door stoppers.

Respected Sir,

We are the third year pharm-D students of Avanathi Institute of pharmaceutical sciences. As before we have raised a request for proper fixation of classroom door and door stopper for our classrooms and it was successfully accomplished.

Behalf of our third year pharm-D students, we are thankful for solving this issue and reacting in humble manner.

It is for sure that this following act from management will be remembered and we will use it apparently.

Thanking you,

Yours faithfully

3<sup>rd</sup> Pharm D

Ch. Gowthami

Lj. Tarun

B. Lalitha

V. Pavani

  
PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram

6-05-2021

To

Principal sir

Avanthi Institute of Pharmaceutical sciences

Cherukupally

Vizianagaram

Respected sir

Sub: Thankful feed Back regarding Providing Extra beds in Rest Room.

We are P. Anupama (21T51T0066), S. Neelima (21T51T0086), S. Reethika (21T51T0087) of 2<sup>nd</sup> B. Pharm want to thank you for responding immediately and providing Extra Beds in the rest room. This is to Inform that now-a-days there is no shortage of beds.

Thanking you sir.

Yours faithfully,

P. Anupama

S. Neelima

S. Reethika

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





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Date: 22-04-2019

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 23-08-2019 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss request to replace broken glass window in washroom.
- To discuss on complaint regarding immediate replacement of projector board in E-classroom.
- To discuss on the complaint regarding change of seat in the bus as the cushion is torn.
- Any other matters with discussion of chairman.

  
Chairman



PRINCIPAL  
Avanthi Institute of Pharmaceutical Science  
Cherukupally (V), Bhogapuram Manda  
Vizianagaram Dt., - 531162

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizayanagaram,

23/07/2019.

To

The principal,  
Avanthi Institute of pharmaceutical Sciences,  
Cherukupalli,  
Vizayanagaram.

Subject :- Replace broken glass windows in Washrooms  
Respected Sir,

We the Students of 1<sup>st</sup> B-pharmacy D. Harshitha,  
D. Sasikala, D. udaya Nerupama want to  
bring your Notice that the window Glasses for  
broken, so please kindly requesting you to  
Repair as soon as possible.

Thanking you Sir,  
Yours faithfully,  
D. Harshitha,  
D. Sasikala,  
D. Udaya Nerupama

Power to  
GK  
tr

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





Vizayanagaram

26/07/2019

TO

Respected principal sir,  
Avanathi Institute of Pharmaceutical Sciences,  
Cherukupalli,  
Vizayanagaram.

Subject: Replacement of projector in E-classroom

Respected Sir,

We the students of PharmD 4<sup>th</sup> year B.Thushara, B.Megh  
P.Vikas, want to bring to your notice that the projector is not  
working properly

So, kindly requesting you to replace the projector as soon  
as possible.


Thanking you sir,

yours faithfully

B. Thushara

B. Meghna

P. Vikas

  
PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Forwarded to  
G.R.C  




Vijayanagaraam

25-07-19

To  
The principal,  
Avanthi college,  
Cherukupally,  
Vizianagram.

Subject: Complaint regarding change of seat in the bus as the  
cusion is torn

Respected sir,

We the students of 4<sup>th</sup> B.Pharmacy B.Pradeep (1975170011),  
M. Sravani (1975170029), G. Sreekanth (1975170045), K. Revathi  
(1975170058) want to bring your notice that the to change  
of seat in the bus as the cusion is torn, so please kindly  
requesting you to change the seat in bus.

Thanking You,  
Yours faithfully

B. Pradeep

M. Sravani

G. Sreekanth

K. Revathi

Forwarded to

G.K.

trp

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaraam Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 23-08-2019

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 23-08-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

**Item 1:** Action on the items from previous meeting minutes.

- To discuss on the request made by girl students to provide extra bed in waiting hall. Action taken: Additional bed is provided in the waiting hall.
- To discuss on request received from students about quality of food. Action taken: Quality of food in canteen is improved.
- To discuss on request made by students to provide extra bench. Action taken: Extra bench is provided in the class room.

**Item 2:** To discuss request to replace broken glass window in washroom.

**Resolution:** As per the request received from the girl students: D Harshitha, D Sasikala, D Nerupama, about the inconvenience caused by the broken glass window in washroom, the Chairman of the committee Dr S N V Ganesh asked the maintenance supervisor to look into this matter and replace the window as early as possible.

**Item 3:** To discuss on compliant regarding immediate replacement of projector board in E Class room.

**Resolution:** With reference to the complaint filed by B Tushara, B Meghna, P Vikas, the chairman of the committee asked AO Mr Santhoshkumar to look into this problem and provide a new projector board in E Class room.

**Item 4:** To discuss on the compliant regarding change of seat in the bus as the cushion is torn.

**Resolution:** As per the compliant received by the students: B Pradeep, M Sravani, K Revathi, regarding the problem faced by them in the bus during rain, the Chairman of the committee told the Transport incharge to check the bus on which the compliant is received and also to take necessary action to resolve the issue at the earliest.

The tentative date for next meeting was planned by Principal and is scheduled for October, 2019.



  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
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## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandra Sekhar	Director-HR	Coordinator	
3	V . Uma Shankar	Vice-Principal	Member	
4	M . Santosh Kumar	A.O	Member	
5	Dr.N.Neelima	Associate Professor	Member	
6	Dr.D.Hema Naga Durga	Associate Professor	Member	
7	Dr. V.C.Randeeep	Associate Professor	Member	
8	B.Chaitanya	Associate Professor	Member	
9	S.Yogasree 14T51T0024	Student of Pharm-D	Member	
10	R.Manogna 15T51T0022	Student of Pharm-D	Member	
11	O.Swathi 18T51S1609	Student of B-Pharm	Member	
12	M.Roja 16T51R0039	Student of B-Pharm	Member	
13	C.Sai Lavanya 16T51R0013	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,  
06/09/2019.


To,  
The principal,  
Avanthi Institute of pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Subject:- Thanking you to replace broken glass  
windows in Washrooms.

Respected Sir,

We the students of 1<sup>st</sup>-B-pharmacy  
D. Harshitha, D. Sasi'kala, D. udaya Menupama  
want to thank you for considering our  
issues made replaced the broken glass  
window of washrooms.

Thanking you Sir,  
Yours faithfully,  
D. Harshitha,  
D. Sasi'kala,  
D. udaya Menupama

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizayanagaram

10/09/2019

TO:

Respected principal sir,  
Avanthi Institute of pharmaceutical sciences.  
cherukupalli,  
vizayanagaram,

Subject: Showing gratitude Regarding Replacment of projecton  
Respected sir, in E-class room

We the students of 4<sup>th</sup> pharm D B.Tushara,  
B.Meghna, P.vikash writing this letter showing gratitude  
Regarding Replacement of projection in E-class room. we are  
thankful to you sir

Thanking you sir,

Your faithfully

B.Tushara

B.Meghna

P.vikash.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 24-10-2019

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 25-10-2019 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### **Agenda:**

- Action on the items from previous meeting minutes.
- To discuss about replacement of tube light in the lab.
- To discuss on complaint received about taps which are not working.
- To discuss about the complaint, receive to clean the ground properly.
- Any other matters with the discussion on Chairman.

  
Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



### **Copy to:**

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram  
24/9/2019,

To,

Respected principal sir,  
Avanthi institute of pharmaceutical science,  
cherukupally,  
viziyanagaram,

Sub :- Replacement of tube light in the  
lab.

Respected sir;

we the students of B. mahalaxhari,  
Ch. Karthik, C. Kalayani, Cr. Harishtha reidi. want  
to bring to your notice that the tube light in  
the lab were not working.

So, kindly we are requesting to replace the  
tube lights in the lab.

Thinking your sir,

yours sincerely,  
B. mahalaxari  
Ch. Karthik  
C. Kalayani  
Cr. Harishthanai

~~Harishtha~~  
Ch. Karthik  
C. Kalayani

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 521102





Vizianagaram

27/09/2019

To,  
Principal sir,  
Avanathi Institute of Pharmaceutical Sciences,  
Cherukupally,  
vizianagaram.

Subject :- Repaired the taps which are not working in the  
washrooms.

Respected sir,  
we the students of 3<sup>rd</sup> B Pharm G. Aritha, G. Sushritha,

D. Oliva Kumari here we bring to your notice that please repair  
the taps which are not working in the washrooms properly.  
So we kindly requesting you to provide the immediate action on  
this issue.

Thanking you sir

Yours faithfully,

G. Aritha

G. Sushritha

D. Oliva Kumari

Forwarded to  
G. R. E.





  
PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vijayanagaram

25-09-2019

To

The Principal

Avanthi Institute of Pharmaceutical Sciences,

Cherukupally,

Vijayanagaram

Subject : Complaint Regarding to clean the college ground properly

Respected Sir,

We the students of III<sup>rd</sup> Pharm.D, S. Swetha (20TS1T0021), G. Ramya (20TS1T0022), D. Poojitha (20TS1T0008), K. Lavanya (20TS1T0001). Here we bring to your notice that please clean the college ground properly.

So we kindly requesting you to provide the immediate action on this issue.

Thanking you Sir

Yours faithfully,

S. Swetha

G. Ramya

D. Poojitha

K. Lavanya

Forwarded to

G.R.

for



for  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Date: 25-10-2019

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 25-10-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

**Item 1:** Action on the items from previous meeting minutes.

- To discuss request to replace broken glass window in washroom.

Action taken- The broken window is replaced.

- To discuss on compliant regarding immediate replacement of projector board in E Class room.

Action taken: A new projector board has been provided in the E- Classroom.

- To discuss on the compliant regarding change of seat in the bus as the cushion is torn.

Action taken: The seat in the bus is replace with a new one.

**Item 2:** To discuss about replacement of tube light in the lab.

**Resolution:** The following students: B Mahalaxmi, C Kalyani, G Harshitha, gave a requesting letter to change the tube lights in the computer lab. So, the chairman of the committee asked the maintenance supervisor to immediately replace the tube lights which are not working properly.

**Item 3:** To discuss on compliant received about taps which are not working.

**Resolution:** As per the requisition placed by the students: G Anitha, G Sushritha, about the taps which are not working properly, the chairman of the committee told this issue to maintenance supervisor and asked him to take necessary action.

**Item 4:** To discuss about the compliant, receive to clean the ground properly.

**Resolution:** As per the request made by the students: S Swetha, T Ramya, D Poojitha, K Lavanya, the chairman and coordinator of the committee discussed this issue with the AO and the maintenance supervisor and asked him to take necessary action so that students do not face any discomfort during the sports hours.

The tentative date for next meeting for the month of December, 2019 has been propose by the Principal.



  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



ESTD : 2005

# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada)

Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandrasekhar	Director-HR	Coordinator	
3	V . Uma Shankar	Vice-Principal	Member	
4	M . Santosh Kumar	A.O	Member	
5	Dr.N.Neelima	Associate Professor	Member	
6	Dr.D. Hema Naga Durga	Associate Professor	Member	
7	Dr.V.C. Randeep	Associate Professor	Member	
8	B.Chaitanya	Associate Professor	Member	
9	S.Yogasree 14T51T0024	Student of Pharm-D	Member	
10	R.manogna 15T51T0022	Student of Pharm-D	Member	
11	O.Swathi 18T51S1609	Student of B-Pharm	Member	
12	M.Roja 16T51R0039	Student of B-Pharm	Member	
13	Ch.Sai Lavanya 16T51R0013	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram  
5/11/2019,

To,

Respected principal sir,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram,

Sub - Thanking letter,

Respected sir,

we the students of 2nd year. B.  
Pharmacy. B. maha lasthoni, ch. karthik, c. kalayani, G.  
Harshitha Naidu, writing this letter showing  
gratitude.

we are thanking you thankful for the replacement  
of tube lights in the lab.

Thanking you sir,

yours sincerely  
B. maha lasthoni  
Ch. karthik,  
C. kalayani,  
G. Harshitha Naidu

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram

8/11/2019

To,  
Principal Sir,  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Subject :- Thanking you for your immediate action on repairing  
water taps.

Respected Sir,

We the students of III<sup>rd</sup> B Pharm in Anitha, Shushritha,  
Dr. Oliva Kumari. We sincerely thank you for your immediate action  
the issue of repairing water taps in washrooms which are  
not working properly.

Thanking you Sir,

Yours faithfully,

Dr. Anitha

Dr. Shushritha

Dr. Oliva Kumari

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vijayanagaram

11-11-2019

To  
The Principal  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vijayanagaram

Subject : Thanking you for your immediate action on cleaning  
the college ground.

Respected Sir,

We the students of III<sup>rd</sup> Pharm.D, S. Swetha (20TS1T0020),  
P. Ramya (20TS1T0022), D. Poojitha (20TS1T0008), K. Lavanya (20TS1T0012),  
we sincerely thank you for your immediate action on the  
issue of cleaning the college ground which is not clean.

Thanking you Sir,

Yours faithfully,

S. Swetha

P. Ramya

D. Poojitha

K. Lavanya

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 19-12-2019

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 20-12-2019 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss the issue of improper maintenance of sanitation in boy's washroom at main block.
- To discuss on the request on replacement of board in 3<sup>rd</sup> B-Pharm classroom.
- To discuss on request made by 4<sup>th</sup> year students to provide extra bus to the students who are attending CRT classes.
- Any other matters with the permission of Chairman.

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office



  
Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
Dt : 20/11/2019.

To

The principal sir,

Avanthi Institute of pharmaceutical sciences,  
cherukupally,  
vizianagaram.

Sub: Improper maintance of sanitation in  
boy's washrooms.

Respected sir,

We K. Avinash, G. Adhinarayana, G. Gopala krishna  
are here to request to solve the problem  
of improper maintance of sanitation in  
boy's washroom. AS some of our classmates are  
facing skin allergies. hope you will take  
necessary actions.

Thanking you  
Yours faithfully

K. Avinash  
G. Adhinarayana  
Gopala Krishna

Forward to  
GRC  
HKS

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram  
18 NOV 2019

To,

The principal sir,  
Avanthi Institute of pharmaceutical sciences,  
Cherukupally,  
Vizianagaram.

Subject:- Replacement of board in 3<sup>rd</sup> B. pharmacy  
classroom

Respected sir,

Hi B. Uma Sivani, J. Jenni Paul, J. Alaja  
of 3<sup>rd</sup> B pharmacy. we kindly request for replacement  
of board in the 3<sup>rd</sup> B. pharmacy class room.

Thanking you

Yours sincerely

B. Uma Sivani,

J. Jenni Paul;

J. Alaja.

Forwarded to  
GR

GR

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



22-11-19

Vizianagaram

To

The Principal,  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally,  
Vizianagaram.

Sub: To Provide extra bus to the students who are attending CRT classes.

We are students of B. Kasturi (19T51T0017), K. Pavithra (19T51T0042), K. Pavankumar (19T51T0048), R. Dileep Kumar (19T51T0079) of 4<sup>th</sup> B. Pharm requesting to provide extra bus to the students who are attending CRT classes.

Thanking you sir.

Yours sincerely,

B. Kasturi (19T51T0017)

K. Pavithra (19T51T0042)

K. Pavankumar (19T51T0048)

R. Dileep Kumar (19T51T0079)

Forwarded to  
GRC  
tjs



  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mand  
Vizianagaram Dt., - 531162



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 20-12-2019

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-12-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

**Item 1:** Action on the items from previous meeting minutes.

- To discuss about replacement of tube light in the lab.

Action taken: The tube light which is not working has been replaced with a new one.

- To discuss on compliant received about taps which are not working.

Action taken: The taps in the wash room which are not working properly are repaired.

- To discuss about the compliant, receive to clean the ground properly.

Action taken: The ground is maintained neatly.

**Item 2:** To discuss the issue of improper maintenance of sanitation in boy's washroom at main block.

**Resolution:** With reference to the compliant received from: K Avinash, G Krishna, G Adhinaryana. Regarding improper maintenance of sanitation in boy's washroom and the problem faced by the boy students due to improper sanitation, the maintenance in charge is advised to immediately take necessary action.

**Item 3:** To discuss on the request on replacement of board in IIIB-Pharm class room.


**Resolution:** As per the compliant received by III B-Pharm students: B Uma sivani, J Alaja, J Jenni paul. The chairman of the committee asked the AO to take necessary action and replace the board.

**Item 4:** To discuss on request made by 4th year students to provide extra bus to the students who are attending CRT classes.

**Resolution:** As per the request made by the 4th year students: B Kasturi, K Pavitra, R Dileep Kumar, the chairman of the committee asked Transport incharge B Nitin to check the possibility and assign a bus as per the request made by the students.

The tentative date for next meeting for the month of February, 2020 has been proposed by the Principal.



  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Science  
Cherukupally (V), Bhogapuram Mand  
Vizianagaram Dt., - 531162



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

ESTD : 2005

## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandra Sekhar	Director-HR	Coordinator	
3	V . Uma shankar	Vice-Principal	Member	
4	M . Santosh Kumar	A.O	Member	
5	Dr.N.Neelima	Associate Professor	Member	
6	Dr.D.Hema Naga Durga	Associate Professor	Member	
7	Dr.V.C. Randeep	Associate Professor	Member	
8	B.Chaitanya	Associate Professor	Member	
9	S.Yogasree 14T51T0024	Student of Pharm-D	Member	
10	R.manogna 15T51T0022	Student of Pharm-D	Member	
11	O.Swathi 18T51S1609	Student of B-Pharm	Member	
12	M.Roja 16T51R0039	Student of B-Pharm	Member	
13	Ch.Sai Lavanya 16T51R0013	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,  
Dt. - 03/01/2020.

To

The principal sir,

Avanthi Institute of Pharmaceutical Sciences,

Cherukupally,

Vizianagaram.

Sub: Thanking feedback for problem of  
sanitation in boy's washroom.

Respected sir,

We, K. Avinash, G. Adhinarayana, G. Gopala  
Krishna. We are very thankful to you sir by  
solving our problem which we are facing  
regarding the problem of sanitation in boy's  
washroom.


Thanking you sir,

Your faithfully,

K. Avinash.

G. Adhinarayana.

G. Gopala Krishna.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram  
2 Jan 2020.

TO,

The principal Sir,  
Avanthi Institute of pharmaceutical sciences,  
Cherukupally,  
Vizianagaram.

Subject:- Showing gratitude regarding replacement of  
board in 3<sup>rd</sup> B. pharmacy class room.

Respected Sir,

Ms B. Uma Sivani, J. Jenni Paul,  
J. Alaja of 3<sup>rd</sup> B. pharmacy. We are thankful  
for replacing the board in our class room


Thanking you.

Yours Sincerely

B. Uma Sivani,

J. Jenni Paul,

J. Alaja

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



6-1-2020

Vizianagaram,

To  
The Principal,  
Avanthi Institute of Pharmaceutical sciences  
Cherukupally,  
Vizianagaram.

Sub: Thank you for providing extra buses for  
students who are attending CRT classes.

We B. Kasturi (19TS1T0017), K. Pavithra (19TS1T0042),  
K. Pavankumar (19TS1T0048), R. Dileep Kumar (19TS1T0079) of  
4<sup>th</sup> B. Pharm. Thank you Sir for providing extra buses for  
students who are attending CRT classes.

Thanking you Sir.

Yours sincerely,

B. Kasturi (19TS1T0017)

K. Pavithra (19TS1T0042)

K. Pavankumar (19TS1T0048)

R. Dileep Kumar (19TS1T0079)

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162







# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 20-02-2020

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 21-02-2020 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss on the request made by the girl students to provide extra in the girls waiting hall.
- To discuss on complaint received that cooling water fridge is not working.
- To discuss about problem faced by the students in bus during rain.
- Any other matters with the permission of Chairman.

### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office





Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mand  
Vizianagaram Dt., - 531162

Vizianagaram,

20/01/2020.

To

The principal sir,

Avanthi Institute of Pharmaceutical Sciences,

cherukupally,

Vizianagaram.

Sub: To provide the extra chairs in the girls waiting hall.

Respected sir,

we are A. Susmitha, B. Rakesh, C. Ramya of 4<sup>th</sup> year

Pharm-D from our institution. we are requesting you to provide extra chairs in the girls waiting hall for lacking of chairs in the hall. So kindly solve the issue as soon as possible.

Thanking you sir,

Yours faithfully,

A. Susmitha

B. Rakesh

C. Ramya.

forward to  
Green



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
21/01/2020.

To,  
The Respected Sir,  
Avanthy Institute of pharmaceutical sciences,  
Cherukupally,  
Vizianagaram.

Sub:- Complaint about cooling water fridge.

Respected Sir,

We the students of 3<sup>rd</sup> B.Pharm A.Mohan Krishna  
B.Anuradha, B.Raviteja want bring notice to your notice that the  
cooling water fridge is not working.

So, kindly replace the fridge.

Thanking you Sir!

Yours faithfully,  
A.Mohan Krishna,  
B.Anuradha,  
B.Raviteja

For school to  
GRAC  
[Signature]

[Signature]  
PRINCIPAL

Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram

23-01-2020

To  
The Principal Sir,  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally  
Vizianagaram

Sub: Request to Repair Cooling water fridge.  
Respected Sir,

We B. Niharika (17T51T0004), A. Sanjuna Revathi (17T51T0001), C. Sai Himabindu (17T51T0005) from 4th Pharm D, this is to inform that, we are facing problems due to not working of cooling water fridge. So, please repair the cooling water fridge.

Thanking you

Your's faithfully

B. Niharika (17T51T0004)

A. Sanjuna Revathi (17T51T0001)

e. Sai Himabindu (17T51T0005)

Forwarded to  
GIRI



  
PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
22/1/20

To.

Respected Principal Sir,  
Avanthy Institute of pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.


Subject : Problems faced during rain in bus.

Respected Sir,


We the students of B-Pharm (2<sup>nd</sup> year)  
D. Tanuja (21T51T0003), A. Nandini (21T51T0014) and  
C. Jagadeesh (21T51T0021) want to bring to your  
notice that we are facing problems during the  
rains.

So, kindly look into the problems Sir.

Thanking you Sir.

  
PRINCIPAL  
Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Forwarded to  
UPC  


Yours faithfully,  
D. Tanuja  
A. Nandini  
C. Jagadeesh



**Date: 21-02-2020**

**MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING**

Minutes of the meeting of the committee held on 21-02-2020 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

**Item I:** Action on the items from previous meeting minutes.

- To discuss the issue of improper maintenance of sanitation in boy's washroom at main block.

Action taken: No-a-days sanitation in boy's washroom is maintained well.

- To discuss on the request on replacement of board in III B-Pharm class room.

Action taken: The board in III B-Pharm class room is replaced.

- To discuss on request made by 4th year students to provide extra bus to the students who are attending CRT classes.

Action taken: An extra bus has been provided to the students who are attending CRT classes.

**Item 2:** To discuss on the request made by girl students to provide extra chairs in the girls waiting hall.

**Resolution:** As per the request made by the students: A Susmitha, B Rakesh, C Ramya, the chairman of the committee asked the AO Mr M Santhosh Kumar to check the possibility and provide additional chairs in the waiting hall to avoid any kind of discomfort to the girl students.

**Item 3:** To discuss on complaint received that cooling water fridge is not working.

**Resolution:** As per the request made by the students: A Mohan, B Anuradha, B Raviteja. Regarding the bad condition of cooling water fridge and that the fridge is not working properly, the chairman of the committee asked Ao to check the possibility of repairing or replacing the cooling water fridge so that students can comfortably drink cool water during summer.

**Item 4:** To discuss about problem faced by students in bus during rain.

**Resolution:** As per the request made by the students: D Tanuja, A Nandini, C Jagdesh, that they are facing problem due to rain. The bus which is provided to their route has a broken window through which rain water is getting inside and students are facing problem due to this. so, the committee chairman asked A. O and transport in charge to take necessary action on this.



  
PRINCIPAL



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada)

Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

The tentative date for next meeting for the academic year 2020-2021 to form the committee been proposed by the principal.

## Members present:

S.No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandra Sekhar	Director-HR	Coordinator	
3	V . Uma Shankar	Vice-Principal	Member	
4	M. Santosh Kumar	A.O	Member	
5	Dr.N.Neelima	Associate Professor	Member	
6	Dr.D.Hema Naga Durga	Associate Professor	Member	
7	Dr.V.C. Randeep	Associate Professor	Member	
8	B.Chaitanya	Associate Professor	Member	
9	A.Jyotsna 15T51T0001	Student of Pharm-D	Member	
10	K.Mahesh Pavan 15T51T0014	Student of Pharm-D	Member	
11	G. Rohith 17T51R0024	Student of B-Pharm	Member	
12	R.Sharmila 17T5R0062	Student of B-Pharm	Member	
13	G.Chandramouli 19T52S1605	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagarlam,  
05/03/2020.

To  
The principal sir,  
Avanthi Institute of Pharmaceutical sciences,  
Cherukupally,  
Vizianagarlam.

Sub: Thankful for providing the extrachairs in the girls  
waiting hall.

we are A.Susmitha, B.Rakesh, C.Ramya from our institution  
from 4<sup>th</sup> year Pharm-D. we are thankful for the providing the  
extrachairs in the girls waiting hall as per the complaint the  
problem is solved and we are comfortable with your immediate  
action.


Thanking you sir,

Yours faithfully,

A.Susmitha

B.Rakesh

C.Ramya.

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagarlam Dt., - 531162





Vizianagaram,  
04/03/2020.

To,  
The Respected Principal Sir,  
Avanthy Institute of pharmaceutical sciences,  
Cherukupally,  
Vizianagaram.

Sub:- Expressing gratitude for repairing cooling water  
fridge.

Respected Sir,

We A. Mohan Krishna, B. Anuradha, B. Raviteja  
from 3<sup>rd</sup> B-pharm this is to inform, we are facing problem with  
water cooling fridge. Our requested was solved. Thank you  
for solving our problem.

Thanking you,

Yours faithfully,

A. Mohan Krishna  
B. Anuradha,  
B. Raviteja

  
PRINCIPAL  
Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram

9-3-2020

To

The Principal Sir,  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally  
Vizianagaram

Sub: Expressing gratitude for repairing Cooling Water  
Fridge.

Respected Sir,

We B. Niharika (17T51T0004), A. Sanjuna Revathi  
(17T51T0001), C. Sai Hima bindu (17T51T0005) from 4th  
Pharm D, this is to inform we are facing problem  
with water cooling fridge. Our request was solved.  
Thanks for solving our problem.


Thanking you

Yours faithfully

B. Niharika (17T51T0004)

A. Sanjuna Revathi (17T51T0001)

C. Sai Himabindu (17T51T0005)

  
PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
6/3/2020.

To.

The Principal Sir,  
Avanthi Institute of pharmaceutical Sciences,  
Cherukupally,  
Vizianagaram.

Subject : Thankful letter


Respected Sir,

We the students of B-pharm (2nd year)  
D. Tanuja (21T51T0003), A. Nandini (21T51T0014) and  
C. Jagdeesh (21T51T0021) writing this letter showing  
gratitude. We are thankful Sir, to the solution  
provided.

Thanking you Sir.

Yours faithfully,

D. Tanuja  
A. Nandini  
C. Jagdeesh

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada)

Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 12-09-2018

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 14-09-2018 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss on matters related proper maintenances of dustbin in girl's washroom.
- To discuss on matter related to the repair of cooling water filter.
- To discuss on complaint received by students about dustbins in classroom.
- Any other matters with the discussion of Chairman.

  
Chairman

PRINCIPAL  
Avanthi Institute of Pharmaceutical Scie  
Cherukupally (V), Bhogapuram Ma  
Vizianagaram Dt., - 531162



### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram  
dt: 14/8/2018

To  
The principal  
Avanthi institute of Pharmaceutical Sciences  
Cherukupally  
Vizianagaram.

Sub:- No proper maintenance of dustbins in Girls washroom

Respected Sir,  
we the students of Pharm D 5<sup>th</sup> year B. Tushara  
B. Kirthana, B. Meghana want to bring to your  
notice that in Girls washroom. Dustbins were broken  
So we kindly requesting you to provide the Dustbin

Thank you Sir

Yours faithfully

B. Tushara

B. Kirthana

B. Meghana

Forwarded to

GRC

ts

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagara

17/8/2018,

To.  
Principal Sir,  
Avanthi Institute of Pharmacy,  
Cherukupally,  
Vizianagararam,

Sub:- To repair of cooling water filter,

Respected Sir,

We are E. Ranjya, B. Radha Sayaan Priya  
C. Himasri of 1<sup>st</sup> year B. Pharmacy wants to bring  
to your notice that on request to repair of a  
cooling water filter so, we are kindly requesting  
you to solve this problem as soon as possible

Thanking you,

Yours faithfully,

E. Ranjya

B. Radha Sayaan Priya

C. Himasri

Forwarded to  
GRC

*[Signature]*



*[Signature]*  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagararam Dt., - 531162

Vizianagaram  
7/7/20

To,  
The Principal  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally,  
Vizianagaram

Sub-: Request to change dustbin in class room.

Respected Sir,

We U. Geetha, P. Swaroopa, B. Divya Lani (18T51T0010),  
(18T51T0002) (18T51T0024)

K. Manisha (18T51T0020). This is to inform that, we are facing  
problem due to insufficient dust bin in the class room, so  
provide dustbins to our classrooms

Thanking You

Yours faithfully

U. Geetha (18T51T0002)

P. Swaroopa (18T51T0024)


B. Divya Lani (18T51T0010)

K. Manisha (18T51T0020)

Powder to  
APZ





  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 14-09-2018

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 14-09-2018 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college, for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

**Item 1:** Action on the items from previous meeting minutes.

- Placement of dustbins in corridor of each floor in the college building.

Action taken: Dustbins are placed in corridor of each floor in the college building.

- Proper fixation of classroom doors and need to fix door stoppers.

Action taken: Classroom doors are fixed and door stoppers are also fixed.

- Shortage of beds in rest room.

Action taken: 4 extra beds are provided in the restroom.

**Item 2:** To discuss on matters related proper maintenances of dustbins in girls wash room.

**Resolution:** As per the request received from the girl students about improper maintenance of dustbins in washrooms, the chairman of the committee asked maintenance supervisor to take immediate action.

**Item 3:** To discuss on matter related to the repair of cooling water filter.

**Resolution:** With reference to the complaint filed by students, E Ramya, B Priya, C Himasri, about the water filter which is not working, the chairman of the committee discussed this with the maintenance supervisor and asked him to immediately take necessary action.

**Item 4:** To discuss on compliant received to change fans in the classroom.

**Resolution:** As per the compliant received by the students: V Geetha, P Swaroopa, K Manisha, regarding the problem faced by them in the class room due to the fan which makes noise. The fan is making noise and there is disturbance in the class due to this. So, the chairman asked maintenance supervisor to change the fan immediately.

The tentative date for next meeting was planned by Principal and is scheduled for October,2018.



  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

ESTD : 2005

## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandra Sekhar	Director-HR	Coordinator	
3	V. Uma shankar	Vice-Principal	Member	
4	M . Santosh Kumar	A.O	Member	
5	Dr.N.Neelima	Associate Professor	Member	
6	Dr. D.Hema Naga Durga	Associate Professor	Member	
7	Dr.V.C. Randeep	Associate Professor	Member	
8	B.Chaitanya	Associate Professor	Member	
9	T.Rushi 13T51T0019	Student of Pharm-D	Member	
10	B.Abhilash 13T510001	Student of Pharm-D	Member	
11	C.Chandrakala 15T51R0020	Student of B-Pharm	Member	
12	G.Chandramouli 15T51R0023	Student of B-Pharm	Member	
13	A.Anuradha 17T51S0401	Student of M-Pharm	Member	



Chairman

PRINCIPAL


Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram  
dt: 24/9/18

To  
The principal  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally  
Vizianagaram

Sub: Thanking you for providing new dustbins in  
girls washroom

Respected Sir, We the students of 5<sup>th</sup> year  
B. Tushara, B. Meghana, B. Kirthana wants to  
thank you for providing New dustbins in the washrooms  
Thanking you Sir

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Yours faithfully  
B. Tushara  
B. Kirthana  
B. Meghana.

Vijayanagara  
27/9/2018,

To,  
principal sir,  
Avanthi Institute of pharmaceuticals science,  
cherukupally,  
vijayanagara,

Sub :- Expressing gratitude for repair of cooling  
water filter.

Respected sir,

we are E. Ranya, B. Radha Sagar priya  
C. Hirona sni of 1st year B. pharmacy wants to  
very thanking for providing a cooling water filter  
we are thankfull for responding on this  
issues.

Thanking you

Yours faith fully,

E. Ranya,  
B. Radha Sagar priya  
C. Hirona sni.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagara Dt., - 531162



Vizianagaram  
8/9/18.

To,  
The Principal  
Avanthi Institute of Pharmaceutical Sciences.  
Cherukupally.  
Vizianagaram.

Sub - Expressing Gratitude for providing dust bin to our class.

Respected Sir,

We, U. Geetha (18T51T0002), P. Swaroopa (18T51T0024),  
B. Divyashani (18T51T0010), K. Manisha (18T51T0020). This is to  
inform that, as per request given that to change dustbins in  
classroom, the request was solved. So, we are thankful for  
responding immediately.

Thanking You.

Yours faithfully

U. Geetha (18T51T0002)

P. Swaroopa (18T51T0024)

B. Divyashani (18T51T0010)

K. Manisha (18T51T0020)

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
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# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 28-11-2018

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 30-11-2018 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss on the complaint given by II Pharm-D students to change the tube lights which are not working properly.
- To discuss on request for changing of chairs in the library.
- To discuss about the request of providing additional cricket bats.
- Any other with the discussion on Chairman.

  
Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram,

30/10/18.

TO

The Principal

Avanthi Institute of Pharmaceutical Sciences

Cherukupally

Vizianagaram

Sub: Request to change the tubelights in classroom

Respected Sir,

We P. Akhila, D. Padma Priya, Navya Sri

This to inform you that problem due to improper condition of tubelights. so please change the tubelight of classroom.

Thanking you

Yours faithfully,

P. Akhila

D. Padma Priya

Navya Sri.

Forwarded to  
GRC  
HFR



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram

Date - 31/10/2018

To

The Principle sir  
Avanthi Institute of pharmaceutical sciences  
cherukupally  
Vizianagaram

Subject : Request to change chairs in the library

Respected sir,

We V. Aishwarya, K. Meenasree, M. Ratnamallika.  
This is to inform you that there are insufficient  
chairs in the library. So we request you to  
provide additional chairs. Please take necessary  
actions.

Thanking you,

Yours faithfully

V. Aishwarya

K. Meenasree

M. Ratnamallika

Forward to  
GK  
H/S

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Dt : 26/10/18 -  
Vizianagaram

To  
The Principal  
Avanthi Institute of Pharmaceutical Sciences.  
Cherukupally, Vizianagaram,

Sub: Request to provide additional cricket bats

Respected sir,

We B. Dhyaneesh, (22T51T0006)


G. Nandu (22T51T0011), N. Abhishek (22T51T0018).

This to inform that there are less cricket bats while we are going to play cricket in the ground. we need more number of cricket bats - So we request you to provide additional cricket bats. Please take necessary action as soon as possible

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Thanking you

Forwarded to  
GRC  




Your faithfully,  
B. Dhyaneesh  
(22T51T0006)  
G. Nandu  
(22T51T0011)  
N. Abhishek  
(22T51T0018)





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 30-11-2018

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 30-11-2018 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

**Item 1:** Action on the items from previous meeting minutes.

- To discuss on matters related proper maintenances of dustbins in girls wash room.  
Action taken: The broken window is replaced.
- To discuss on matter related to the repair of cooling water filter.  
Action taken: A new projector board has been provided in the E - Classroom.
- To discuss on compliant received by students about dustbins in classrooms.  
Action taken: The seat in the bus is replace with a new one.

**Item 2:** To discuss on the compliant given by 11 students to change the tube lights which are not working properly.

**Resolution:** As per the request made by the students: P Akhila, D Padmapriya, Navyasri, of to change the tube light in their class room. The chairman of the committee asked maintenance supervisor to change tube light immediately.

**Item 3:** To discuss on request for changing of chairs in the library.

**Resolution:** As per the requisition placed by the students: V Aishwarya, K Meenasree, M Ratnamallika, it is observed that some chairs in the library are in bad condition. So, the Chairman of the committee asked AO to replace those chairs with new ones.

**Item 4:** To discuss about the request of providing additional cricket bats.

**Resolution:** As per the request made by the students: B Dhyanesh, N abhisheik, G Nandu, about the cricket bats which are old and they need some extra bats. So, the Chairman of the committee asked AO and Physical Director to look into this matter and provide the required sports material.

The tentative date for next meeting for the month of February, 2019 has been propose by the Principal.



  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



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## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandra Sekhar	Director-HR	Coordinator	
3	V . Uma shankar	Vice-Principal	Member	
4	M . Santosh Kumar	A.O	Member	
5	Dr.N.Neelima	Associate Professor	Member	
6	Dr.D.Hema Naga Durga	Associate Professor	Member	
7	Dr.V.C. Randeep	Associate Professor	Member	
8	B.Chaitanya	Associate Professor	Member	
9	T.Rushi 13T51T0019	Student Of Pharm-D	Member	
10	B.Abhilash 13T510001	Student Of Pharm-D	Member	
11	C.Chandrakala 15T51R0020	Student Of B-Pharm	Member	
12	G.Chandramouli 15T51R0023	Student Of B-Pharm	Member	
13	A.Anuradha 17T51S0401	Student Of M-Pharm	Member	



Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

VIZIANAGARAM,

14/12/18.

TO

The principle,

Avanthi Institute of Pharmaceutical Sciences

cherukupally,

vizianagaram,

sub: expressing gratitude for changing the tube lights in classroom.

Respected Sir,

We P. Akhila, D. Padma Priya, Navya Sai, This is to inform you that as per request given to change the tube lights in class room. The request was solved so, we are thankful for responding immediately.

Thanking you.

Yours faithfully,

P. Akhila

D. Padma Priya

Navya Sai

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram,  
Date: 17/12/2018

To


The principle sir  
Avanthi Institute of pharmaceutical sciences  
Cherukupally  
Vizianagaram

subject: Thanking feed back for providing chairs  
in the library.

Respected sir,

We V. Aishwarya, K. Meenasree, M. Ratna Mallika,  
This is to inform you that as per request given  
to change chairs in the library and provide  
extra chairs. The request was solved. So we are  
thankful for responding immediately.  
Thanking you

Yours faithfully  
V. Aishwarya  
K. Meenasree  
M. Ratnamallika

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



dt: 19/12/18  
Vizianagaram

To  
The principal  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally, Vizianagaram

Subl- Thanking feedback for providing  
additional cricket bats

Respected sir,

we B. Dhyanesh (22TS1T0006)  
G. Nandu (22TS1T0011), N. Abhishek. (22TS1T0018). This  
to inform that you as per request given to provide  
additional cricket bats and provides extra bats.  
The request was solved ~~so we~~ are thankful for  
responding immediately  
Thank you sir,

*to*  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Your faithfully,  
B. Dhyanesh  
(22TS1T0006)  
G. Nandu  
(22TS1T0011)  
N. Abhishek  
(22TS1T0018)



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 06-02-2019

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 08-02-2019 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss on matter that some buses are not coming on time to the campus.
- To discuss on the request on replacement of board in II B-Pharm classroom.
- Any other matters with the permission of Chairman.

  
Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram,  
Date: 5/02/2019

To,  
The principal,  
Avanthi Institute of Pharmaceutical & Sciences,  
Cherukupally,  
Vizianagaram.

Subject: To Discuss on matter that some buses are not  
coming on time to the campus.

Respected Sir,

We J. Mohan, K. Salome, M. Prabha, A. Mishra. This is  
to inform you that there are particular 5 buses. which  
is not arriving to the college campus at scheduled  
time. we are having to delay in reaching the campus  
and that is half an hour late Arriving to campus.  
This is leads to our study hour late we request you  
to. Please take necessary action.

Thanking you.

Forwarded to  
GRC

JM

yours faithfully,

J. Mohan

K. Salome

M. Prabha

A. Mishra.

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (M) Pharamur - 531002  
Vizianagaram, Dist., - 531002



Vizianagaram,

07/01/2019.

To

The principal sir,

Avanthi pharmaceutical institute,

Cherukupally,

Vizianagaram.

Subject:- Request replacment of board in 2<sup>nd</sup> B.Pharm

Respected sir,

We G. Lavanya, M. Gopi priya, G. kalia of 2<sup>nd</sup> B.Pharm  
Avanthi institute of pharmaceutical sciences the board  
in 2<sup>nd</sup> B. pharm class room was not good & hard to  
write on board with chalk. there is some uncleaning place in  
board. so we request you to replace the board in 2<sup>nd</sup> B. pharm  
class room as soon as possible

Thanking you sir,

Yours faithfully,

G. Lavanya

M. Gopi priya

G. kalia

*h2*  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162  
*Powered to  
G.K*  
*h2*





Vizayanagaram,  
10/1/2019.

To  
The Principal  
Avanthi Institute of Pharmaceutical Sciences,  
Cherukupally,  
Vizayanagaram.

Sub: To provide the extra beds in waiting hall.

We are K. Shyamala (19T51T0027), V. Sandhya rani (19T51T0010), P. Prayanna (19T51T0014) of 4th year Pharm.D. We are requesting to provide the extra beds from scarcity in the waiting hall.

So, we are requesting to provide the beds as much as possible.

Thanking you,  
Yours faithfully,  
K. Shyamala  
V. Sandhya rani  
P. Prayanna.

*Forwards*  
LR  
for

~~the~~  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

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Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

Date: 08-02-2019

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 08-02-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

**Item 1:** Action on the items from previous meeting minutes.

- To discuss on the complaint given by II Pharm-D students to change the tube lights which are not working properly.

Action taken: The tube light which is not working has been replaced with a new one.

- To discuss on request for changing of chairs in the library.

Action taken: The taps in the wash room which are not working properly are repaired.

- To discuss about the request of providing additional cricket bats.

Action taken: The ground is maintained neatly.

**Item 2:** To discuss on matter that some buses are not coming on time to the campus.

**Resolution:** With reference to the complaint received from students: J Mohan, M Prabha, A Mishra, it is observed that some buses are reaching late to the college regularly and also the students of that bus are facing problems to attend 1st hour class. The Chairman of the committee asked Transport In-charge B. Nitin to closely monitor on this issue and take necessary action.

**Item 3:** To discuss on the request on replacement of board in II B-Pharm class room.

**Resolution:** As per the complaint received by II B-Pharm students: G Lavanya, M Gopi Priya, G Kalia.

The chairman of the committee asked the AO to take necessary action and replace the board.



  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



# AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada)

Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram -531162.

[www.avanthipharma.ac.in](http://www.avanthipharma.ac.in), [principal@avanthipharma.ac.in](mailto:principal@avanthipharma.ac.in)

## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandrasekhar	Director-HR	Coordinator	
3	V . Uma shankar	Vice-Principal	Member	
4	M . Santosh Kumar	A.O	Member	
5	Dr.N.Neelima	Associate Professor	Member	
6	Dr.D.Hema Naga Durga	Associate Professor	Member	
7	Dr. V.C.Randeep	Associate Professor	Member	
8	B.Chaitanya	Associate Professor	Member	
9	S.Yogasree 14T51T0024	Student of Pharm-D	Member	
10	R.manogna 15T51T0022	Student of Pharm-D	Member	
11	O.Swathi 18T51S1609	Student of B-Pharm	Member	
12	M.Roja 16T51R0039	Student of B-Pharm	Member	
13	Ch.Sai Lavanya 16T51R0013	Student of M-Pharm	Member	



Chairman

PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., 531162

Vizianagaram,  
22/02/2019.

To,  
The Principal,  
Avanathi Institute of Pharmaceutical & Sciences  
Cherukupally,  
Vizianagaram.

Subject: Thanking feed back for that on the buses  
which are coming to campus on time.

Respected Sir,

We J. Mohan, K. Salome, M. Prabha, A. Mishra. We  
are very thankful to responding on our issue that to  
provide buses on time to college. Thank you to our  
letter for which you have responded immediately.

Thanking you sir,

Yours Sincerely,

J. Mohan  
K. Salome  
M. Prabha  
A. Mishra

  
PRINCIPAL  
Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagarum,

22/02/19,

To

The principal sir,

Avanthi pharmaceutical institute,

Cherukupally,

Vizianagarum.

Subject: Thanking feed back for Replacing the board in  
2<sup>nd</sup> B pharm class room

Respected sir,

we G. Lavanya, M. Gopi priya, G. kalia of 2<sup>nd</sup> B. pharm  
This is to inform you that as complaint given that replace  
the board. the problem was solved. Thank you for  
providing us clear board in 2<sup>nd</sup> B pharm class room.  
Thank you for replacing the board


Thanking you sir,

Yours faithfully,

G. Lavanya

M. Gopi priya

G. kalia

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagarum Dt., - 531162



Vizayanagaram  
27/2/2019.

To  
The Principal,  
Avanthy Institute of Pharmaceutical Sciences  
Cherukupally,  
Vizayanagaram.

Sub: We are thankful for providing the extra bed in waiting hall.

We are K. Shyamala (19T51T0027), V Sandhya rani (19T51T0022) P. Prasantha (19T51T0014) of 4th year Pharm D. We are very thankful for providing the extra bed in the waiting hall.


We are thankful for providing the extra bed for this issue and responding fastly.

Thanking you,  
Yours faithfully,

K. Shyamala

V. Sandhya rani

P. Prasantha.

  
PRINCIPAL  
Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
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Date: 17-04-2019

## CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 19-04-2019 at 2.30 p. m at the college conference- hall to discuss the following agenda as per the complaints received.

### Agenda:

- Action on the items from previous meeting minutes.
- To discuss on the request received from students about quality food.
- To discuss on request received from students about quality food.
- To discuss on request made by students to provide extra bench.
- Any other matters with the permission of Chairman.

  
Chairman

PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



### Copy to:

- 1) Principal Office
- 2) All HODs
- 3) IQAC
- 4) Office

Vizianagaram,

22-09-2019.

To,  
The Principal Sir,  
Avanthy Institute of pharmaceutical sciences,  
Cherukupalli,  
Vizianagaram.

Sub:- To provide healthy and hygienic food in canteen.

We B. Kaveri, B. Rajkumar, D. Hemalatha and S. sesanka of 4th year B. Pharmacy in our institution. This is to inform you that due to the unhygienic food provided in the canteen many of your classmates and hostler friends are facing health issues. So I request you to please improve the quality of food provided to us in the canteen.

Thanking you sir,

Yours faithfully,

4th year B. Pharmacy students,

B. Kaveri

B. Rajkumar

D. Hemalatha

S. sesanka.

Forward to  
GRC

*[Signature]*

PRINCIPAL

Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





Vizianagaram,  
20/3/2019

To,  
the principal sir,  
Avanthi Institute of Pharmaceutical Science,  
Cherukupally,  
Vizianagaram,

Subject:- To provide Extra benches in the class room

We are R. Harshavardhini, Sonika Sruthi, Anvesha  
deppaddy from our institution from 4<sup>th</sup> pharma. we are  
requesting to provide the Extra benches to the class room  
for Lacking of benches

So, kindly provide the benches in classroom  
as soon as possible.

Thanking you..

Your's sincerely,  
R. Harshavardhini  
Sonika Sruthi  
Anvesha deppaddy

Forwarded to  
GPR  
H/S

  
PRINCIPAL  
Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162





ESTD : 2005

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Date: 19-04-2019

## MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 19-04-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-2019. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members.

The Committee discussed the following agenda item wise at the meeting:

**Item 1:** Action on the items from previous meeting minutes.

- To discuss on matter that some buses are not coming on time to the campus.

Action taken: No-a-days sanitation in boy's washroom is maintained well.

- To discuss on the request on replacement of board in II B-Pharm class room.

Action taken: The board in II B-Pharm class room is replaced.

**Item 2:** To discuss on the request made by girl students to provide extra bed in waiting hall.

**Resolution:** As per the request made by the students:

About the beds in the waiting hall. They requested to provide additional beds. So, the Chairman of the committee addressed this issue to AO and advised him to provide the additional beds as per the request.

**Item 3:** To discuss on request received from students about quality of food.

**Resolution:** As per the request made by the students:

The quality of food in the canteen is not maintained good. The Chairman of the committee asked AO to closely monitor this issue

**Item 4:** To discuss on request made by students to provide extra bench.

**Resolution:** As per the request made by the students:

Regarding providing extra bench to their class room. The chairman of the committee discussed this with the AO and asked him to provide additional bench to the requested class.

The tentative date for next meeting for the academic year 2019-2020 to form the committee been proposed by the Principal.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
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## Members present:

S. No	Name Of Member	Designation	Role	Signature
1	Dr. M . B. V. Raju	Principal	Chairman	
2	A.Chandrasekhar	Director-HR	Coordinator	
3	V . Uma Shankar	Vice-Principal	Member	
4	M . Santosh Kumar	A.O	Member	
5	Dr.N.Neelima	Associate Professor	Member	
6	Dr.D.Hemanagadurga	Associate Professor	Member	
7	Dr. V.C.Randeep	Associate Professor	Member	
8	B.Chaitanya	Associate Professor	Member	
9	S.Yogasree 14T51T0024	Student of Pharm-D	Member	
10	R.manogna 15T51T0022	Student of Pharm-D	Member	
11	O.Swathi 18T51S1609	Student of B-Pharm	Member	
12	M.Roja 16T51R0039	Student of B-Pharm	Member	
13	Ch.Sai Lavanya 16T51R0013	Student of M-Pharm	Member	



Chairman

PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162

Vizianagaram,

28-10-2019.

To

The principal sir,

Avanthy Institute of pharmaceutical sciences,

Cherukupalli,

Vizianagaram.

Sub:- Thankful feedback regarding immediate action for providing healthy and hygienic food in Canteen.

We B. Kaveri, B. Rajkumar, D. Hemalatha, S. Sesanka of 4th year B. Pharmacy of our institution. As before we have raised a request for providing healthy and hygienic food in canteen it was successfully accomplished.

Behalf of our 4th year B. Pharmacy students, we are thankful for solving this issue and reacting in humble manner. Now we are happy to eat in canteen it is for sure that this following at from management will be remembered and we will use it appropriately

Thanking you Sir,

Yours faithfully,

4th year B. Pharmacy students,

B. Kaveri

B. Raj Kumar

D. Hemalatha

S. Sesanka.

  
PRINCIPAL

Avanthy Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
Vizianagaram Dt., - 531162



Vizianagaram  
1/5/19,

To  
the principal,  
Avanthi institute of pharmaceutical sciences.  
Cherukupally,  
Vizianagaram,

Sub:- Thankfull for providing the Extra bench  
in our class room.

We are R. Harshavardhini, Souika Suthi, Anushdeepad  
from our institution from 4<sup>th</sup> pharMD. we are thankful  
for providing the Extra benches in the class rooms,  
and thankfull for the issue cehere the management  
desponded fastly.

Thanking you,

Your's sincerely

R. Harshavardhini  
Souika Suthi  
Anushdeepad

  
PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences  
Cherukupally (V), Bhogapuram Mandal  
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